



Board of Directors Meeting Agenda

Thursday, September 5, 2024

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Board of Directors Meeting

Thursday, September 5, 2024 at 6:00 p.m.

Hamilton Conservation Authority is now conducting meetings in a hybrid format via an in-person and WebEx platform.

All hybrid meetings can be viewed live on HCA's You Tube Channel:
<https://www.youtube.com/user/HamiltonConservation>

- 1. Call to Order** – Brad Clark

- 2. Declarations of Conflict of Interest**

- 3. Approval of Agenda**

- 4. Delegations**
 - 4.1. Erin Davis: findings, insights, community feedback RE: Ancaster Wells
 - 4.2. Arlene Slocombe, Executive Director of Water Watchers: protecting public access, public ownership and longevity of Ancaster's Artesian Well

- 5. Consent Items for Applications, Minutes and Correspondence**
 - 5.1. Applications – Development, Interference with Wetlands, Alterations to Shorelines and Watercourses, a) July 4, 2024, and, b) September 5, 2024 Page 1
 - 5.2. Approval of Board of Directors Minutes – a) June 6, 2024, and, b) July 4, 2024 Page 11
 - 5.3. Approved April 11, 2024 Conservation Advisory Board Minutes – for receipt only Page 23
 - 5.4. Approved June 17, 2024 Budget & Administration Committee Minutes – for receipt only Page 29
 - 5.5. HCA Communication sent to Ancaster Well Passholders dated August 16, 2024 Page 35

5.6.	22 Items, Email Correspondence, with respect to Closure of the Ancaster Wells, labeled a to u	Page 37
5.7.	Email Correspondence with respect to 2024 Restoration Project of Sulphur Springs Fountain	Page 119
5.8.	Poster - Save the Date – Watershed Steward Appreciation Day	Page 133

6. Foundation Briefing

Foundation Chair – Kathy Lacasse

7. Member Briefing

8. Business Arising from the Minutes

9. Reports from Budget & Administration Committee and Conservation Advisory Board

9.1.	Budget & Administration Committee – August 15, 2024 (Recommendations)	– Susan Fielding	
9.1.1.	BA 2419	Application to Renew Governance Exceptions	Page 135
9.1.2.	BA 2420	2025 Budget Assumptions and Processes	Page 141
9.1.3.	BA 2421	HCA 2025 Fee Schedule	Page 147

10. Other Staff Reports/Memorandums

Memorandums to be received

10.1.	Hamilton’s Biodiversity Action Plan Update	– Mike Stone	Page 193
10.2.	Watershed Conditions Report	– Jonathan Bastien	Page 199
10.3.	Conservation Areas Experiences	– Gord Costie	Page 205

11. New Business

12. In-Camera Items

12.1.	Confidential Memorandum – BD/Sept-01-2024 (Legal Matter)
12.2	Confidential Memorandum – BD/Sept-02-2024 (Position/Negotiation Matter / Identifiable individuals)

13. Next Meeting – Thursday, October 3, 2024 at 6:00 p.m.

14. Adjournment

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Report

TO: Board of Directors

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

RECOMMENDED BY: T. Scott Peck, MCIP, RPP, Deputy Chief Administrative Officer/Director, Watershed Planning and Engineering

PREPARED BY: Mike Stone, MCIP, RPP, Manager, Watershed Planning, Stewardship & Ecological Services

DATE: July 4, 2024

RE: Permit Applications Summary Report

HCA permit applications approved by staff under the *Conservation Authorities Act* and Ontario Regulation 41/24 between the dates of May 28, 2024 and June 21, 2024 are summarized in the following Permit Applications Summary Report (PASR-6/24).

RECOMMENDATION

THAT the Board of Directors receive this Permit Application Summary Report PASR-6/24 as information.

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HAMILTON REGION CONSERVATION AUTHORITY							
DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES APPLICATIONS							
June 24, 2024							
Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Applications Report to the Board of Directors of the Hamilton Region Conservation Authority, July 04, 2024							
The proposed works are subject to Ontario Regulation 161/06, and in particular Section 2, Subsection (1).							
SUMMARY ENFORCEMENT REPORT SER 6/24							
File Number	Date Received	Date Permit Issued	Review Days	Applicant Name	Location	Application Description	Recommendation / Conditions
D/F,C,A/24/32	13-May-24	03-Jun-24	23		59 Cross St Lot 16, Concession 1 Dundas	for the installation of vegetated riverstone for bank stabilization of Sydenham Creek	Approved subject to standard conditions.
F/F,C,A/24/28	19-Mar-24	03-Jun-24	66		1689 Concession 10 W Lot 21, 22, Concession 10 Flamborough	for the replacement of culvert FLA-3235 on Concession 10 W	Approved subject to standard conditions.
D/C/24/22	22-Apr-24	03-Jun-24	44		10 Governor's Rd Lot 51, 52, Concession 1 Dundas	for the conversion of an existing commercial building to a medical/dental centre	Approved subject to standard conditions.
D/F,C,A/23/29	04-Apr-23	03-Jun-24	85		53 Cross St Lot 16, Concession 1 Dundas	for the construction of an armourstone retaining wall	Approved subject to standard conditions.
F/F,C,A/24/27	19-Mar-24	04-Jun-24	30		533 Millgrove Sideroad Lot 18, 19, Concession 3 Flamborough	for the replacement of culvert FLA-1883 on Millgrove Sideroad	Approved subject to standard conditions.
SC/F,C,A/24/25	19-Mar-24	06-Jun-24	26		310 Fifth Rd E Lot 14, 15, Concession 6 Stoney Creek	for the replacement of culvert STO-2394 on Fifth Road E	Approved subject to standard conditions.

HAMILTON REGION CONSERVATION AUTHORITY DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES APPLICATIONS June 24, 2024 Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Applications Report to the Board of Directors of the Hamilton Region Conservation Authority, July 04, 2024 The proposed works are subject to Ontario Regulation 161/06, and in particular Section 2, Subsection (1).							
SUMMARY ENFORCEMENT REPORT SER 6/24							
F/F,C,A/24/35	03-Apr-24	20-Jun-24	32		Ofield Rd between 602 Ofield Rd and Concession 4W Lot , Concession Flamborough	for the ditch cleanout and replacement of Culvert FLA-1883	Approved subject to standard conditions.
SC/F,C,A/24/38	13-Mar-24	20-Jun-24	101		Fifty Road adjacent to 183 Fifty Rd Lot , Concession Stoney Creek	for ditching works along Fifty Road	Approved subject to standard conditions.



Report

TO: Board of Directors

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

RECOMMENDED BY: T. Scott Peck, MCIP, RPP, Deputy Chief Administrative Officer/Director, Watershed Planning and Engineering

PREPARED BY: Mike Stone, MCIP, RPP, Manager, Watershed Planning, Stewardship & Ecological Services

DATE: September 5, 2024

RE: Permit Applications Summary Report

HCA permit applications approved by staff under the *Conservation Authorities Act* and Ontario Regulation 41/24 between the dates of June 22, 2024 and August 22, 2024 are summarized in the following Permit Applications Summary Report (PASR-7/24).

RECOMMENDATION

THAT the Board of Directors receive this Permit Application Summary Report PASR-7/24 as information.

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HAMILTON REGION CONSERVATION AUTHORITY DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES APPLICATIONS August 22, 2024 Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Applications Report to the Board of Directors of the Hamilton Region Conservation Authority, September 05, 2024 The proposed works are subject to Ontario Regulation 161/06, and in particular Section 2, Subsection (1).							
SUMMARY ENFORCEMENT REPORT SER 7/24							
File Number	Date Received	Date Permit Issued	Review Days	Applicant Name	Location	Application Description	Recommendation / Conditions
F/F,C,A/24/36	11-Mar-24	24-Jun-24	104		Valley Rd between Rock Chapel Rd and York Rd Lot , Concession Flamborough	for the ditching works located along Valley Road	Approved subject to standard conditions.
A/F,C,A/24/33	11-Mar-24	24-Jun-24	107		Lions Club Rd between Merrick Lane Parking Lot and Old Dundas Rd Lot , Concession Ancaster	for the ditching a replacement of a culvert along Lions Club Road	Approved subject to standard conditions.
F/F,C,A/24/34	11-Mar-24	24-Jun-24	110		Rock Chapel Rd between Sydenham Rd and Hwy 5 W Lot , Concession Flamborough	for ditching works located along Rock Chapel Road	Approved subject to standard conditions.
F/F,C,A/24/37	11-Mar-24	27-Jun-24	103		Governor's Rd between Moss Blvd and Hwy 52 Lot , Concession Flamborough	for the ditching works along Governor's Rd	Approved subject to standard conditions.
H/F,C,A/24/08	24-Jan-24	27-Jun-24	24		185 Cline Ave S Lot 21, 57, Concession 3 Barton, 1 Ancaster Hamilton	Frac-Out Response Plan for Trenchless Installation of Highway 403 & Aberdeen Avenue	Approved subject to standard conditions.

HAMILTON REGION CONSERVATION AUTHORITY DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES APPLICATIONS August 22, 2024 Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Applications Report to the Board of Directors of the Hamilton Region Conservation Authority, September 05, 2024 The proposed works are subject to Ontario Regulation 161/06, and in particular Section 2, Subsection (1).							
SUMMARY ENFORCEMENT REPORT SER 7/24							
A/C/24/43	18-Jun-24	02-Jul-24	16		527 Ontario St Lot 45, Concession 2 Ancaster	for the construction of a detached garage	Approved subject to standard conditions.
F/F,A/24/39	06-Jun-24	03-Jul-24	28		8 Flamboro Crt Lot 8, Concession 1 Flamborough	for fill placement	Approved subject to standard conditions.
F/F,C/24/42	11-Jun-24	05-Jul-24	23		590 Orkney Rd Lot 25, Concession 3 Flamborough	for the placement of fill for driveway access	Approved subject to standard conditions.
SC/F,C/24/17	03-Jun-24	09-Jul-24	38		1865 Rymal Rd E Lot 32, Concession 8 Stoney Creek	for the construction of an 8-storey mixed- use building with 195 residential units and 3 commercial units	Approved subject to standard conditions.
F/F,C/24/44	06-May-24	10-Jul-24	22		1486 Westover Rd Lot 30, Concession 7 Flamborough	for the NPS 26 Trafalgar integrity dig 4186	Approved subject to standard conditions.
GR/F,C/24/45	02-Jul-24	10-Jul-24	10		305 Kelson Ave N Lot 23, Concession 1 Grimsby	for the construction of additions to an existing dwelling, deck, and secondary dwelling unit	Approved subject to standard conditions.

HAMILTON REGION CONSERVATION AUTHORITY DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES APPLICATIONS August 22, 2024 Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Applications Report to the Board of Directors of the Hamilton Region Conservation Authority, September 05, 2024 The proposed works are subject to Ontario Regulation 161/06, and in particular Section 2, Subsection (1).							
SUMMARY ENFORCEMENT REPORT SER 7/24							
F/F,C,A/24/46	30-May-24	11-Jul-24	38		Wimberly Avenue at Parkside Drive Lot 10, Concession 4 Flamborough	for the removal of accumulated sediment from the forebay and main cell of SWMF 127, and apply a clay liner to both cells	Approved subject to standard conditions.
SC/F,C,A/24/26	19-Mar-24	15-Jul-24	26		562 Powerline Rd Lot 15, Concession 4, 5 Stoney Creek	for the replacement of culvert STO-2395 on Powerline Rd	Approved subject to standard conditions.
SC/F,C,A/24/24	19-Mar-24	15-Jul-24	26		636 Tapleystown Rd Lot 16, 17, Concession 4 Stoney Creek	for the replacement of culvert STO-51347 on Tapleystown Road	Approved subject to standard conditions.
A/F,C,A/24/47	11-Jul-24	24-Jul-24	15		1034 Sulphur Springs Rd Lot 41, Concession 1 Ancaster	for the construction of an addition to the existing dwelling	Approved subject to standard conditions.
H/F,C/24/48	08-Jul-24	29-Jul-24	18		45 Oak Knoll Dr Lot 57, Concession 1 Hamilton	for the construction of a single storey addition and attached covered deck to the rear of an existing dwelling	Approved subject to standard conditions.

HAMILTON REGION CONSERVATION AUTHORITY DEVELOPMENT, INTERFERENCE WITH WETLANDS, AND ALTERATIONS TO SHORELINES AND WATERCOURSES APPLICATIONS August 22, 2024 Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Applications Report to the Board of Directors of the Hamilton Region Conservation Authority, September 05, 2024 The proposed works are subject to Ontario Regulation 161/06, and in particular Section 2, Subsection (1).							
SUMMARY ENFORCEMENT REPORT SER 7/24							
H/A/24/54	24-Jul-24	22-Aug-24	31		Hydro corridor from Greenhill Ave to Glover Rd adjacent to Red Hill Valley Parkway Lot , Concession Hamilton	Q24HM-Q29HM Insulator Replacement Project	Approved subject to standard conditions using Hyrdo One SCR.
D/F,C,A/24/15	06-Feb-24	22-Aug-24	86		55 Creighton Rd Lot 14, Concession 1 Dundas	for the rehabilitation of Bridge 089	Approved subject to standard conditions.

Hamilton Region Conservation Authority

Minutes

Board of Directors Meeting

Date June 6, 2024

Minutes of the Board of Directors meeting held on Thursday, June 6, 2024 at 6:00 p.m., at the HCA main office, 838 Mineral Springs Road, in Ancaster, and livestreamed on YouTube.

