

Hamilton Region Conservation Authority

Minutes

Board of Directors Meeting

April 3, 2025

Minutes of the Board of Directors meeting held on Thursday, April 3, 2025 at 6:00 p.m., at the HCA main office, 838 Mineral Springs Road, in Ancaster, and livestreamed on YouTube.

PRESENT:

Brad Clark – in the Chair	Lisa DiCesare – Virtual
Craig Cassar	Wayne Terryberry – Virtual
Susan Fielding – Virtual	Maureen Wilson – Virtual
Alex Wilson – Virtual	

Kathy Lacasse – Foundation Chair - Virtual

REGRETS: Jeff Beattie, Matt Francis , Brian McHattie and Mike Spadafora

STAFF PRESENT: Jonathan Bastien, Lisa Burnside, Gord Costie, Marlene Ferreira, Scott Fleming, Liam Fletcher, Brandon Good, Rob Gray, Matt Hall, Amanda Martin, Scott Peck, Mike Stone, Jaime Tellier, Sandra Winner

OTHERS: None

1. Call to Order

The Chair called the meeting to order and welcomed everyone present. HCA's Indigenous Land Acknowledgement was read.

2. Declarations of Conflict of Interest

The Chair asked members to declare any conflicts under the Board's Governance Policy. There were none.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda; there were no additions.

BD12, 3476**MOVED BY: Craig Cassar
SECONDED BY: Wayne Terryberry****THAT the agenda be approved.****CARRIED****4. Delegations**

There were none.

5. Consent Items for Applications, Minutes and Correspondence

The following consent items were adopted:

- 5.1. Permit Applications Summary Report
- 5.2. Approval of Board of Directors Minutes – March 6, 2025
- 5.3. Approved November 26, 2024 Budget & Administration Committee Minutes – for receipt only

6. Foundation Briefing

Kathy Lacasse reported on the following:

The Foundation, received a total of \$61,000 in new donations from March 1st to March 31st 2025. This includes a \$20,000 gift from Darling Ingredients in support of Outdoor Environmental Education, and \$20,000 from ArcelorMittal Dofasco through their Corporate Community Investment Fund in support of Invasive Species mapping. Other gifts were allocated to the Tribute Tree and Benches Fund, Dundas Valley Trails and the Area of Greatest Needs. This brings the fiscal year-to-date fundraising total to \$232,500 which is 28% of the Foundation's goal. Plans are underway for the Foundation's Annual General Meeting which will take place May 12, 2025.

BD12, 3477**MOVED BY: Maureen Wilson
SECONDED BY: Lisa DiCesare****THAT the Foundation Briefing be received.****CARRIED**

7. Member Briefing

7.1. 2024 HCA Annual Report

Lisa Burnside provided the Members and overview of the HCA's 2024 Annual Report, indicating that many of the strategic goals were accomplished during the six years of the 2019 – 2024 Strategic Plan. She indicated that the report will be sent to local MPPs and, once the Federal election is done, local MPs

BD12, 3478

MOVED BY:

SECONDED BY:

THAT the Member Briefing be received.

CARRIED

8. Business Arising from the Minutes

There was none.

9. Reports from Budget & Administration Committee and Conservation Advisory Board

9.1. Budget & Administration Committee – March 26, 2025 (Recommendations)

9.1.1. BA 2506 HCA Administrative By-laws Update

Alex Wilson brought forward the staff report and provided an overview of the suggested changes to the Administrative By-laws as well as to the Section 28 Hearing Guidelines.

BD12, 3479

MOVED BY:

SECONDED BY:

THAT the Budget & Administration Committee recommends to the Board of Directors:

THAT the Administrative By-Law and Hearing Guidelines be amended with the revisions noted in the attached draft, subject to and including any further revisions as noted during the March 25, 2025 meeting.

CARRIED

10. Other Staff Reports/Memoranda**10.1. Watershed Conditions Report**

Jonathan Bastien presented a summary of the memorandum, highlighting that there weren't any significant watercourse flooding events nor were there any Lake Ontario shoreline flooding events. It was noted that there were three rain and snowmelt events that warranted issuing messages and additional monitoring of watercourse conditions. It was also indicated that there are currently two potential rain events (+20 mm in a day) forecasted for the watershed over the next 2 weeks, on April 3rd and 6th; conditions will be monitored by staff and flood messaging will be issued as warranted.

BD12, 3480**MOVED BY: Lisa DiCesare
SECONDED BY: Wayne Terryberry****THAT the memorandum entitled Watershed Conditions Report be received.****CARRIED****10.2. Conservation Areas Services Update**

Liam Fletcher provided a summary of the memorandum indicating that the conservation areas are preparing for the upcoming spring season which includes opening outdoor facilities as well as the annual boat-lift at Fifty Point. It was also noted the HCA has partnered with Trees for Hamilton to plant approximately 600 trees this spring and fall at various conservation areas and Confederation Beach Park.

BD12, 3481**MOVED BY: Maureen Wilson
SECONDED BY: Lisa DiCesare****THAT the memorandum entitled Conservation Areas Experiences Update be received.****CARRIED****11. New Business**

There was none.

12. In-Camera Items**BD12, 3482****MOVED BY: Craig Cassar
SECONDED BY: Susan Fielding**

THAT the Board of Directors moves *in camera* for matters of law, personnel and property.

CARRIED

During the *in-camera* session, three Land matters were discussed.

12.1. Confidential Report – BD/Apr 01-2025

Scott Peck provided a summary of the report regarding a land matter and answered the members' questions.

BD12, 3483

MOVED BY: Alex Wilson

SECONDED BY: Lisa DiCesare

THAT Confidential Report BD/Apr 01-be approved and remain in camera.

CARRIED

12.2 Confidential Report – BD/Apr 02-2025

Scott Peck provided a summary of the report regarding a land matter and answered member's questions.

BD12, 3484

MOVED BY: Craig Cassar

SECONDED BY: Wayne Terryberry

THAT Confidential Report BD/Apr 02-2025 be approved and remain in camera.

CARRIED

12.3 Confidential Report – BD/April 03-2025

Scott Peck reviewed the report regarding a land matter and answered member's questions.

BD12, 3485

MOVED BY: Alex Wilson

SECONDED BY: Maureen Wilson

THAT Confidential Report BD/Apr 03-2025 be approved remain in camera.

CARRIED

BD12, 3486

MOVED BY: Craig Cassar

SECONDED BY: Lisa DiCesare

THAT the Board of Directors moves out of closed session.

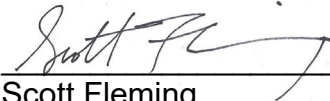
CARRIED

13. Next Meeting

The next meeting of the Board of Directors will be held on Thursday, May 1, 2025 at 6:00 p.m. at the HCA Main Administration Office – Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario.

14. Adjournment

On motion, the meeting adjourned.



Scott Fleming
Secretary-Treasurer