



Board of Directors Meeting

Addendum

Thursday, February 6, 2025 at 6:00 p.m.

This meeting will be held fully in person

**All hybrid meetings can be viewed live on HCA's You Tube Channel:
<https://www.youtube.com/user/HamiltonConservation>**

7. Consent Items for Applications, Minutes and Correspondence

7.5. Approval of Board of Director's Minutes – Special Meeting, January 9, 2025

12. Other Staff Reports/Memorandums

The report below will be addressed following 12.2 on the Agenda.

Request for Tender – Tender Results – Saltfleet Conservation Area
- Stoney Creek Wetland Storage Facility (SC-8)

This page intentionally left blank.

Hamilton Region Conservation Authority

Minutes

Special Board of Directors Meeting

January 9, 2025

Minutes of the Board of Directors meeting held on Thursday, January 9, 2025 at 5:00 p.m., at the HCA main office, 838 Mineral Springs Road, in Ancaster, and livestreamed on YouTube.

PRESENT:

Brad Clark – in the Chair	Craig Cassar
Jeff Beattie	Susan Fielding
Lisa DiCesare (virtual)	Wayne Terryberry (virtual)
Brian McHattie (virtual)	Maureen Wilson
Alex Wilson (virtual)	

REGRETS: Matt Francis and Mike Spadafora

STAFF PRESENT: Lisa Burnside, Gord Costie, Scott Fleming, Brandon Good, Amanda Martin, Scott Peck, Mike Stone, Jaime Tellier, Sandra Winner

OTHERS: None

1. Call to Order

The Chair called the meeting to order and welcomed everyone present. HCA's Indigenous Land Acknowledgement was read.

2. Declarations of Conflict of Interest

The Chair asked members to declare any conflicts under the Board's Governance Policy. There were none.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda.

BD12, 3431

MOVED BY: Craig Cassar
SECONDED BY: Lisa DiCesare

THAT the agenda be approved.

CARRIED

4. In-Camera Item

BD12, 3432

**MOVED BY: Susan Fielding
SECONDED BY: Maureen Wilson**

THAT the Board of Directors moves *in camera* for matters of law, personnel and property.

CARRIED

During the *in-camera* session, one property matter was discussed.

Jeff Beattie and Brian McHattie joined the meeting

**4.1. Confidential Report – BD/Jan-01-2025
(Property Matter)**

Lisa Burnside provided a summary of the report regarding a property matter and answered the members' questions.

BD12, 3433

**MOVED BY: Jeff Beattie
SECONDED BY: Wayne Terryberry**

THAT the confidential report entitled BD/Jan-01-2025 be approved and remain in camera.

CARRIED

BD12, 3434

**MOVED BY: Jeff Beattie
SECONDED BY: Maureen Wilson**

THAT the Board of Directors moves out of closed session.

CARRIED

5. Adjournment

On motion, the meeting adjourned.

Scott Fleming
Secretary-Treasurer



Report

TO: Board of Directors

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

RECOMMENDED & PREPARED BY: T. Scott Peck, MCIP, RPP, Deputy CAO/Director, Watershed Management Services

MEETING DATE: February 6, 2025

RE: Request for Tender – Tender Results – Saltfleet Conservation Area - Stoney Creek Wetland Storage Facility (SC-8)

STAFF RECOMMENDATION

THAT the HCA staff recommends to the Board of Directors:

THAT the Tender for the Saltfleet Conservation Area Stoney Creek Wetland Storage Facility (SC-8) submitted by Anthony's Excavation Central Inc. be accepted at a cost not to exceed \$ 1,063,711.94 inclusive of contingency and HST.

BACKGROUND & PURPOSE:

The Saltfleet Conservation Area Wetland Restoration Program proposes to construct a total of four wetlands in the upper watershed area of Battlefield and Stoney Creeks. An environmental assessment was completed that demonstrates that four wetland cells can be constructed in these upper watershed areas with the result being the reduction of flood risk and erosion forces of water in the lower urban area of Stoney Creek. Further, this project will create new wetlands areas that will function as natural features on the landscape providing habitat for flora and fauna.

The first of the four wetlands, Battlefield Creek Wetland Storage Facility (BC-1) was constructed at 444 First Road East in 2022. HCA staff, working with our consultant Water's Edge, have completed the proposed design and report for the second wetland,

Stoney Creek Wetland (SC-8). SC-8 will be located in the area of Green Mountain Road East and Fifth Road East. The design is shown in Figure 1.