PRESENT:

Susan Fielding - in the Chair	
Jeff Beattie - Virtual	Craig Cassar
Lisa DiCesare	Brian McHattie
Wayne Terryberry - Virtual	Alex Wilson - Virtual

Jennifer Stebbing – Foundation Chair

REGRETS: Brad Clark, Matt Francis, Mike Spadafora and Maureen Wilson

STAFF PRESENT: Jonathan Bastien, Lisa Burnside, Gord Costie, Marlene Ferreira, Scott Fleming, Brandon Good, Matt Hall, Amanda Martin, Scott Peck, Mike Stone, Jaime Tellier, and Sandra Winninger

OTHERS: Kathy Lacasse, Michael Howes (2WA Consults), Richard Leitner (media)

1. Call to Order

The Chair called the meeting to order and welcomed everyone present. Members were informed of the absence of Councillor Clark due to a family matter.

Lisa Burnside welcomed and introduced Amanda Martin, the new Executive Director for the Foundation.

2. Declarations of Conflict of Interest

The Chair asked members to declare any conflicts under the Board's Governance Policy. There were none. HCA's Indigenous Land Acknowledgement was read.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda; there were none.

BD12, 3358

MOVED BY: Craig Cassar

SECONDED BY: Brian McHattie

THAT the agenda be approved.

CARRIED

4. Delegations

There were none.

5. Consent Items for Applications, Minutes and Correspondence

The following consent items were adopted:

- 5.1. Applications – Development, Interference with Wetlands, Alterations to Shorelines and Watercourses
- 5.2. Approval of Board of Directors Minutes – May 2, 2024
- 5.3. Two items of correspondence Received re: Development Sulphur Springs Road
- 5.4. Closure of Ancaster Wells Due to Road Construction on Sulphur Springs Road

Lisa DiCesare joined the meeting.

- 5.5. Letter to Minister of Health re: Phasing out of Free Well Water Testing and Closure of the Hamilton water lab

Staff responded to questions in regard to some of the items of correspondence posed by board members.

6. Foundation Briefing

Jennifer Stebbing reported on the following:

The Foundation received a total of **\$545,464** in new donations from May 1st to May 31st 2024. This includes:

- **\$500,000** to the Saltfleet CA Fund. This represents the third installment of Heritage Green Community Trust's two-million-dollar pledge
- **\$20,155** to the Environmental Education Fund

- **\$20,589** to the Westfield Unrestricted Fund

The remaining **\$4,902** was directed to various projects, including Area of Greatest Need Fund, Dundas Valley CA, and the Land Securement Fund.

This brings the Foundation's fiscal year-to-date fundraising total to **\$680,809** which is 85% of the annual goal.

The Foundation held its Annual General Meeting of Members on Monday, May 13th. The audited financial statements are available for review on the Foundation website.

Susan Fielding, Acting Chair, thanked Jennifer Stebbing for her time as Chair of the Foundation; it was her last meeting. Kathy Lacasse, who was also in attendance, was welcomed as the new Chair of the Foundation.

BD12, 3359

MOVED BY: Wayne Terryberry

SECONDED BY: Craig Cassar

THAT the Foundation Briefing be received.

CARRIED

7. Member Briefing

Jonathan Bastien provided a verbal update on the partnership between the HCA and PWQMN, highlighting the program measures water quality in rivers and streams across Ontario, with partner organizations which include conservation authorities. The data helps provides insight into the quality of ground and surface water in the Province. Conservation Authorities use the data gathered as part of it's Watershed Report Card which is produced every 5 years.

BD12, 3360

MOVED BY: Lisa DiCesare

SECONDED BY: Wayne Terryberry

THAT the Verbal Report be received

CARRIED

8. Business Arising from the Minutes

8.1. Final Draft HCA Strategic Plan Report

– 2WA Consultants

Michael Howes of 2WA Consultants provided an update to the Strategic Plan, outlining stakeholder and public engagement that occurred since the March 7, 2024 Board of Directors meeting. He noted that the results of the engagement didn't change the

priorities or the vision of the plan but did affect some of the language in the plan as well as informing the first-year initiatives.

Councillor Alex Wilson commended the work done on the plan and specifically liked the amount of engagement, including staff participation that occurred.

BD12, 3361

**MOVED BY: Craig Cassar
SECONDED BY: Lisa DiCesare**

THAT the Final Draft HCA Strategic Plan Report and content for the 2025 – 2029 HCA strategic plan be approved

CARRIED

9. Reports from Budget & Administration Committee and Conservation Advisory Board

There were none.

10. Other Staff Reports/Memoranda

Reports to be approved

10.1. ERO #19-8364 – Proposed Amendments to Development Permit Exemptions, Under R.R.O. 1990, Regulation 828 for lands in Niagara Escarpment Planning Area

Scott Peck brought forward the staff report regarding comments to be submitted to the Environmental Registry of Ontario (ERO) on proposed changes to the Niagara Escarpment Commission, to allow exceptions of the permitting process within their development control area. It was noted that the HCA is generally supportive of these changes but requested clarification on specific aspects from the Province. Scott Peck answered members questions regarding the report.

BD12, 3362

**MOVED BY: Wayne Terryberry
SECONDED BY: Alex Wilson**

THAT the comments as detailed in Appendix “A” of the report titled “Proposed amendments to development permit exemptions under R.R.O 1990, Regulation 828 for lands in the Niagara Escarpment Planning Area that is the area of development control - ERO #019-8364” dated June 6, 2024 be approved; and further,

THAT HCA staff be directed to submit the approved comments to the Public Input Coordinator as detailed in the posting 019#8364.

CARRIED

Memorandums to be received

10.2. Proposed Regulatory Changes under the Planning Act (Bill 185) and associated EROs

Scott Peck brought forward the staff memorandum which outlines proposed regulatory changes under the Planning Act relating to the *Cutting Red Tape to Build More Homes Act, 2024 (Bill 185): Removing Barriers for Additional Residential Units*. Additionally, there is an Environmental Registry of Ontario to address 2020 Provincial Policy Statements. It was noted that comments to the Province have been submitted to meet the May 10, 2024 deadline.

BD12, 3363

**MOVED BY: Brian McHattie
SECONDED BY: Craig Cassar**

THAT the memorandum entitled Proposed Regulatory Changes under the Planning Act (Bill 185) and associated EROs be received.

CARRIED

10.3. Watershed Conditions Report

Jonathan Bastien presented a summary of the memorandum.

BD12, 3364

**MOVED BY: Lisa DiCesare
SECONDED BY: Jeff Beattie**

THAT the memorandum entitled Watershed Conditions Report be received.

CARRIED

10.4. Conservation Areas Experiences Update

Brandon Good provided a summary of the memorandum and answered the members' questions.

BD12, 3365

MOVED BY: Alex Wilson

SECONDED BY: Lisa DiCesare

THAT the memorandum entitled Conservation Areas Experiences Update be received.

CARRIED

11. New Business

There was none.

12. Next Meeting

The next meeting of the Board of Directors will be held on Thursday, July 4, 2024 at 6:00 p.m. at the HCA Main Administration Office – Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario.

13. Adjournment

On motion, the meeting adjourned.

Scott Fleming
Secretary-Treasurer

Hamilton Region Conservation Authority

Minutes

Board of Directors Meeting

July 4, 2024

Minutes of the Board of Directors meeting held on Thursday, July 4, 2024 at 6:00 p.m., at the HCA main office, 838 Mineral Springs Road, in Ancaster, and livestreamed on YouTube.

PRESENT:

Brad Clark – in the Chair	Craig Cassar
Jeff Beattie (virtual)	Susan Fielding
Lisa DiCesare	Mike Spadafora (virtual)
Brian McHattie (virtual)	Maureen Wilson
Wayne Terryberry	

Kathy Lacasse – Foundation Chair (virtual)

REGRETS: **Matt Francis, Alex Wilson**

STAFF PRESENT: **Jonathan Bastien, Lisa Burnside, Gord Costie, Marlene Ferreira, Scott Fleming (virtual), Liam Fletcher, Matt Hall, Amanda Martin, Scott Peck, Mike Stone, Jaime Tellier, Jeff Tweedle, Brandon Wood**

OTHERS: **Justyna Bak, Erin Davis, Carole Henry, Marianne Love (ML Consulting Inc.), John Olah (Beard Winter LLP), Brandon Orct (Beard Winter LLP)**

Note: For clarity, items on the agenda were captured in the order in which they were addressed.

1. Call to Order

The Chair called the meeting to order and welcomed everyone present. HCA's Indigenous Land Acknowledgement was read.

2. Declarations of Conflict of Interest

The Chair asked members to declare any conflicts under the Board's Governance Policy. There were none.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda. The Chair requested the two in-camera items that were part of the agenda package be moved up immediately following approval of the agenda as a consultant and legal counsel were present.

Additionally, approval was requested for late delegation requests from Erin Davis, Carole Henry, Justyna Bak and David Murray to speak to the Ancaster Wells.

BD12, 3366

**MOVED BY: Maureen Wilson
SECONDED BY: Lisa DiCesare**

THAT the agenda be approved, as amended.

CARRIED

12. In-Camera Items

BD12, 3367

**MOVED BY: Susan Fielding
SECONDED BY: Wayne Terryberry**

THAT the Board of Directors moves *in camera* for matters of law, personnel and property.

CARRIED

During the *in camera* session, one personnel and one legal matter were discussed.

12.1. Confidential Report – BA/Jun 01-2024 (Personnel Matter)

Susan Fielding brought forward a summary of the report regarding a personnel matter, as recommended by the Budget & Administration Committee.

BD12, 3368

**MOVED BY: Susan Fielding
SECONDED BY: Lisa DiCesare**

THAT the confidential report entitled BA/Jun 01-2024 be approved and remain in camera.

CARRIED

Mike Spadafora left the meeting.

12.2. Confidential Report – BD/Jul 01-2024
(Legal Matter)

Scott Peck presented a summary of the report and answered the members' questions with the assistance of HCA's legal counsel.

BD12, 3369

MOVED BY: Wayne Terryberry
SECONDED BY: Susan Fielding

THAT the confidential report entitled BD/Jul 01-2024 be approved and remain in camera.

CARRIED

BD12, 3370

MOVED BY: Craig Cassar
SECONDED BY: Lisa DiCesare

THAT the Board of Directors moves out of closed session.

CARRIED

4. Delegations

4.1. Erin Davis

Erin Davis provided a presentation on the history of the Ancaster Well and outlined her concerns with its temporary closure.

4.2. Carole Henry

Carole Henry read letters from three (3) members of the Six Nations of the Grand River First Nation expressing their dependence on and use of the Ancaster Well as their sole source of potable water. She cited HCA's land acknowledgement and

strategic plan references to relationship building with Indigenous communities and requested HCA reconsider the temporary closure of the well.

4.3. Justyna Bak

Justyna Bak spoke to her use of the Ancaster Well for the past 17 years and noted she often meets other people that rely on the well. She indicated her hope that HCA will maintain access to the well.

4.4. David Murray

Mr. Murray was unable to attend the meeting and did not delegate.

BD12, 3371

MOVED BY: Susan Fielding

SECONDED BY: Lisa DiCesare

THAT the delegation presentations by Erin Davis, Carole Henry, and Justyna Bak be received.

CARRIED

Lisa Burnside provided background comments on the operation of the wells approved by the Board of Directors in 2017 and advised that since those changes the water is not provided for drinking water purposes, is not tested, and is known to contain high levels of arsenic and sodium. Further details on the upcoming temporary closure for public and worker safety during the city led construction project were noted by staff and that access to the well will resume once the construction project is completed by the City.

During the members' discussion on the matter, there were repeated disruptions from some members of the public and delegates in the audience. Following repeated warnings, a member of the public was asked to leave the meeting. The member stood up and approached the Board in close proximity and did not leave. Councillor Maureen Wilson called for a point of order and spoke to democratic rules of order that facilitate public participation. The Chair ended the meeting entirely when the public member continued to remain at the board table in the Auditorium.

Staff were not able to introduce the remaining items on the agenda due to the necessity to end the meeting early.

5. Adjournment

The Chair adjourned the meeting on point of order.

6. Next Meeting

The next meeting of the Board of Directors will be held on Thursday, September 5, 2024 at 6:00 p.m. at the HCA Main Administration Office – Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario.

Scott Fleming
Secretary-Treasurer

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HAMILTON CONSERVATION AUTHORITY

Conservation Advisory Board

MINUTES

Thursday, April 11, 2024

Minutes of the Conservation Advisory Board meeting held on Thursday, April 11, 2024 at 4:00 p.m., at the HCA main office, 838 Mineral Springs Road, in Ancaster, and livestreamed on YouTube.

PRESENT:	Sherry O'Connor – in the Chair Elise Copps Natalie Faught Brian McHattie	Tyler Cunningham Jamie Freeman Haley McRae Noah Stegman
REGRETS:	Cortney Oliver, Wayne Terryberry, Brad Clark (ex-officio), Susan Fielding (ex-officio)	
STAFF PRESENT:	Madolyn Armstrong, Lisa Burnside, Gord Costie, Marlene Ferreira, Scott Fleming, Matt Hall, Scott Peck, Karen Phong, Mike Stone, Jaime Tellier, and Sandra Winninger	
OTHERS:	Media – None	

1. Welcome

The Chair called the meeting to order and welcomed everyone present.

2. Declaration of Conflict of Interest

The Chair asked members to declare any conflicts under the HCA Administrative By-law. There were none.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda; there were none.

**CA2408 MOVED BY: Jamie Freeman
 SECONDED BY: Haley McRae**

THAT the agenda be approved.

CARRIED

4. Delegations

There were none.

5. Member Briefing

5.1 HCA 2003 Annual Report

Lisa Burnside provided an overview of the Annual Report and answered members questions.

