



# Conservation Advisory Board Meeting Agenda

Thursday April 10, 2025

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Hamilton  
Conservation  
Authority

A Healthy Watershed for Everyone

# **Notice of Meeting**

## **Conservation Advisory Board**

**Thursday, April 10, 2025**

**4:00 p.m.**

**Site Visit to Tiffany Falls Conservation Area**

**900 Wilson Street East, Ancaster**

**This meeting is an in-person site visit at Tiffany Falls Conservation Area**

**There will be no livestream of the meeting given its off-site location. It is open to the public to attend in-person**

- 1. Welcome to Tiffany Falls Conservation Area** – Wayne Terryberry
- 2. Approval of Agenda**
- 3. Delegations**
- 4. Approval of Minutes of Previous Meeting**
  - 4.1. Minutes – Conservation Advisory Board (February 27, 2025) – Wayne Terryberry
- 5. Tour of Tiffany Falls Parking area/trail** – Matt Hall, Gord Costie & Staff
- 6. Next Meeting – Thursday, June 12, 2025 at 4:00 p.m.**
- 7. Adjournment**

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## HAMILTON CONSERVATION AUTHORITY

### Conservation Advisory Board

#### MINUTES

February 27, 2025

Minutes of the Conservation Advisory Board meeting held on Thursday, February 27, 2025 at 4:00 p.m., via video conference and livestreamed on YouTube.

**PRESENT:** Wayne Terryberry – in the Chair  
Craig Cassar Elise Copps  
Tyler Cunningham Natalie Faught  
Jamie Freeman Haley McRae  
Sherry O’Connor Cortney Oliver  
Noah Stegman

**REGRETS:** Susan Fielding – Ex-Officio

**STAFF PRESENT:** Rondalyn Brown, Lisa Burnside, Gord Costie, Lindsay Davidson, Liam Fletcher, Marlene Ferreira, Brandon Good, Matt Hall, Peter Lloyd, Amanda Martin, Scott Peck, Jaime Tellier, and Sandra Winninger

**OTHERS:** None

#### 1. Welcome

The Chair called the meeting to order and welcomed everyone present.

#### 2. Declaration of Conflict of Interest

The Chair asked members to declare any conflicts under the HCA Administrative By-law. There were none.

#### 3. Approval of Agenda

The Chair requested any additions or deletions to the agenda; there were none.

**CA2501            MOVED BY: Natalie Faught  
                      SECONDED BY: Haley McRae**

**THAT the agenda be approved.**

**CARRIED**

#### **4. Delegations**

There were none.

#### **5. Election of Vice Chair**

Wayne Terryberry called for nominations for the 2025 Vice-Chair for the Conservation Advisory Board.

**Nominated: Sherry O'Connor  
By – Mover: Natalie Faught**

The Chair called for nominations twice more. Having no further nominations, he asked Sherry O'Connor if she accept the nomination. The election for the office of Vice Chair of the Conservation Advisory Board for 2025 was then closed and the position acclaimed with the following resolution.

**CA 2502            MOVED BY: Natalie Fraught  
                      SECONDED BY: Courtney McRae**

**THAT nominations for the 2025 Vice-Chair of HCA Board of Directors be closed and Sherry O'Connor be confirmed as Vice-Chair of the Hamilton Conservation Advisory Board for 2025.**

**CARRIED**

#### **6. Member Briefing**

There was none.

#### **7. Chairman's Report on Board of Directors Actions**

Wayne Terryberry reported that the following items were approved at the Board of Director's Meeting held on February 6, 2025

- CA 2431 HCA Shoreline Management Plan  
CA 2432 HCA Floodplain Mapping Projects – Status Update

## 8. Approval of Minutes of Previous Meeting

### 8.1. Minutes – Conservation Advisory Board (December 12, 2024)

**CA 2503            MOVED BY: Noah Stegman  
                         SECONDED BY: Haley McRae**

**THAT the minutes of the December 12, 2024 Conservation Advisory Board meeting be approved.**

**CARRIED**

## 9. Business Arising from the Minutes

There was none.

## 10. Staff Reports/Memorandums

### Reports for Recommendation

#### 10.1. Westfield Artifact Accessions for 2024

Peter Lloyd reviewed the items to be accessioned at Westfield Heritage Village Conservation Area. The objects, along with the reason for acceptance into the artifact collection, were highlighted for members.

**CA 2504            MOVED BY: Cortney Oliver  
                         SECONDED BY: Elise Copps**

**THAT the Conservation Advisory Board recommends to the Board of Directors:**

**THAT the Westfield 2024 Artifact Accessions List be accepted as the artifacts to be added to the Westfield Heritage Village Conservation Area and the Hamilton Conservation Authority collection.**

**CARRIED**

#### 10.2 HCA Open Data Portal

Jamie Tellier provided an overview of the report and answered members' questions.

**CA 2505            MOVED BY: Jamie Freeman  
                          SECONDED BY: Noah Stegman**

**THAT the Conservation Advisory Board recommends to the Board of Directors:**

**THAT the platform for HCA's Open Data Portal and initial datasets for publication, as outlined in this report dated February 27, 2025, be approved.**

**CARRIED**

10.3 Check out the Great Outdoors: First Nations

Lindsay Davidson provided an overview of the report and answered members' questions.

**CA 2506            MOVED BY: Natalie Faught  
                          SECONDED BY: Noah Stegman**

**THAT the Conservation Advisory Board recommends to the Board of Directors:**

**THAT HCA partner with First Nations libraries and community centres to deliver the *Check Out the Great Outdoors* Library Program.**

**CARRIED**

Memorandums to be Received

10.4 Easter Seals Canada – Access 2 Program

Liam Fletcher reviewed the memorandum and answered members' questions.

**CA 2507            MOVED BY: Tyler Cunningham  
                          SECONDED BY: Sherry O'Connor**

**THAT the Memorandum entitled Easter Seals Canada – Access 2 Program be received.**

**CARRIED**

10.5 Verbal Update – HCA Visitor Attendance

Brandon Good provided members will an overview of estimated visitor attendance

from 2024 and previous years. He noted that attendance includes information obtained from autogates as well as staffed gatehouses. Overall, while attendance has decreased from the height of the pandemic, it continues to be remain above pre-pandemic levels.

**CA 2508            MOVED BY: Tyler Cunningham  
                          SECONDED BY: Natalie Faught**

**THAT the verbal update entitled HCA Visitor Attendance be received.**

**CARRIED**

### **11. New Business**

There was none.

### **12. Next Meeting**

The next meeting of the CAB is scheduled for Thursday, April 10, 2025 at 4:00 p.m., at the HCA Main Administration Office – Woodend Auditorium.

### **13. Adjournment**

On motion, the meeting was adjourned.

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