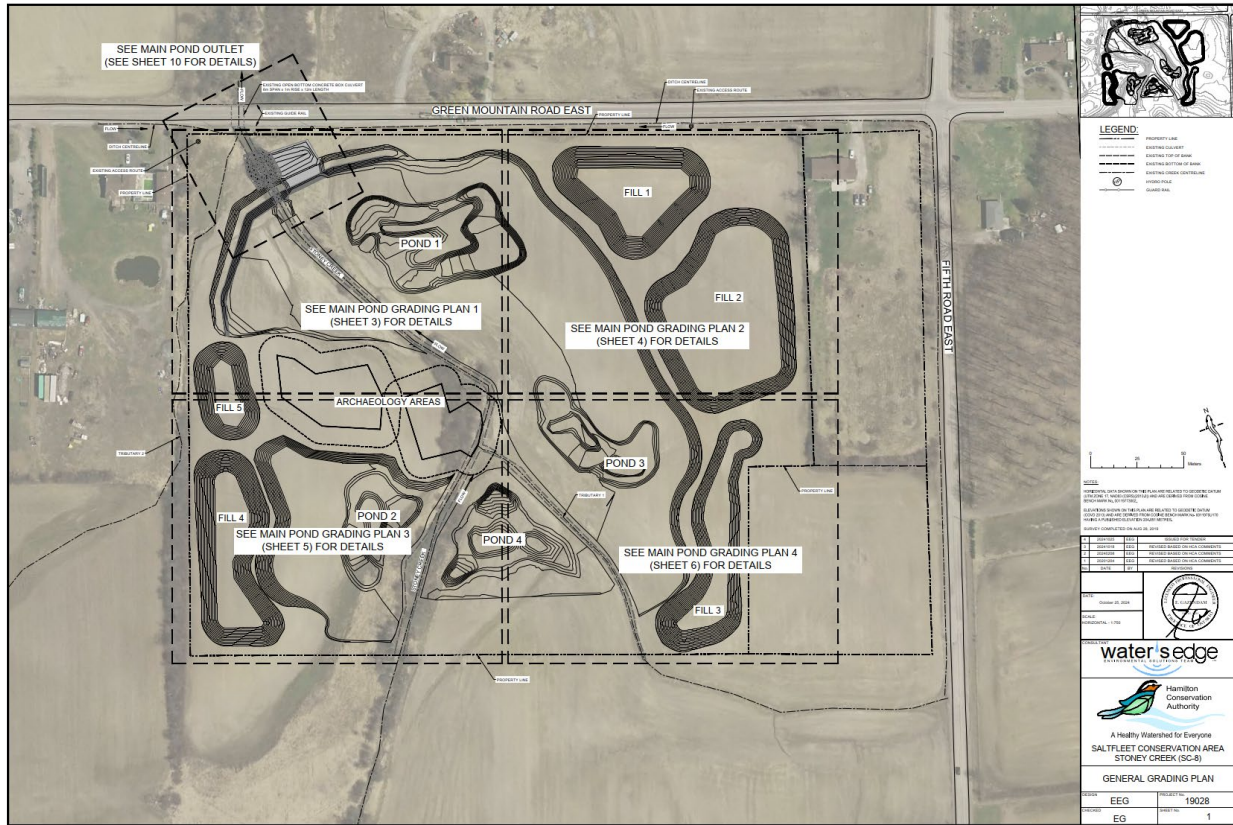


Figure 1 – Saltfleet Conservation Area Stoney Creek (SC-8) General Grading Plan

The purpose of this report is to recommend award to **Anthony’s Excavation Central Inc.** following the public tender process for construction of this wetland.

STAFF COMMENT

A detailed Request for Tender was sent out requesting contracting services to complete the construction and implementation of the SC-8 Wetland.

Seven (7) proposals were submitted prior to the deadline of November 22, 2024 at 2pm as follows:

Consultant	Budget (inclusive of contingency and HST)
Mianco Infrastructure Inc	\$1,176,262.65
Forest Ridge Landscaping o/a Urban Life Solutions	\$2,751,478.88
QM LP	\$1,564,914.43

Anthony's Excavation Central Inc.	\$1,063,711.94
560789 Ontario Limited o/a R&M Construction	\$1,688,631.33
C.R.L. Campbell Construction & Drainage Ltd.	\$1,199,935.81
Oakridge	\$1,270,820.35

The allotted contingency funds for this construction project are \$135,000.00.

Based on the archaeological assessment completed, HCA will be undertaking long-term protection and avoidance of two archaeological sites as required by Ministry of Citizenship and Multiculturalism. As such, HCA will engage the consulting archaeologist to monitor construction work undertaken adjacent to the two archaeological sites and this cost is approximately \$10,000. Additionally, we anticipate that the consulted First Nations will also be involved in monitoring the construction of the wetland at an estimated cost of \$20,000 bringing the total monitoring cost to \$30,000.

STAFF COMMENT

Based on review by staff of the tenders submitted, it is recommended that this project work be awarded to Anthony's Excavation Central Inc. for the amount not exceeding \$1,063,711.94 inclusive of contingency and HST for the following reasons:

- The submission provided is the lowest quote for the project.
- Anthony's Excavation Central Inc. has previous wetland restoration, excavation, construction projects for HCA (Fifty Point Wetland), NPCA, and Conservation Halton.
- The submitted tender provides an understanding of the required work based on the tender documents and drawings.

STRATEGIC PLAN LINKAGE

The initiative refers directly to the HCA Strategic Plan 2025 - 2029:

- **Strategic Priority Area – Natural Heritage Conservation**
 - Initiatives – Advance progress on the Saltfleet Conservation Area Wetland Restoration Program and promote its objective and benefits.

AGENCY COMMENTS

N/A

LEGAL/FINANCIAL IMPLICATIONS

Funds have been allocated in the 2025 capital budget to complete the construction of the SC-8 wetland from the Saltfleet reserve. The recommended quote is within the funds allocated to the project, including monitoring costs.

CONCLUSIONS

The SC-8 wetland will be the second of four proposed wetlands constructed as part of the Saltfleet Conservation Area Wetland Restoration Project.

Based on review by staff of the tenders submitted, it is recommended that this project work be awarded to Anthony's Excavation Central Inc. for the amount not exceeding \$1,063,711.94 inclusive of contingency and HST.