5.2 Fifty Point Wetland update

Scott Peck reviewed the progress to date on the construction of the wetland at Fifty Point and answered members questions.

**CA 2409 MOVED BY: Tyler Cunningham
 SECONDED BY: Noah Stegman**

THAT the member briefing be received.

CARRIED

6. Chairman's Report on Board of Directors Actions

The following items were approved by the Board of Directors at the March 7, 2024 meeting:

CA 2405 Indigenous Interpretive Signage Proposal

CA 2406 Westfield Accession and Deaccession

CA 2407 Artaban Road and Lower Lions Club Road Parking Areas, with a friendly amendment to the motion, to delete the words "carrying capacity" for "visitor management plan".

7. Approval of Minutes of Previous Meeting**7.1. Minutes – Conservation Advisory Board (February 8, 2024)**

**CA 2410 MOVED BY: Brian McHattie
 SECONDED BY: Noah Stegman**

**THAT the minutes of the February 8, 2024 Conservation
Advisory Board meeting be approved.**

CARRIED

8. Business Arising from the Minutes

There was none.

9. Staff Reports/Memorandums**Reports for Recommendation****9.1. HCA Natural Hazard Infrastructure – Asset Management Plan****9.2. HCA Natural Hazard Infrastructure - Operation Plan**

Karen Phong provided a concurrent overview on both reports. She highlighted the reason for creating the Asset Management Plan: change in Ontario regulations requiring conservation authorities to both develop the Asset Management Plan to inventory the flood and erosion control structures owned by the HCA. Additionally, the same regulation requires the HCA to develop an Operational Plan which summarizes operational tasks that are required for HCA flood and erosion control structures.

Members questions were answered following the presentation.

As both reports were presented together, the motion to approve combined both reports, 9.1 and 9.2.

**CA 2411 MOVED BY: Natalie Faught
 SECONDED BY: Noah Stegman**

**THAT the Conservation Advisory Board recommends to the
Board of Directors of the Hamilton Conservation Authority that
the Hamilton Conservation Authority Natural Hazard**

Infrastructure - Asset Management Plan dated March 2024 be approved; and further,

THAT the Conservation Advisory Board recommends to the Board of Directors of the Hamilton Conservation Authority that the Hamilton Conservation Authority Operational Plan dated March, 2024 be approved.

CARRIED

9.3. Saltfleet Study Area Master and Management Plans

Madolyn Armstrong provided an overview of the Plans as well as the process undertaken to create the master and management plans for the conservation areas, which include: Saltfleet Conservation Area, Winona/Vinemount Conservation Areas and the Dofasco Trail. She noted that the plans will direct the priorities for each area for the next ten years. She also noted that Winona/Vinemount Conservation Areas are fall within the Niagara Escarpment Plan and will need their approval in addition to the Ministry of Natural Resources and Forestry.

Members questions were answered by staff following the presentation.

**CA 2412 MOVED BY: Noah Stegman
 SECONDED BY: Haley McCrae**

THAT the Conservation Advisory Board recommends to the Board of Directors:

THAT this report and accompanying Master and Management Plans of March 2024 be received as information for project background and general understanding;

and further

THAT the Saltfleet Conservation Area Master Plan, Dofasco 2000 Trail Management Plan and Winona and Vinemount Conservation Areas Management Plan of 2024 be approved.

and further

THAT the Winona and Vinemount Conservation Areas Management Plan be submitted to the NEC and MNRF for final approval.

CARRIED

10. New Business

There was none.

11. Next Meeting

The next meeting of the CAB is scheduled for Thursday, June 13, 2024 at 4:00 p.m.; location TBD.

12. Adjournment

On motion, the meeting was adjourned.

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Hamilton Conservation Authority

Minutes

Budget & Administration Committee

June 17, 2024

Minutes of the Budget & Administration Committee meeting held on Thursday, June 17, 2024 at 6:00 p.m., by Webex videoconference and livestreamed on YouTube.

Present: Susan Fielding, in the Chair
Brad Clark
Lisa DiCesare
Alex Wilson
Maureen Wilson

Regrets: None

Staff Present: Lisa Burnside, Gord Costie, Marlene Ferreira, Scott Fleming, Matt Hall, Amanda Martin, Scott Peck, Jaime Tellier, and Sandra Winner

Others Present: Melanie Duggard – Grant Thornton
Marianne Love – ML Consulting

1. Welcome

The Chair called the meeting to order and welcomed everyone present.

2. Declarations of Conflict of Interest

The Chair asked members to declare any conflicts under the HCA Administrative By-law. There were none.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda; there were none.

BA 2406

**MOVED BY: Lisa DiCesare
SECONDED BY: Brad Clark**

THAT the agenda be approved.

CARRIED

4. Delegations

There were none.

5. Consent Items

The following consent items were adopted:

5.1. Approval of Budget & Administration Committee Minutes – April 18, 2024

6. Business Arising from the Minutes

There was none.

7. Staff Reports/Memoranda

Reports for recommendation

7.1 2023 Report by the Auditors

Melanie Duggard presented a summary of the 2023 auditor's report and answered the members' questions. One qualification was identified: Asset Retirement Obligation. It was noted that this designation recognizes that the new Provincial requirement has not yet been implemented. The audit otherwise was found to be clean.

BA 2407

**MOVED BY: Alex Wilson
SECONDED BY: Lisa DiCesare**

**THAT the Budget & Administration Committee
recommends to the Board of Directors:**

THAT the Report by the Auditors be approved

CARRIED

7.2 2023 12 Month Financial Results – Audited Financial Statements

Scott Fleming provided an overview of the 2023 12-month audited financial statements for HCA and Confederation Park, and answered members' questions.

BA 2408

MOVED BY: Brad Clark

SECONDED BY: Maureen Wilson

THAT the Budget & Administration Committee recommends to the Board of Directors:

THAT the 2023 Twelve-Month Audited Financial Statements for Hamilton Conservation Authority and Confederation Beach Park be approved.

CARRIED

7.3 Reserve Funds Balances & 2023 Operating Surplus Reserves Allocation

Scott Fleming summarized the report, outlining the recommendations for the allocation of the 2023 surplus funds. The majority of the funds are to be allocated to the General Land Acquisition reserve. The East Mountain (Saltfleet) reserve and Construction Capital and Major Maintenance reserves will also receive monies. It was noted that a Reserve Policy will be created and presented to this committee before the end of 2024.

BA 2409

MOVED BY: Brad Clark

SECONDED BY: Maureen Wilson

THAT the Budget & Administration Committee recommend approval by the Board of Directors the allocation of the 2023 operating surplus of \$1.99M be directed as follows:

- **\$1,000,000 to the General Land Acquisition reserve,**
- **\$507,000 to the East Mountain (Saltfleet) reserve,**
- **\$350,000 to Construction Capital & Major Maintenance reserve,**
- **\$60,000 to the Major Equipment Replacement reserve,**
- **\$50,000 to the Climate Change Initiative reserve,**
- **and \$26,000 to the Records Management & IT reserve.**

CARRIED

Memorandums to be received7.4 2023 Asset Disposal Summary

Scott Fleming presented the report noting that all assets were equipment except for the property at 60 Arbour Rd.

BA 2410**MOVED BY: Lisa DiCesare
SECONDED BY: Brad Clark****THAT the memorandum entitled 2023 Asset Disposal Summary be received.****CARRIED**7.5 First Quarter Financial Results – Operating

Scott Fleming reviewed the report, indicating that the 2024 revenue for this period is higher than the first quarter of 2023.

BA 2411**MOVED BY: Lisa DiCesare
SECONDED BY: Alex Wilson****THAT the memorandum entitled HCA Three-Month Financial Results (Q1) – Operating be received****CARRIED**7.6 First Quarter Financial Results – Capital & Major Maintenance

Scott Fleming reviewed the report, highlighting the projects and the conservation areas in which they occur.

BA 2412**MOVED BY: Brad Clark
SECONDED BY: Maureen Wilson****THAT the memorandum entitled HCA Three-Month Financial Results – Capital & Major Maintenance be received****CARRIED**

7.6 First Quarter Vendor Report

Scott Fleming presented the report and answered members' questions.

BA 2413

**MOVED BY: Lisa DiCesare
SECONDED BY: Alex Wilson**

THAT the memorandum entitled HCA 1st Quarter Vendor Report be received

CARRIED

8. New Business

There was none.

9. In-Camera Items for Matters of Law, Personnel and Property

BA 2414

**MOVED BY: Maureen Wilson
SECONDED BY: Lisa DiCesare**

THAT the Budget and Administration Committee moves *in camera* for matters of law, personnel and property.

CARRIED

During the *in camera* session, one personnel and one legal matter were discussed.

9.1. Confidential Report – BA/June 01-2024 (Personnel Matter)

Marlene Ferreira provided a summary of the report regarding a personnel matter and answered the members' questions

BA 2415

**MOVED BY: Maureen Wilson
SECONDED BY: Lisa DiCesare**

THAT the confidential report entitled BA/June 01-2024 be approved and remain in camera.

CARRIED

9.2 Confidential Report – BA/June 02-2024
(Legal Matter)

Scott Fleming provided a summary of the memorandum and answered member's questions.

BA 2416

MOVED BY: Brad Clark
SECONDED BY: Alex Wilson

THAT the memorandum BA/June02-2024 be received and remain in camera.

CARRIED

BA 2417

MOVED BY: Lisa DiCesare
SECONDED BY: Maureen Wilson

THAT the Budget and Administration Committee moves out of closed session.

CARRIED

10. Next Meeting

The next meeting of the Budget and Administration Committee will be held on Thursday, August 15, 2024 at 6:00 p.m. at the HCA Main Administration Office – Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario.

11. Next Meeting Adjournment

On motion, the meeting adjourned.



**Hamilton
Conservation
Authority**

A Healthy Watershed for Everyone

August 16, 2024

Dear Ancaster Well Passholder:

We are writing to inform you of the updated timeline for the upcoming temporary closure of the Ancaster Well due to a construction project by the City of Hamilton. The details of the project are as follows:

Ancaster Well Access and C15-08-24 (BR) Bridge #113 Rehabilitation Update – Construction Timeline and Vehicle / Pedestrian Access

Construction Project Description: C15-08-24 (BR) Bridge #113 Rehabilitation, including concrete repairs, crack injections, retaining wall and gabion basket replacement, culvert replacement, distribution slab, road construction, and associated works.

The City of Hamilton has contracted this project to rehabilitate Bridge #113, located on Sulphur Springs Road, 225 metres south of Governors Road. Preliminary work around the Ancaster Wells, including clearing vegetation and grading, has been carried out by the contractor to prepare the site for the construction work. While the city experienced a delay, active construction work on the project is understood to be imminent, with the start date provided to HCA as **Monday, August 19, 2024**. The City will distribute an updated construction notice with a finalized schedule to the Hamilton Conservation Authority, the area councillor's office, and residents. If you have questions about the Bridge #113 construction project or its timeline, please email the City of Hamilton at constructionservices@hamilton.ca.

Construction timeline and Vehicle / Pedestrian Access: The beginning of the work is imminent and scheduled for Monday, August 19, 2024. The City of Hamilton estimates substantial completion by the end of November 2024.

Vehicular access to the Ancaster Well parking lot and regular pedestrian access will remain open until construction starts.

During the construction project, a way has been found to provide partial access to the Ancaster Well. Vehicular access to the Ancaster Well parking lot will be closed, and the contractor will arrange a limited pedestrian access route along the edge of the property to the Ancaster Well. This access will be provided on weekends and from the hours of 7 PM to 6 AM on weekdays when active construction is not in progress. One automobile parking spot on the Sulphur Springs municipal road allowance will be provided. HCA recognizes the significance of the well to its passholders as outlined in the user agreement and appreciates their understanding and patience during this time.

If you have questions about the Ancaster Well and its operation, please get in touch with the HCA by phone at 905-525-2181 or nature@conservationhamilton.ca or visit <https://conservationhamilton.ca/ancaster-well-faq/>

Sincerely,

Gordon R. Costie
Director of Conservation Area Services
Hamilton Conservation Authority

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From: Joanne Turnell
Sent: Tuesday, June 25, 2024 10:50 AM
To: Nature <nature@conservationhamilton.ca>
Cc: Ward 12 Office <ward12@hamilton.ca>
Subject: ANCASTER WELL CLOSURE 4-6 PLEASE RECONSIDER THIS DECISION AND ALLOW CONTINUED ACCESS TO PUBLIC WATER

Hamilton Conserva[REDACTED]

Our community is concerned about the pending 4-6 closure of the Ancaster Well as described in the notice circulated by the HCA.

We would like to remind you of the attached deed of sale from the City of Hamilton to the Conservation Authority which clearly states that the well is to be kept open to the public in perpetuity.

I also request that you to submit the deed, and land transfer records and the attached letters that were never acknowledged by the HCA, and ask your Board of Directors to direct Gord Costi to abide by the legally binding documents attached and provide continued access.

Please consider allowing continued access during this period per your agreement with the City of Hamilton.

There is a climate emergency, a heat wave and citizens need access to water.

Thank you.

Joanne Turnell
<http://saveourspring.ca>

* CERTIFIED IN ACCORDANCE WITH THE LAND TITLES ACT * SUBJECT TO RESERVATIONS IN CROWN GRANT *

PROPERTY DESCRIPTION: PT LT 41, CON 1 ANCASTER , AS IN VM150487 ; S/T AB146681,AB337991,HL303384 ANCASTER CITY OF HAMILTON

PROPERTY REMARKS:

ESTATE/QUALIFIER:

FEE SIMPLE
LT CONVERSION QUALIFIED

RECENTLY:

FIRST CONVERSION FROM BOOK

PIN CREATION DATE:

1997/02/17

OWNERS' NAMES

HAMILTON REGION CONSERVATION AUTHORITY

CAPACITY SHARE

BENO

REG. NUM.	DATE	INSTRUMENT TYPE	AMOUNT	PARTIES FROM	PARTIES TO	CERT/ CHKD
<div><div>**EFFECTIVE 2000/07/29 THE NOTATION OF THE "BLOCK IMPLEMENTATION DATE" OF 1997/02/17 ON THIS PIN**</div><div>**WAS REPLACED WITH THE "PIN CREATION DATE" OF 1997/02/17**</div><div>** PRINTOUT INCLUDES ALL DOCUMENT TYPES (DELETED INSTRUMENTS NOT INCLUDED) **</div><div>**SUBJECT, ON FIRST REGISTRATION UNDER THE LAND TITLES ACT, TO:</div><div>** SUBSECTION 44(1) OF THE LAND TITLES ACT, EXCEPT PARAGRAPH 11, PARAGRAPH 14, PROVINCIAL SUCCESSION DUTIES *</div><div>** AND ESCHEATS OR FORFEITURE TO THE CROWN.</div><div>** THE RIGHTS OF ANY PERSON WHO WOULD, BUT FOR THE LAND TITLES ACT, BE ENTITLED TO THE LAND OR ANY PART OF</div><div>** IT THROUGH LENGTH OF ADVERSE POSSESSION, PRESCRIPTION, MISDESCRIPTION OR BOUNDARIES SETTLED BY</div><div>** CONVENTION.</div><div>** ANY LEASE TO WHICH THE SUBSECTION 70(2) OF THE REGISTRY ACT APPLIES.</div><div>**DATE OF CONVERSION TO LAND TITLES: 1997/02/17 **</div></div>						
HL177021	1961/09/29	BYLAW				C
REMARKS: SECONDLY AS TO PIN 17410-0052 ; RE: SUBDIVISION CONTROL						
HL303384	1965/02/19	TRANSFER EASEMENT			PUBLIC UTILITIES COMMISSION OF THE TOWNSHIP OF ANCASTER	C
REMARKS: PLAN ATTACHED						
AB146681	1969/09/24	TRANSFER EASEMENT			PUBLIC UTILITIES COMMISSION OF THE TOWNSHIP OF ANCASTER	C
62R1605	1974/04/08	PLAN REFERENCE				C
AB337991	1974/05/28	TRANSFER EASEMENT			THE PUBLIC UTILITIES COMMISSION OF THE TOWNSHIP OF ANCASTER	C
LT525034	1998/10/13	TRANSFER	\$55,000	THE CORPORATION OF THE TOWN OF ANCASTER	HAMILTON REGION CONSERVATION AUTHORITY	C
LT525035	1998/10/13	REST COV APL ANNEX		THE CORPORATION OF THE TOWN OF ANCASTER		C

NOTE: ADJOINING PROPERTIES SHOULD BE INVESTIGATED TO ASCERTAIN DESCRIPTIVE INCONSISTENCIES, IF ANY, WITH DESCRIPTION REPRESENTED FOR THIS PROPERTY.
NOTE: ENSURE THAT YOUR PRINTOUT STATES THE TOTAL NUMBER OF PAGES AND THAT YOU HAVE PICKED THEM ALL UP.

Transfer/Deed of Land

Form 1 — Land Registration Reform Act, 1984

A

FOR OFFICE USE ONLY

LT 525034
LT 525035
CERTIFICATE OF RECEIPT
RECEPISSE
WENTWORTH (ON) HAMILTON
'98 OCT 13 15 57

New Property Identifiers

Executions

Additional:
See
Schedule ☐

Additional:
See
Schedule ☐

(1) Registry ☐

Land Titles ☒

(2) Page 1 of 3 pages

(3) Property
Identifier(s)

Block

Property

Additional:
See
Schedule ☐

17446-0004 (LT)

(4) Consideration

FIFTY-FIVE THOUSAND-----Dollars \$ 55,000.00

(5) Description

This is a:

Property
Division ☐

Property
Consolidation ☐

Part of Lot 41, Concession 1,
in the Town of Ancaster, in the
Regional Municipality of Hamilton-Wentworth
as described in VM150487;
subject to AB146681, AB337991, HL303384.

(6) This
Document
Contains

(a) Redescription
New Easement
Plan/Sketch ☐

(b) Schedule for:

Description ☐

Additional
Parties ☐

Other ☒

(7) Interest/Estate Transferred
Fee Simple

(8) Transferor(s) The transferor hereby transfers the land to the transferee and covenants that the transferee shall use the land for the purposes set out in the Schedule. The parties hereto agree to the Restrictive Covenants contained in the Schedule attached hereto.

Name(s)
THE CORPORATION OF THE TOWN OF ANCASTER

Signature(s)

Per:

Robert E. Wade, Mayor

Date of Signature
Y M D

1998 09 25

Per:

Patricia Sweeney, Clerk/
Treasurer

1998 09 21

(9) Spouse(s) of Transferor(s) I hereby consent to this transaction
Name(s)

Signature(s)

Date of Signature
Y M D

(10) Transferor(s) Address
for Service

300 Wilson Street East, Ancaster, Ontario L9G 2B9

(11) Transferee(s)

HAMILTON REGION CONSERVATION AUTHORITY

Per:

R.F. Powers, Chairman

Date of Birth
Y M D

1998 10 1

Per:

B. W. Vanderbrug, General
Manager

1998 09 30

(12) Transferee(s) Address
for Service

P.O. Box 7099, 838 Mineral Springs Road, Ancaster, Ontario L9G 3L3

(13) Transferor(s) The transferor verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene section 49 of the Planning Act, 1983.

Date of Signature
Y M D

Date of Signature
Y M D

Signature

Signature

Solicitor for Transferor(s) I have explained the effect of section 49 of the Planning Act, 1983 to the transferor and I have made inquiries of the transferor to determine that this transfer does not contravene that section and based on the information supplied by the transferor, to the best of my knowledge and belief, this transfer does not contravene that section. I am an Ontario solicitor in good standing.

Date of Signature
Y M D

Name and
Address of
Solicitor

Signature

Planning Act — OPTIONAL

(14) Solicitor for Transferee(s) I have investigated the title to this land and to abutting land where relevant and I am satisfied that the title records reveal no contravention as set out in subclause 49 (21a) (c) (ii) of the Planning Act, 1983 and that to the best of my knowledge and belief this transfer does not contravene section 49 of the Planning Act 1983. I act independently of the solicitor for the transferor(s) and I am an Ontario solicitor in good standing.

Date of Signature
Y M D

Name and
Address of
Solicitor

Signature

(15) Assessment Roll Number
of Property

Cty. Mun. Map Sub. Par.
25 14 100 130 38400

(17) Document Prepared by:

LEE A. PINELLI
Barristers & Solicitors
1403-1 King Street West
HAMILTON, Ontario
L8P 1A4

(16) Municipal Address of Property
1109 Sulphur Springs Road
Ancaster, Ontario

39

FOR OFFICE USE ONLY

Fees and Tax

Registration Fee

Land Transfer Tax

Total



Additional Property Identifier(s) and/or Other Information

WHEREAS it is recognized that it is appropriate that there be certain restrictions placed on the lands being transferred herein, the Transferor and Transferee covenant and agree as follows:

1. That the Transferee will maintain in perpetuity continued public access to well number 8, located on the lands being transferred herein;
2. That the Transferee will not charge a user fee for public access to the water supply available at well number 8, but may, instead, install a voluntary contribution box at or in the vicinity of well number 8; and
3. The Transferee assumes all responsibility and liability, if any, related to the water supply produced by well number 8.

Affidavit of Residence and of Value of the Consideration
Form 1 - Land Transfer Tax Act

Refer to all instructions on reverse side.
IN THE MATTER OF THE CONVEYANCE OF (insert brief description of land) PT. LOT 41, CO. 1, ANCASTER IN THE
RECON. OF FAMILTONS - WENTWORTH

BY (print names of all transferees in full) THE CORPORATION OF THE TOWN OF ANCASTER
TO (see instruction 1 and print names of all transferees in full) HAMILTON REGION CONSERVATION AUTHORITY

I, (see instruction 2 and print name(s) in full) LEE A. PINELLI

MAKE OATH AND SAY THAT:

1. I am (place a clear mark within the square opposite that one of the following paragraphs that describes the capacity of the deponent(s)): (see instruction 2)

- ☐ (a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
☐ (b) A trustee named in the above-described conveyance to whom the land is being conveyed;
☐ (c) A transferee named in the above-described conveyance;
☒ (d) The authorized agent or solicitor acting in this transaction for (insert name(s) of principal(s)) The Corporation of the Town of Ancaster and the Hamilton Region Conservation Authority

☐ (e) The President, Vice-President, Manager, Secretary, Director, or Treasurer authorized to act for (insert name(s) of corporation(s)) _____

☐ (f) A transferee described in paragraph () described in paragraph(s) (a), (b), (c) above: (strike out references to inapplicable paragraphs)

☐ (g) A transferee described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and am making this affidavit on my own behalf and on behalf of (insert name of spouse) _____ who is my spouse described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and as such, I have personal knowledge of the facts herein deposed to.

2. (To be completed where the value of the consideration for the conveyance exceeds \$400,000).

I have read and considered the definition of "single family residence" set out in clause 1(1)(ja) of the Act. The land conveyed in the above-described conveyance
☐ contains at least one and not more than two single family residences. **Note:** Clause 2(1)(d) imposes an additional tax at the rate of one-half of one per cent upon the value of consideration in excess of \$400,000 where the conveyance contains at least one and not more than two single family residences.
☐ does not contain a single family residence.
☐ contains more than two single family residences. (see instruction 3)

3. I have read and considered the definitions of "non-resident corporation" and "non-resident person" set out respectively in clauses 1(1)(f) and (g) of the Act and each of the following persons to whom or in trust for whom the land is being conveyed in the above-described conveyance is a "non-resident corporation" or a "non-resident person" as set out in the Act. (see instructions 4 and 5) none

4. THE TOTAL CONSIDERATION FOR THIS TRANSACTION IS ALLOCATED AS FOLLOWS:

- (a) Monies paid or to be paid in cash \$ 55,000.00
(b) Mortgages (i) Assumed (show principal and interest to be credited against purchase price) \$ nil
(ii) Given back to vendor \$ nil
(c) Property transferred in exchange (detail below) \$ nil
(d) Securities transferred to the value of (detail below) \$ nil
(e) Liens, legacies, annuities and maintenance charges to which transfer is subject \$ nil
(f) Other valuable consideration subject to land transfer tax (detail below) \$ nil

(g) VALUE OF LAND, BUILDING, FIXTURES AND GOODWILL SUBJECT TO LAND TRANSFER TAX (Total of (a) to (f)) \$ 55,000.00

(h) VALUE OF ALL CHATTELS - items of tangible personal property (Retail Sales Tax is payable on the value of all chattels unless exempt under the provisions of the "Retail Sales Tax Act", R.S.O. 1980, c.454, as amended) \$ nil

(i) Other consideration for transaction not included in (g) or (h) above \$ nil

(j) TOTAL CONSIDERATION \$ 55,000.00

5. If consideration is nominal, describe relationship between transferor and transferee and state purpose of conveyance. (see instruction 6) n/a

6. If the consideration is nominal, is the land subject to any encumbrance? n/a
7. Other remarks and explanations, if necessary. none

Sworn before me at the City of Hamilton
in the Regional Municipality of Hamilton-Wentworth
this 13th day of October 19 98

Lee A. Pinelli
A Commissioner for taking Affidavits, etc. LEE A. PINELLI signature(s)

Property Information Record

- A. Describe nature of instrument: Transfer
B. (i) Address of property being conveyed (if available) 1109 Sulphur Springs Road, Ancaster, Ontario
(ii) Assessment Roll No. (if available) 25 14 100 139 37400/25 14 100 130 38400
C. Mailing address(es) for future Notices of Assessment under the Assessment Act for property being conveyed (see instruction 7) P.O. Box 7099, 838 Mineral Springs Road Ancaster, Ontario L9G 3L3
D. (i) Registration number for last conveyance of property being conveyed (if available) 150487
(ii) Legal description of property conveyed: Same as in D.(i) above. Yes ☐ No ☐ Not known ☒

E. Name(s) and address(es) of each transferee's solicitor
Lee A. Pinelli, Barristers and Solicitors, 1403-1 King Street West, Hamilton, Ontario L8P 1A4

School Tax Support (Voluntary Election) See reverse for explanation

- (a) Are all individual transferees Roman Catholic? Yes ☐ No ☐
(b) If Yes, do all individual transferees wish to be Roman Catholic Separate School Supporters? Yes ☐ No ☐
(c) Do all individual transferees have French Language Education Rights? Yes ☐ No ☐
(d) If Yes, do all individual transferees wish to support the French Language School Board (where established)? Yes ☐ No ☐



Dear Hamilton Conservation Board Members

Friday November 17th 2017

City of Hamilton and the Township of Puslinch

Dan Bowman
Kris Brown
Councillor Chad Collins
Councillor Doug Conley
Councillor Lloyd Ferguson
Brad Gautreau
Councillor Aidan Johnson
Santina Moccio – Vice-Chair
Councillor Robert Pasuta - Chair
Councillor Susan Fielding - Puslinch
Maria Topalovic

Honourary Members

Chris Firth-Eagland
Mark Shurvin
Russ Powers
Thos. A. Beckett
Al Stacey
Wm. Powell*
Walker Drummond*
Archie H. McCoy*
Scott Fixter*
Thos. M. Thomson*
Les Couldry*

On Sept 5th the Save Our Spring Committee send a letter to the HCA – see attached below. Within the letter we offered alternative solutions to closure or fencing of the well. We also suggested that closing the well was directly against the legal land covenants.

Many members of the community were surprised at the move by the Hamilton Conservation Authority to move the vote for the Solution for the Ancaster Well from the November to the October board meeting as during this Community Process we all thought that we would have a larger discussion around possible solutions.

As you know Lloyd Ferguson did not support the concept of transfer of ownerships of the Well to a Community group, and he did not support changing the classification of the well to “artisan” to allow free continued access. He was indeed the champion of only one solution, Privatization. Many people within our community feel that this is a conflict of interest to his role as Town Council and that he should be removed from this process on conflict of interest.



The SOS Committee has now split Chris Krucker has decided to re-name his group to the Valley Water Watchers. I will continue to organize SOS events and support the SOS website. Many citizens want to know the answers to the following questions, and receive a formal response to the attached SOS letter.

In addition to the concerns around the legislation – there are also concerns around this political process.

Could you please respond in writing to these process related questions?

1. Why was the vote for the Ancaster Well Solution moved from Nov to Oct. and why was the public or any community groups not advised prior?
2. Has there been an offer to purchase the adjacent property – the Kennedy Farm by the HCA or any private members of the HCA.
3. Is it the intent of the HCA to put a fence around the well in fact an attempt to privatize so that and easement can be granted to the buyers of the Kennedy farm property?
4. Why were no other solutions considered other than fencing?
5. This question directly to Lisa Burnside, in a phone conversation you advised me that you were advised by the Board not to attend the Spring Valley home owner's association meeting or the Oct Board meeting. Why was this decision made?
6. Please further explain the policy that no one votes against a sitting Councilor in his own riding. I understand that Aiden Johnson is the first Councilor to do this in the History of the HCA. Is this an official policy and what were Aiden's objections, and how were they handled?
7. Does the HCA intend to null the Land Deed with the City of Hamilton and what is the process for that to happen?
8. Please can you supply evidence of an order to close the well from the health dept.

I look forward to a response to these community concerns.

Yours in water

Joanne Turnell
Save Our Spring
<http://saveourspring.ca>



August 5, 2017

Dear City Councilors,

We sincerely appreciate the hard work you do representing the citizens of the greater Hamilton community, and the time you volunteer to sit on the Board of the Hamilton Region Conservation Authority.

You will soon be casting a vote to close or to preserve the Ancaster Well.

We represent Save Our Spring (SOS), a team of concerned citizen volunteers working together to save the Ancaster Well as a continuing open water source for the community. We are currently gathering information on how and to what extent this water is being used within our community. We will be sharing our findings with you at the next HCA board meeting on September 7, 2017.

We sincerely ask that you give careful consideration to our concerns before casting your vote. Closing this water source will force thousands in our community to turn to bottled water as their primary drinking water source. This is clearly an undesirable outcome from an environmental and community standpoint. In addition, this water has a very real connection to our local heritage and to the psychological and economic well-being of those in our community. We urge you to consider these and the following points in the context of your mandate to serve your community.

We have summarized the following key issues that have been voiced to Save Our Spring, and which we will raise at the upcoming HCA Board meeting on September 7.

THE LEGISLATION

Small Drinking Water Systems

The Hamilton Conservation Authority indicates it has been advised by the City of Hamilton Health Services that the Ancaster Well is a Small Drinking Water System as defined under Ontario Regulation 319/08 of the Ontario Health Protection and Promotion Act. However we believe this interpretation is too broad and that Ontario Regulation 319/08 is meant to apply to more formal water distribution systems that are connected to domestic or commercial plumbing systems. Paragraph 6(2)(b) of the Regulation reads:

Every owner and every operator shall,

(b) ensure that all water provided by the system to the point where the system is connected to a user's plumbing system meets the requirements established by this Regulation or under the Ontario Drinking Water Quality Standards

The Ancaster Well is not connected to any user's domestic or commercial plumbing system.



Flow Rate

Small Drinking Water Systems have a higher flow rate than the current Ancaster Well. The relevant language in subsection 1(2) of the Regulation states:

a drinking water system [...] that is not capable of supplying drinking water at a rate of more than 2.9 litres per second will only be considered to be a small drinking water system if the system serves a public facility. O. Reg. 319/08, s. 1 (2).

The Ancaster Well does not serve a public facility.

Intent of Legislation

We believe an interpretation that would apply this legislation to the Ancaster Well is too broad. As a matter of statutory interpretation this legislation is intended to regulate humanly manufactured water distribution systems. The rationale is that if one engineers a water system one is responsible for safely maintaining it. The Ancaster Well water flows naturally from the ground under its own pressure in its natural unadulterated form. We believe it is not the aim of this legislation to regulate naturally flowing, untreated mineral water from deep source wells such as the Ancaster Well. SOS urges councillors to come forward to redress this overstep as our elected representatives and protect this valuable natural water source.

Regulation 319/08 can be found at <https://www.ontario.ca/laws/regulation/080319>

FIRST NATIONS

It has come to our attention that a number of Haudenosaunee families use the Ancaster Well. In the spirit of the recommendations of the Final Report of the Canadian Commission on Truth and Reconciliation, we respectfully request that the HCA initiate a consultation with the Haudenosaunee of Six Nations as is morally and legally appropriate before taking any decision or action affecting the continuation of the availability of this water source.

RESTRICTIVE COVENANT

SOS has reviewed the transfer documentation for the land where the Ancaster Well is located. The relevant language is below with a full abstract included as Schedule A.

Schedule to Transfer provides as follows:

"WHEREAS it is recognized that it is appropriate that there be certain restrictions placed on the lands being transferred herein, the Transferor and the Transferee covenant and agree as follows:

1. That the Transferee will maintain in perpetuity continued public access to well number 8, located on the land being transferred herein; 2. That the transferee will not charge a user fee for public access to the water supply available at well number 8, but may, instead, install a voluntary contribution box at or in the vicinity of well number 8; and 3. The Transferee assumes all responsibility and liability, if any, related to the water supply produced by well number 8."



CONCLUSION

We urge you to consider the depth of connection and importance of this water source to your community constituents. We firmly believe that with appropriate signage the way is clear to continue making this natural spring water available to those who choose to use it. In fact we believe the HCA is legally obliged to do so.

We look forward to seeing all of you at the upcoming Board meeting.

Sincerely,

Steering Committee, Save Our Spring (SOS) Cc

Board Members HCA



SCHEDULE A

PT LT 41, CON 1 ANCASTER , AS IN VM150487 ;

S/T AB146681,AB337991,HL303384 ANCASTER, CITY OF HAMILTON

Consideration, Notes & Comments Easement 28-Jan-65

Kennedy & Kennedy PUC of TWP of Ancaster Consideration = \$25.00

Purpose = water main & fire hydrant construction and maintenance

Easement 10-Jul-69 Kennedy & Kennedy PUC of TWP of Ancaster

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Transfer/Deed of Land Signed 13 August 1992, registered 8 April 1993

Regional Municipality of Hamilton Wentworth The Corporation of the Town of Ancaster

Includes easement "required for the purposes of installing and maintaining water mains and appurtenances, 10 foot wide, including the right to pass over, along and use as a right of way

Affidavit of Residence and of Value appended (dated 7 April 1993) states "A return of lands from The regional Municipality of Hamilton-Wentworth to the Corporation of the Town of Ancaster for no consideration." fee paid "Total consideration....\$1.00"



Transfer/Deed of Land 13-Oct-98

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Dear Ms. Richardson,

Attached please find a letter we have circulated to City Councillors and members of the Board of Directors of the Hamilton Conservation Authority.

In it we detail the results of our research into the laws governing the Ancaster Well.

Our findings are that this water source is permissible under the new regulations, and moreover that closing the Ancaster Well is in contravention of the covenants set out in the transfer deed to the HCA.

We appreciate your time, and look forward to your response.

Sincerely,

Steering Committee (SOS)

Cc: Lisa Burnside - HCA



August 5, 2017

Dear City Councillors,

We sincerely appreciate the hard work you do representing the citizens of the greater Hamilton community, and the time you volunteer to sit on the Board of the Hamilton Region Conservation Authority.

You will soon be casting a vote to close or to preserve the Ancaster Well.

We represent Save Our Spring (SOS), a team of concerned citizen volunteers working together to save the Ancaster Well as a continuing open water source for the community. We are currently gathering information on how and to what extent this water is being used within our community. We will be sharing our findings with you at the next HCA board meeting on September 7, 2017.

We sincerely ask that you give careful consideration to our concerns before casting your vote. Closing this water source will force thousands in our community to turn to bottled water as their primary drinking water source. This is clearly an undesirable outcome from an environmental and community standpoint. In addition, this water has a very real connection to our local heritage and to the psychological and economic well-being of those in our community. We urge you to consider these and the following points in the context of your mandate to serve your community.

We have summarized the following key issues that have been voiced to Save Our Spring, and which we will raise at the upcoming HCA Board meeting on September 7.

THE LEGISLATION

Small Drinking Water Systems

The Hamilton Conservation Authority indicates it has been advised by the City of Hamilton Health Services that the Ancaster Well is a Small Drinking Water System as defined under Ontario Regulation 319/08 of the Ontario Health Protection and Promotion Act. However we believe this interpretation is too broad and that Ontario Regulation 319/08 is meant to apply to more formal water distribution systems that are connected to domestic or commercial plumbing systems. Paragraph 6(2)(b) of the Regulation reads:

Every owner and every operator shall,

(b) ensure that all water provided by the system to the point where the system is connected to a user's plumbing system meets the requirements established by this Regulation or under the Ontario Drinking Water Quality Standards

The Ancaster Well is not connected to any user's domestic or commercial plumbing system.

Flow Rate

Small Drinking Water Systems have a higher flow rate than the current Ancaster Well. The relevant language in subsection 1(2) of the Regulation states:

a drinking water system [...] that is not capable of supplying drinking water at a rate of more than 2.9 litres per second will only be considered to be a small drinking water system if the system serves a public facility. O. Reg. 319/08, s. 1(2).

The Ancaster Well does not serve a public facility.

Intent of Legislation

We believe an interpretation that would apply this legislation to the Ancaster Well is too broad. As a matter of statutory interpretation this legislation is intended to regulate humanly manufactured water distribution systems. The rationale is that if one engineers a water system one is responsible for safely maintaining it. The Ancaster Well water flows naturally from the ground under its own pressure in its natural unadulterated form. We believe it is not the aim of this legislation to regulate naturally flowing, untreated mineral water from deep source wells such as the Ancaster Well. SOS urges councillors to come forward to redress this overstep as our elected representatives and protect this valuable natural water source.

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It has come to our attention that a number of Haudenosaunee families use the Ancaster Well. In the spirit of the recommendations of the Final Report of the Canadian Commission on Truth and Reconciliation, we respectfully request that the HCA initiate a consultation with the Haudenosaunee of Six Nations as is morally and legally appropriate before taking any decision or action affecting the continuation of the availability of this water source.

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CONCLUSION

We urge you to consider the depth of connection and importance of this water source to your community constituents. We firmly believe that with appropriate signage the way is clear to continue making this natural spring water available to those who choose to use it. In fact we believe the HCA is legally obliged to do so.

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We look forward to seeing all of you at the upcoming Board meeting.

Sincerely,

Steering Committee, Save Our Spring (SOS)

cc: Board Members HCA



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August 9 2017

**Councillor Chad Collins
Councillor Doug Conley
Councillor Lloyd Ferguson
Councillor Aidan Johnson
Councillor Robert Pasuta - Chair
Councillor Susan Fielding - Puslinch**

All,

It is with sincere appreciation that we thank you for your choice to become an elected official of the citizens of this community.

We also thank you for your willingness to sit on volunteer Boards, such as that as the Hamilton Conservation Authority.

You soon will be casting a vote either for or against the closure of the Ancaster Well.

We represent the Save Our Spring team of volunteers that is endeavoring to protect the Ancaster Well.

We are in the process of gathering information on how this water is used within our community, we will be sharing with you're the results of that survey at our next delegation to the HCA board.

We sincerely ask you to contemplate the greater good when casting your vote, and ask to you to make your decision first as an elected public official bound to ethical and moral principles.

We ask you to contemplate the following legal questions that have been posed to our committee and seek the answers among your selves as these will be our questions at the next HCA Board meeting.



1. We ask you to seek a second opinion to determine whether the application of the Small Drinking Water Standard is legally applicable for the Ancaster Well. (SEE ARTICLE 1)

The Hamilton Conservation Authority has advised us that the City of Hamilton Health Services has advised them that it is the law and they must comply, however, we believe this law is being applied in error and that the Ancaster Well does not legally fall under the category of Small Drinking Water System as defined in the interpretation of the enclosed standard.

2. We have reason to believe that this well is under Restrictive Covenant and that the Hamilton Conservation Authority has legal obligation to keep this well open. (SEE ARTICLE 2)

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Please can you reply to our concerns and again we sincerely ask you at your next moment of contemplation to consider the far reaching benefits to a community by having a redundant water supply in case of disaster.

Having a safe and free source of water such as the Ancaster Well, you are serving the greater good, turning off this supply out of fear of litigation is perhaps one of the lowest forms of government decision making. We ask you to help to create a better world for tomorrow that includes safe and free access to water.

Chris Krucker
Manorun Organic Farm
Chairman – SOS – Save Our Spring

ARTICLE 1

SMALL DRINKING WATER STANDARDS

<https://www.ontario.ca/laws/regulation/080319>



1. (1) For the purposes of this Regulation, the following drinking water systems are specified as small drinking water systems: 1. Subject to subsection (2), every municipal drinking water system that does not serve a major residential development and that does not serve a designated facility.

2. Subject to subsection (2), every non-municipal drinking water system that does not serve a major residential development or a trailer park or campground that has more than five service connections and that does not serve a designated facility.

3. Every non-municipal drinking water system that,

. serves, A. a major residential development, or B. a trailer park or campground that has more than five service connections, and

. does not operate to supply water to a development, trailer park or campground referred to in subparagraph for at least 60 consecutive days,

A. every calendar year, or

B. every period that begins on April 1 in one year and ends on March 31 in the following year. O. Reg. 319/08, s. 1 (1).

(2) Despite the specifications set out in paragraphs 1 and 2 of subsection (1), a drinking water system described in those paragraphs that is not capable of supplying drinking water at a rate of more than 2.9 litres per second will only be considered to be a small drinking water system if the system serves a public facility. O. Reg. 319/08, s. 1 (2).

(3) Where a drinking water system described in paragraph 1 or 2 of subsection (1) has one or more distribution lines that supply water exclusively for operations described in subsection (4), the following calculation shall be performed for purposes of determining under subsection (2) whether the drinking water system is capable of supplying drinking water at a rate of more than 2.9 litres per second:

ARTICLE 2

**PT LT 41, CON 1 ANCASTER , AS IN VM150487 ;
S/T AB146681,AB337991,HL303384 ANCASTER, CITY OF HAMILTON**



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Restrictive Covenant Registered on Title 13 Oct 98 The Corporation of the Town of
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From: [Justyna Bak](#)
To: [Jaime Tellier](#)
Subject: RE: Closing of the water well
Date: Wednesday, July 3, 2024 1:05:14 PM

Dear Mr. Tellier!

My Name is Justyna Bak, I am a long time resident of Hamilton, Rosedale. I am writing to express my disappointment in closing the Ancaster water well and to submit a complaint regarding this matter. This closing is unlawful given that the Ancaster well is funded by the public and is owned by the public. I rely on this water for my health and well being and can not imagine not having access to it. I hope that you will consider my complaint in further decision making regarding access to this healing water.

Sincerely,
Justyna Bak

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From: [Matteo Ciavarella](#)
To: [Jaime Tellier](#)
Subject: Ancaster Well closure
Date: Thursday, July 4, 2024 4:19:59 PM

This a formal complaint in regards to
Closing the Ancaster Springs Well!

Please clarify if this a temporary closure due to construction or is this meeting's goal is to permanently close the well.

Is there any valid reason why access to the Spring can't continue during non working hours during the construction phase.?

Sincerely
Matteo Ciavarella

Sent from my iPhone

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From: [keith baker](#)
To: [Jaime Tellier](#)
Subject: Ancaster Well Closure!
Date: Thursday, July 4, 2024 4:44:59 PM

Dear Jaime Tellier,

I, Keith Baker, ask that You carefully consider to: "Not Shut-down/Block/Close Our Ancaster Artesian Water Well", on Sulphur-Springs Road due to Any Contruction nearby, now, or in the future.

It is imperative that Our Water Sourse remain open, for Public Access, with full access to fill our Personal Water Jugs 24 hours and 7 days /per ,as has been the norm, until now.

Threats of closure are Not Accepted, by "We the People", who have been using "The Well" for literally decades, as there is a "Deed given to the People of Ancaster and Dundas to use and access to Our Precious Atersian Water Wells , into Perpetuity".

*A solution to any closure needs to be addressed NOW!

**One Simple Solution is :"

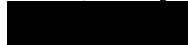
"IF Any Construction Equipment is needing Storage during or after Normal Construction Hours, that the 2 Acres that have 'Our Artesian Wells' located on, can simply have the big 'Rocks at the Back of The Parking Lot' Removed, albeit temporary, to allow Any Equipment, Machinery and Vehicles to Park at the Back Field!"*

***"Please kindly consider this simple and effective option to allow "We the People Access to 'Our Ancaster Artesian Water Well Source' to Remain OPEN ,NOW, and into The Future!"

Thank You,

Sincerely,

Keith, Vicky and Rachael Baker



PLEASE KINDLY,

*PAWS,...

*"People's Artesian Water Source""

" KEEP Your Hands off of Our PAWS"

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From: [Gerrad Smith](#)
To: [Jaime Tellier](#)
Cc: craig.cassar@hamilton.ca; Alex.wilson@hamilton.ca
Subject: Ancaster Wells Closure - Complaint
Date: Thursday, July 4, 2024 9:53:39 AM

Ancaster Wells Closure

To Whom This May Concern,

I am writing this letter as a complaint I have about the temporary closure of the Ancaster Wells. Myself, and my mother have been freely accessing this watering site for 20+ years and very much enjoy having access to this Spring Water.

Despite the high sulphur levels stated on the sign, we have had no health issues or changes otherwise.

We live only 30 minutes away from Sulphur Springs, and this is a main source of our natural drinking water. The temporary closure will surely affect our Health and well-being greatly.

We use the water for drinking and many other uses in our lives.

I see no reason why our public access to our natural drinking water will be "Temporarily Closed".

To be frank, 4-6 weeks is quite a long time to go without our drinking water, and we will NOT resort to store-bought drinking water.

What I do see is any large machinery in close contact around the Ancaster Wells could potentially pollute the water and then be unsafe to drink afterwards.

Thank you for taking the time to consider my complaint.

I have Hope and Pray there will be a good outcome of this situation.

God's Blessings,

Gerrad Smith
Member of the Six Nations Territory

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From: [Carole Henry](#)
To: [Jaime Tellier](#)
Subject: Ancaster Well 4-6 wk closure
Date: Thursday, July 4, 2024 11:21:58 AM

Good day Jaime, hope all is well. We are writing to inform you that we disagree with the well shut-down for 4-6 weeks. I am of Haudenosaunee descent and reside on the Six Nations of the Grand River reservation. Me and my Dad and Son travel 30 minutes to get water from the well. We don't have access to clean water on the reserve so we have chosen to get water from the Ancaster well for the past 20+ years. As you may be aware the well is within the Haldimand Tract boundaries and sits on Treaty Land. (Nanfan Treaty). It would be beneficial for the well to stay OPEN ACCESS throughout the duration of the proposed construction. I have spoke to my Chief and Council about these matters. They will be discussing it a their next Council meeting. Thank-You for listening and I'm sure we can come to a happy medium Re: the Ancaster Well.

Thank-You, with all respect

Carole Henry, Keith Henry, Gerrad Smith
Cayuga Nation
Six Nations of the Grand River Territory

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From: [Joanne Turnell](#)
To: [Sandra Winninger](#)
Subject: Ancaster Well Closure ADVISORY BOARD NOTICE
Date: July 31, 2024 7:35:38 AM

Sandra,

Please can you include this in your next meeting with the Advisory Board.

I have been maintaining the website and social media for the Ancaster Well for the last 7 years.

<http://saveourspring.ca>

With the recent announcement of the restoration of the sulphur well, we are hoping to obtain heritage status for both the Ancaster Well and the Sulphur Well. We hope you will support these efforts.

If any of you have ever visited the Ancaster Well it is correct to note that the fencing that was erected in 2017 has never been kept locked. The community has never supported the fencing of the well and this is documented in chronological order on our website.

The recent announcement of a 4 month closure to facilitate a parking lot in my opinion is reckless and irresponsible, and puts HCA staff in danger.

Since the announced closure social media for the Ancaster Well has been on a steady uptick, people are watching.

At the last HCA Board meeting a delegation from Six Nations begged the HCA to allow continued access to water to those that rely on the well, at that time a 4-6 week closure was posted.

<https://www.youtube.com/watch?v=54iGo2PVUIs&t=56s>

This delegation was met not with compromise but with a new notice of a 4 month closure.

I am sure you open each meeting with a land acknowledgement.

Will you honor your treaties and land deeds.

Please keep the well open for friends and neighbors to access fresh drinking water.

Thank you

Joanne Turnell
<https://www.facebook.com/saveourspringancaster>
<http://saveourspring.ca>

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From: [Erin Davis](#)
To: [Cassar, Craig](#); [PAWS PAWS](#); [Save Our Spring - Ancaster](#)
Cc: [Clark, Brad](#); [Susan Fielding](#); [Lisa Burnside](#); [Sandra Winninger](#); [Wilson, Alex](#)
Subject: Ancaster Wells closed and parking lot freshly gravelled BUT Empty - No city materials, supplies etc..
Date: August 2, 2024 10:36:58 AM

Greetings Craig et al,

I went to Ancaster Wells, on Wednesday, see photos attached.

As per Craig Cassar's email June 25th the reason why the water will not be accessible to those that rely on it as their **sole source of drinking , bathing and cooking water** is "...The access to the well site must be closed to allow the area to be used during construction. The temporary closure was deemed the best approach to ensure the safety of the public and the contractors during the construction process.

Sincerely,

Craig"

You have restricted our access under the guise of 'safety' when in fact as per the photos there are no construction materials, vehicles, supplies etc.. When does 'safety' out weigh our water as a human right? ... Many people rely on this water indigenous, rural etc as their sole drinking water, bathing water and or cooking water.

May I remind you that The United Nations recognizes water as a **fundamental human right**. This was affirmed by the UN General Assembly in 2010 through Resolution 64/292, which acknowledges that:

1. **Water as a Human Right:** Access to clean and safe drinking water is essential for the full enjoyment of the right to life and other human rights. The UN recognizes that everyone has the right to sufficient, safe, and affordable water for personal and domestic use.
2. **Public Access and Equity:** The UN also highlights the importance of equitable access to water, meaning that all individuals, regardless of their socio-economic status, should have the opportunity to access water without discrimination.

Please explain why the parking area is empty since Monday, freshly gravelled, something the people have been asking for months now. And the gate is locked?

Nowhere have you validated the talking points addressed July 4th:

- 1 - Provide the Health Order which is still required by legislation. don't just parrot what you've been told.. provide the required Health Order/ Directive as per legislation. Why has it never been produced? (it doesn't exist in any of my FOIA requests)
- 2 - you are in breach of the deed, and the only reason why the HCA was asked to be the

steward to this water source. (The deed was also omitted from my FOIA request and only produced upon demand in private meeting with HCA CAO; Lisa, cllr Pasuta Dec 2017)

3 - Why do you speak to indigenous treaty, but are amiss in upholding the conditions of the treaty? who have you consulted in the indigenous?

4 - You along with your colleagues have a duty to uphold.. you are a public servant. You Craig , you have a duty to be the representative for the public in your ward, and those that access features in your ward.

PLease submit this email complaint with questions to the next Board of Directors meeting and to the next Board of Advisors meeting. I expect answers to every one of my questions, and subsequently, the removal of the unlawful fencing , and HCA upholding the conditions of the land.

CALL to ACTION for Councillor Wilson and Councillor Cassar: Would you please ensure that this communication with attachments is brought to the HCA Board of Directors meeting July 4th for discussion. Let's do the right thing and #FREEtheWELL once and for all. Let TRUTH reign. Don't you have a thirst for Justice?

REgards

Erin L Davis

"Inspired Solutions. Principled Results. For the People"

cell: [REDACTED]

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From: [Lisa Burnside](#)
To: [REDACTED]
Cc: craig.cassar@hamilton.ca; [Clark, Brad](#); [Sandra Winninger](#)
Subject: Re: Complaint regarding the handling of the Ancaster Well temporary closure
Date: August 13, 2024 10:56:31 AM

Hello Mariusz Lyczek,

Thank you for contacting HCA. Your concerns are noted.

The culvert and retaining wall replacement project falls under the City of Hamilton's jurisdiction. We are coordinating with the City to inform well pass holders about restricted access to the Ancaster Well during this time.

As you pointed out, HCA sent a follow-up letter to pass holders after receiving updated construction timelines from the City. While some preliminary work has occurred, the City's contractor has not fully mobilized yet, though it was expected to start. Communication regarding the mobilization details and road access is managed by the City; for more information, please reach out to the City of Hamilton directly at constructionservices@hamilton.ca.

We will continue to provide updates as we receive them from the City and have advised municipal staff of your request for safe access to the Ancaster Well outside active construction.

Sincerely,

Lisa Burnside CHRE
 Chief Administrative Officer
 Hamilton Conservation Authority
 Phone: 905-525-2181 x 126

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From: Mariusz L [REDACTED]
Sent: August 6, 2024 5:02 PM
To: Nature <nature@conservationhamilton.ca>; Lisa Burnside <Lisa.Burnside@conservationhamilton.ca>; Sandra Winninger <Sandra.Winninger@conservationhamilton.ca>; brad.clark@hamilton.ca
Cc: PAWS PAWS <PAWSwaterwarrior@gmail.com>; craig.cassar@hamilton.ca; Matt.Francis@hamilton.ca; Mike.Spadafora@hamilton.ca; [REDACTED]
ward13@hamilton.ca; Maureen.Wilson@hamilton.ca
Subject: Complaint regarding the handling of the Ancaster Well temporary closure

Hello,

I'm greatly disappointed with the way the HCA is handling the temporary closure of the Ancaster Well.

Originally we were informed that the Ancaster Well would be closed beginning July 2, 2024, for 4-6 weeks, for some road work.

It turns out that no work commenced on July 2, 2024, and the Ancaster Well has been open all the time.

Why is the HCA sending incorrect information to the well users and restricting their access to the Ancaster Well while it remains open?

If the time for the commencement of the road work changed, why did the HCA not inform the users that the Well is open until further notice?

Was it so difficult to send an email to all the users with a few words to let them know that the Well is open?

Following that, I received an undated letter (post marked July 26, 2024) from Gordon R. Costie, Director of Conservation Area Services, stating "We are writing to inform you about the updated timeline for the upcoming temporary closure of the Ancaster Well ..., and that the closure will begin on July 29, 2024, with substantial completion estimated by the City of Hamilton as November 2024."

Yesterday, on August 5, 2024, I went to the Ancaster Well and got my water, which I and my family rely on. This is more than a week after the second road work commencement date, and there is no signage about the upcoming road work, no materials, no equipment, no markings, etc.

I was informed that today, August 6, 2024, the situation at the Well is exactly the same, there is no trace of any work being done or even any work about to begin, and again we are not informed that the well remains accessible.

I'm having a great difficulty understanding this situation. We would like to trust future communications from the HCA, but how can we, given the way the HCA is handling this situation? Please explain to me what's going on and help me understand this lack of proper communication from the HCA.

And when the road work eventually begins, how is the driveway to the Ancaster Well going to be affected by this work? The Sulfur Springs Road is going to be usable for the residents, but the driveway to the Well will not? Will the work take place 24 hrs a day, 7 days a week, for four months, right at the driveway to the Well? Why not make the Well accessible on Saturdays and/or Sundays, and maybe evenings?

I trust that this situation can be resolved and the Well users will be able to access their water at least weekly during the roadworks.

Where there is a will there is a way.

Thank you for your attention.

I'm anxiously awaiting your response.

Mariusz Lyczek

[REDACTED]

[REDACTED]

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From: [Lisa Burnside](#)
To: DeanWoodsPPC@protonmail.com
Cc: [Sandra Winninger](#); [Clark, Brad](#); craig.cassar@hamilton.ca
Subject: Re: Ancaster Water Well Closure
Date: August 13, 2024 11:04:46 AM
Attachments: [Public Health directive for Ancaster Well .pdf](#)
[letter to Public Health Services Oct 4 2017.pdf](#)
[Response re Ancaster Well to HCA.171005 \(002\).pdf](#)
[HCA_AncasterWell2017_3.pdf](#)

Dear Dean Woods,

Thank you for your email and I offer the following in response.

HCA received a directive from Public Health stating that the Ancaster Well is classified as a small drinking water system (see attached). These systems must comply with Provincial drinking water standards. In 2017, HCA provided the attached information page to explain the upcoming changes and their impact on the Ancaster Well. Also attached is correspondence with the City of Hamilton's Medical Officer of Health.

As noted in the information page, the Ancaster Well water is known to contain levels of arsenic that do not meet the Ontario drinking water quality standards as of January 1, 2018. Direction in regard Ontario drinking water quality standards comes directly from the Province and any consultation and public engagement process would have been led by the Ministry of Environment and Climate Change at the time. Access to the Ancaster Well from any members of the public, including First Nations, is provided through the waiver and swipe card access system implemented by the HCA Board. I am not aware of anyone planning to profit from the Ancaster Well.

The culvert and retaining wall replacement project falls under the City of Hamilton's jurisdiction. We are coordinating with the City to inform well pass holders about restricted access to the Ancaster Well during this time and we will continue to provide updates as we receive them from the City. Communication regarding the construction project is managed by the City; for more information, please reach out to the City of Hamilton directly at constructionservices@hamilton.ca.

I have advised municipal staff of your request for safe access to the Ancaster Well outside active construction.

Sincerely,

Lisa Burnside CHRE
 Chief Administrative Officer
 Hamilton Conservation Authority
 Phone: 905-525-2181 x 126

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From: Dean Woods PPC <DeanWoodsPPC@protonmail.com>

Sent: August 7, 2024 12:19 PM

To: Lisa Burnside <Lisa.Burnside@conservationhamilton.ca>; Sandra Winninger <Sandra.Winninger@conservationhamilton.ca>; brad.clark@hamilton.ca; craig.cassar@hamilton.ca; Matt.Francis@hamilton.ca; Mike.Spadafora@hamilton.ca; [REDACTED]; ward13@hamilton.ca; Maureen.Wilson@hamilton.ca

Cc: PAWSwaterwarrior@gmail.com

Subject: Ancaster Water Well Closure

Dear Lisa, Brad and Craig et al

I writing in response to much feedback and concerns I have been receiving from the fine citizens within the Hamilton West, Ancaster, Dundas Federal riding about the water wells on Sulphur Spring Road temporarily closing for bridge construction, or for water safety levels, or for other reasons unknown which are not clearly defined to date.

I'd like to state that my family, friends and I have been using these wells as our main source of drinking water for many, many years and plan to do so for many more years to come. I hear the same from many constituents in this riding.

These wells need to be left open for access to the public at all times.

I do have a few questions that require clarification on. Please reply ASAP.

1. Are you honoring the current indigenous treaties? If so, who have you consulted with? When did you consult them? Can you please provide names/dates/context of said conversations.
2. Do you intend to honor the current conditions on title "Free access to the public in perpetuity"
3. Please provide the health order/directive that speaks to the arsenic issue if one exists.
4. Please ensure that this email get's submitted and read at the next meeting for the advisory board meeting and the board of directors meeting.
5. Can you ensure that the building with well No. 8 within the deed is not compromised in any way what so ever when construction commenced.
6. Are you aware if anyone plans to profit in any form whatsoever from these wells now or in the future? If so, please provide specific details.

I look forward to your replies,

Kindest regards,
Dean Woods - PPC Candidate on record - Hamilton West Ancaster Dundas

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From: [Lisa Burnside](#)
To: [REDACTED]
Cc: [Clark, Brad](#); craig.cassar@hamilton.ca; [Sandra Winninger](#)
Subject: Re: Concerns Regarding the Management of Ancaster Wells
Date: August 13, 2024 10:57:41 AM
Attachments: [HCA_AncasterWell2017_3.pdf](#)
[Public Health directive for Ancaster Well .pdf](#)
[letter to Public Health Services Oct 4 2017.pdf](#)
[Response re Ancaster Well to HCA.171005 \(002\).pdf](#)

Hello P.A. Samur,

Thank you for your email and I offer the following in response.

HCA received a directive from Public Health stating that the Ancaster Well is classified as a small drinking water system (see attached). These systems must comply with Provincial drinking water standards. In 2017, HCA provided the attached information page to explain the upcoming changes and their impact on the Ancaster Well. Also attached is correspondence with the City of Hamilton's Medical Officer of Health.

As noted in the information page, the Ancaster Well water is known to contain levels of arsenic that do not meet the Ontario drinking water quality standards as of January 1, 2018. Direction in regard Ontario drinking water quality standards comes directly from the Province and any consultation and public engagement process would have been led by the Ministry of Environment and Climate Change at the time. Access to the Ancaster Well from any members of the public, including First Nations, is provided through the waiver and swipe card access system implemented by the HCA Board.

HCA staff note that the bottom layers of the gabion basket have failed and replacement is to secure the slope and protect the creek. The culvert and retaining wall replacement falls under the City of Hamilton's jurisdiction. We are coordinating with the City to inform well pass holders about restricted access to the Ancaster Well during this time and we will continue to provide updates as we receive them from the City. Communication or questions regarding the construction project is managed by the City; for more information, please reach out to the City of Hamilton directly at: constructionservices@hamilton.ca

I have advised municipal staff of your request for safe access to the Ancaster Well outside active construction.

Sincerely,

Lisa Burnside CHRE
 Chief Administrative Officer
 Hamilton Conservation Authority
 Phone: 905-525-2181 x 126

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From: Aliyah&Jenna Sumar [REDACTED]
Sent: August 6, 2024 12:57 PM
To: Lisa Burnside <Lisa.Burnside@conservationhamilton.ca>
Cc: Sandra Winninger <Sandra.Winninger@conservationhamilton.ca>; brad.clark@hamilton.ca;
craig.cassar@hamilton.ca; PAWSwaterwarrior@gmail.com; Matt.Francis@hamilton.ca;
Mike.Spadafora@hamilton.ca; [REDACTED] ward13@hamilton.ca;
Maureen.Wilson@hamilton.ca
Subject: Concerns Regarding the Management of Ancaster Wells

Dear Ms. Burnside,

I hope this message finds you well. As a resident who relies on the water from Ancaster Wells for my family's health and well-being, I am writing to express my concerns and request specific information regarding recent actions and decisions made by the Hamilton Conservation Authority (HCA).

Firstly, I would like to request the Health Order that addresses the arsenic issue at Ancaster Wells. Despite filing a Freedom of Information Act (FOIA) request, we have not received any documentation from either the City or the HCA pertaining to this matter. This information is crucial for understanding the safety measures and health implications associated with the water.

Secondly, could you please provide the contact details of the individual or department responsible for addressing the indigenous treaties in relation to Ancaster Wells? It is important to honor and respect these treaties, and I would like to be informed about how these considerations are being managed.

As a community member, I rely on this water source for my family's daily needs. The deed for Ancaster Wells explicitly states "free access to the public in perpetuity." I urge the HCA to honor this deed and ensure that the community continues to have access to this vital resource.

Furthermore, I request the work order for the Gabion Cages. It has come to my attention that these structures are highly durable and can last over 60 years. Transparency about the work order and the specific requirements is necessary, as taxpayers deserve to know how their contributions are being utilized. Additionally, please provide the Niagara Escarpment authorization, considering that Ancaster Wells is part of an Environmentally Significant Area (ESA). The recent mowing down of tall grasses, potentially protected by ESA regulations, is concerning.

I have also attached a letter from the city clarifying that the current situation is primarily an HCA responsibility. The city has explicitly stated that they would not block Ancaster Wells' driveway and that any bridge blockage would be temporary, lasting only 10-15 days. Until then, residents should have road access. It is essential for all involved parties to communicate clearly and take accountability for their roles.

I propose the following solutions to address community concerns and maintain access to

Ancaster Wells:

1. Keep the site open during off-hours or weekends, or at least one day a week (e.g., Sundays).
2. If the site is open one day a week, it would allow us to gather contact details for other Ancaster Well users who are not currently on our list, fostering better communication and community support.

I urge you to consider these points and respond promptly. Please also inform all board members, especially those who align with the community's interests but may not be fully informed.

For transparency and accountability, I have CC'd PAWSwaterwarrior@gmail.com and the following board members:

- Matt.Francis@hamilton.ca
- Mike.Spadafora@hamilton.ca
- [REDACTED]
- ward13@hamilton.ca
- Maureen.Wilson@hamilton.ca

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

P. A. Sumar

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From: [Lisa Burnside](#)
To: [Gord Coleman](#)
Cc: [Clark, Brad](#); [Sandra Winninger](#); craig.cassar@hamilton.ca
Subject: RE: Worried about our Well on Sulphur Springs.
Date: August 16, 2024 11:10:24 AM
Attachments: [HCA_AncasterWell2017_3.pdf](#)
[letter to Public Health Services Oct 4 2017.pdf](#)
[Response re Ancaster Well to HCA.171005 \(002\).pdf](#)
[Public Health directive for Ancaster Well .pdf](#)

Dear Gord Coleman,

Thank you for your email and I offer the following in response.

HCA received a directive from Public Health stating that the Ancaster Well is classified as a small drinking water system (see attached). These systems must comply with Provincial drinking water standards. In 2017, HCA provided the attached information page to explain the upcoming changes and their impact on the Ancaster Well. Also attached is correspondence with the City of Hamilton's Medical Officer of Health.

As noted in the information page, the Ancaster Well water is known to contain levels of arsenic that do not meet the Ontario drinking water quality standards as of January 1, 2018. Direction in regard Ontario drinking water quality standards comes directly from the Province and any consultation and public engagement process would have been led by the Ministry of Environment and Climate Change at the time. Access to the Ancaster Well from any members of the public, including First Nations, is provided through the waiver and swipe card access system implemented by the HCA Board. I am not aware of anyone planning to profit from the Ancaster Well.

The culvert and retaining wall replacement project falls under the City of Hamilton's jurisdiction. We are coordinating with the City to inform well pass holders about restricted access to the Ancaster Well during this time and we will continue to provide updates as we receive them from the City. Communication regarding the construction project is managed by the City; for more information, please reach out to the City of Hamilton directly at constructionservices@hamilton.ca.

Sincerely,

Lisa Burnside CHRE
Chief Administrative Officer
Hamilton Conservation Authority
Phone: 905-525-2181 x 126

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From: Gord Coleman [REDACTED]

Sent: August 15, 2024 7:13 PM

To: Lisa Burnside <Lisa.Burnside@conservationhamilton.ca>; Sandra Winninger <Sandra.Winninger@conservationhamilton.ca>; brad.clark@hamilton.ca; craig.cassar@hamilton.ca

Cc: PAWS PAWS <PAWSwaterwarrior@gmail.com>

Subject: Worried about our Well on Sulphur Springs.

To whom it may concern,

I have been using the Ancaster Well for the last ten years and rely on it. I know that construction is planned to be done on Sulphur Springs Road, which will inhibit public access to this well. Why is this the case? Will you not honor the current conditions on title "Free access to the public in perpetuity?" Are you also honoring the current indigenous treaties? If so, who have you consulted with? When did you consult them? Can you please provide names/dates/context of said conversations.

I am further concerned with the construction around the well. Can you ensure that the building and the area surrounding well No. 9 within the deed is not compromised in any way whatsoever during construction? Are there any plans to profit in any form whatsoever from these wells now or in the future? If so, please provide specific details.

I am also confused about the level of arsenic making the water officially unsafe to consume. Can you please provide the health order/directive that speaks directly to the arsenic issue, if one exists?

And finally, I would appreciate it if you can please ensure that this email get's submitted and read at the next meeting for 1 - the advisory board meeting and 2 - the board of directors meeting.

Thank you for your help and support,
Gord Coleman

From: keith baker [REDACTED]
Sent: August 16, 2024 4:20 PM
To: Lisa Burnside <lisa.burnside@conservationhamilton.ca>
Subject: Ancaster Artesian Water Well!

Greetings and Good Day Lisa,

The letter is to remind HCA board members and 'All Those Concerned' in Regards to Our Ancaster Artesian Water Well.

Let me first say, with All Due Respect, that this Ancaster Artesian Water Well is DEEDED to the Town of Ancaster & Dundas into PERPETUITY. This means that Our Ancaster Artesian Water Well is to remain open for PUBLIC USE at All Costs.

*Note that the original 'Directive' made to HCA, with 'The Health Order', has NOT been made 'Truthful to You', the HCA board, it's Members ,and the Public.

**The original move to close down OUR, the Publics', access to OUR Ancaster Artesian Water Well was stopped by the Late Lloyd Ferguson via a 'fence and swipe-card' for continuous use.

***Note:

My concern has been :

#1-"For how long?"

#2-"Will the construction, on the road nearby, jeopardize Well #8 and the concrete building?"

#3-"Will construction change the direction of the Water's Access and use?"

#4-"Will the construction allow "Another Opportunity", by 'Nesley' , to acquire OUR Water for 'commercial purposes', or Any Other entity or corporation?"

#6-"How long is the Well going to be 'closed', and Can You please make sure this, OUR WATER WELL, has some *'Form of Access'* to fill our Water Jugs for US, the 'Public'!?"

->Thank You, Lisa, for Your keen attention to this Most important Matter, being:

*"Keeping OUR Ancaster Artesian Water Well OPEN to the Public as per the Original Deed, that has NOT been honored YET, into Perpetuity for US, that is,...

' We the People... The Public' !"*

Thank You Again, Lisa ,

Sincerely,

Keith, Vicky and Rachael Baker :

"Long time Healthy Ancaster Artesian Water Well 'drinkers', from Now and into the Future"



From: [Joanne Turnell](#)
To: [Sandra Winninger](#)
Cc: [Ward 12 Office](#)
Subject: Ancaster Well Closure ADVISORY BOARD NOTICE - Aug 19 closure - WATER TESTING PLEASE!
Date: August 17, 2024 8:20:29 AM
Attachments: [image002.png](#)

Sandra,

Can you please also include this response, to the announcement of the Aug 19 closure to the advisory board and the Board of Directors.

At the last board meeting https://www.youtube.com/watch?v=_tXD0hqoUp4&t=2360s . Lisa Burnside can be heard around the 30 minute mark stating that the Ancaster Well is not suitable for drinking or washing dishes and therefore using the area as a PARKING LOT is of little significance.

After extensive research and FOI requests from the HCA that can be found here <https://www.facebook.com/media/set/?set=a.462895599774997&type=3>

Our team concludes that there is no Scientific evidence to back up these claims that the water is unusable.

Using this as a basis for using the well as parking lot is not OK.

Back in 2017 Lloyd Ferguson promised to provide the notice from any govt agency stating that the well should not be used, and in our extensive research and badgering requests to Lloyd/HCA and others no documentation has ever been provided to support these claims. He also refers the well in bylaw 18-068 <https://www.hamilton.ca/sites/default/files/2022-05/18-068.pdf>

<https://www.youtube.com/watch?v=DRTVrayC0wg> Public Works Meeting Sept 18 2017

<https://www.youtube.com/watch?v=3qKsBuPGyTc> Public Works Meeting Sept 18 2017

Our group Save Our Spring was specifically advised not to attend the Public Works noted in the Sept 17 2017 by Lloyd Ferguson link above.

I would to propose that we put this issue to rest and test the water in a Scientific Unbiased manner, and compare to City drinking water across the region with independent testing.

And as always the most visited page on my website <http://saveourspring.ca> is the what is generally considered the illegal fencing of the Ancaster Well.

<https://saveourspring.ca/hca-board-motion-re-ancaster-wells-october-5-2017/>

The Ancaster Well is not a small drinking water system and never was, it is not under the jurisdiction of the small drinking water system act.

Please consider removing the fence and restoring public access.

Let's change the narrative to a positive story.

As we move forward with restoring the sulphur spring <https://sulphursprings.ca/> we could fundraise and raise the money to support the Ancaster Well at the same time.

I know all the people that you are likely receiving mail from would much rather be channeling their energy into a positive story than constantly battling the HCA.

Let's fundraise and increase the membership of the HCA by giving the community something to fundraise for.

Our team working on the Sulphur well is looking for partnership with a not for profit that give tax receipts due the amount of people wanting to donate to the Sulphur Well.

Why is the HCA and City of Hamilton turning its back on this piece of Ancaster Heritage that has stood since 1805?

I live in Spring Valley, and our community is built around these springs.

These springs can bring in tourism & collective community spirit.

In a world gone mad with profit, please conserve these springs and you might find that your profits increase as a direct result. I can assure you membership will go up.

<https://saveourspring.ca/superficial-geology-of-dundas-valley-and-western-ancaster-william-kennedy-1882/> In 1882 a man named William Kennedy first documented these springs. In 2014 a man named William Kennedy that worked for the City of Hamilton and was a board member of the Hamilton Conservation Authority donated this well to the community, and it is a shame that within 3 years after his death his legacy was taken away. <https://saveourspring.ca/ancaster-well-transferdeed-of-land-oct-13-1998-full-document-with-protective-restrictions-on-use/>

The community also rejects the idea of <https://www.facebook.com/media/set/?set=a.462804046450819&type=3> of site development of the Ancaster Well using the false claim of undrinkable water as the basis to support development. (link above to HCA Site development plans of the Ancaster Well obtained thru FOI)

Thank you for your time and consideration

Joanne Turnell

<https://saveourspring.ca/>

<https://sulphursprings.ca/>

From: arcadvisor [REDACTED]
Sent: August 16, 2024 7:55 PM
To: Lisa Burnside <Lisa.Burnside@conservationhamilton.ca>
Subject: 1109 Sulphur Springs Rd - Ancaster Wells access complaint

Dear Lisa,

I am passholder of the Ancaster Wells and I've been using the well as my family water source for the past three years since I moved to Dundas. I and my family of five (5) rely on the Ancaster Wells as our exclusive drinking water supply.

It has come to my attention that the access to the well will be limited to the pedestrian path only until the end of November 2024. I am a person with a disability and I can't carry water bottles from the well all the way to the Sulphur Springs road. I'm really disappointed about the HCA decision to block the vehicular access to the well making it impossible for me to supply my family with the water.

I object with the HCA decision to obstruct access to the well and I am requesting that my complaint is read at the next HCA Board of Directors meeting and the next advisory meeting.

I would suggest to leave the vehicular access to the well open during after-hours and on weekends when there is no active construction going on the bridge.

I surely hope my concerns will be addressed by the HCA board and the Ancaster Wells path holders will keep enjoying uninterrupted access to their favorable source of clean and fresh water.

I look forward to hearing from you.

Best regards,

- Mykhaylo Furtak



From: [REDACTED]
To: [Sandra Winner](mailto:Sandra.Winner@hamilton.ca)
Cc: brad.clark@hamilton.ca; craig.cassar@hamilton.ca; PAWSwaterwarrior@gmail.com
Subject: 1109 Sulphur Springs Rd - Ancaster Wells access complaint
Date: August 16, 2024 8:01:35 PM

Dear Sandra,

I am passholder of the Ancaster Wells and I've been using the well as my family water source for the past three years since I moved to Dundas. I and my family of five (5) rely on the Ancaster Wells as our exclusive drinking water supply. I also supply the water from Ancaster Wells to my in-laws living in Mississauga.

It has come to my attention that the access to the well will be limited to the pedestrian path only until the end of November 2024. I am a person with a disability and I can't carry water bottles from the well all the way to the Sulphur Springs road. I'm really disappointed about the HCA decision to block the vehicular access to the well making it impossible for me to supply my family with the water.

I object with the HCA decision to obstruct access to the well and I am requesting that my complaint is read at the next HCA Board of Directors meeting and the next advisory meeting.

I would suggest to leave the vehicular access to the well open during after-hours and on weekends when there is no active construction going on the bridge.

I surely hope my concerns will be addressed by the HCA decision makers and the Ancaster Wells path holders will keep enjoying uninterrupted and free access to their favorable source of clean and fresh water.

I appreciate your attention to my concerns and I look forward to hearing from you.

Best regards,

- Mykhaylo Furtak
cell: [REDACTED]

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From: [REDACTED]
To: [Lisa Burnside](#); [Sandra Winninger](#); brad.clark@hamilton.ca; craig.cassar@hamilton.ca
Cc: PAWSwaterwarrior@gmail.com
Subject: Keep the 1109 Suplhur Springs Rd. Ancaster Wells open to the public
Date: August 19, 2024 5:31:27 PM

Hello there,

I am writing to you today for two reasons:

1. I am asking that the Ancaster Wells be kept open to the public honoring the farmer's will as per the deed that states "free access to the public in perpetuity"

My family and I have been drinking from this well for more than 15 years. That means during the time when the arsenic level of 20 parts/million was considered safe as well as after 2018 when it became unsafe as per the arbitrary change of the safety normes. So far, all of us are in good health.

2. Regarding the closure announced for Aug 19:

Although we appreciate that a compromise had been reached in order to keep it open, limited as it is, one parking spot and a pedestrian path are not enough.

First of all, the limited window of time for access will cause more people to be present there at the same time, so one parking spot will not do it.

Secondly, people take water in big bottles or jugs, more than a couple, and carying them filled from the well to the car is not a reasonable expectation.

My suggestion is that the cars and machinery necessary for the contruction can be parked on the other side of the bridge. The road will be closed to through traffic anyways, so why not park all of them there? Why is it neccessary to restrict the acceess to the well at all?

Maybe you should take a trip to the location so you can see for yourselves what it looks like and understand why people are so concerned.

Thank you for your time and consideration,
Rodi Vilcu

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From: [SUSAN CHATER](#)
To: [Lisa Burnside](#); [Sandra Winninger](#); Brad.clarke@hamiltonconservation.ca; craig.cassar@hamilton.ca
Cc: PAWSwaterwarrior@gmail.com
Subject: 1109 Sulphur Springs Road, Ancaster Wells Closure
Date: August 17, 2024 5:17:58 PM

I have just returned from the artesian well on Sulphur Springs Road and am very disappointed that there is a plan for closure .

The farmer who deeded the well to the HCA stipulated that the well have free access for public use in perpetuity, and I wish to draw attention to that fact so that the well can continue to be accessible at all times. I am a senior in my late 70s and carrying jugs of water any distance is not an option for me. I use the well water exclusively for all my cooking and drinking needs. My daughter and her family also use the well water exclusively.

I have been a weekly user of the well for the past 8 years since I find the municipal water to my home is extremely chlorinated and often undrinkable (I live in Greensville). I understand there is possible a concern about arsenic level - but I have never seen a health order suggesting such a thing, and over many previous years of water testing by the HCA the results were consistently within recognised standards. I would request a copy of those health records to understand any changes. I know that arsenic is present in all water and the only way to remove it would be by processing and bottling it. Since bottled water is allowed by law to be 100 ppm I dont see any problem with the historic records of 24ppm at the Ancaster Well.

Please bring this matter up at the next meeting of the HCA. This matter is of considerable interest to many people in the area, including many in Flamborough whose own property wells are too contaminated by runoff for them to use.

Susan Chater

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From: [Genona](#)
To: [Lisa Burnside](#); [Sandra Wwinner](#); brad.clark@hamilton.ca; craig.cassar@hamilton.ca
Cc: PAWSwaterwarrior@gmail.com; [REDACTED]
Subject: Ancaster Well access complaint
Date: August 20, 2024 7:32:43 PM

RE: Ancaster Well Access and C15-08-24 (BR) Bridge 113 Rehabilitation

I am writing this letter to complain against the proposed pedestrian access and the lack of automobile parking spots in close proximity to the Ancaster Well.

- *Why do I need accessible parking?* I am retired and my physical strength is not allowing me to carry multiple 4-liter water jugs for the proposed distance if automobile access was eliminated.
- *Why do I need to take water from this well?* The short answer is that we rely on the health benefits of the spring water. Ancaster Well's water is very clean and filled with the minerals that are filtered out from both the city tap and bottled water. My family has been drinking this excellent water for more than 10 years, and is relying on its benefits to maintain good health.

Please consider my complaint for being submitted and read at the next Board of Directors Meeting. Also, please include this matter of Ancaster Wells's restricted access on the Agenda of the next Advisory Meeting.

All I am asking is that you honour farmer Kennedy's legacy, with a Deed that states "free access to the public in perpetuity". Your proposed pedestrian access option is very restrictive, unusable for my needs, and unacceptable for the project duration of 3+ months.

Thank you for your time and consideration,

Genona Ungurean

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From: [Jaroslaw Kosmowski](#)
To: [Lisa Burnside](#); [Sandra Winner](#); brad.clark@hamilton.ca; craig.cassar@hamilton.ca
Cc: [\[REDACTED\]](#) PAWSwaterwarrior@gmail.com
Subject: Sulfur Springs
Date: August 20, 2024 1:31:27 PM

Jaroslaw Kosmowski


August 20, 2024

Dear Hamilton Conservation Authority and Hamilton City Officials,

I am writing to express my serious concerns regarding the proposed closure of the Sulfur Springs artesian well in Ancaster. This well has been a vital resource for myself and many others in the community, and I am deeply troubled by the potential implications of its closure.

Firstly, I would like to formally request a copy of the Health Order that addresses the arsenic issue associated with this well. I have not received any documentation related to this matter in the Freedom of Information Act (FOIA) documents should be obtained from both the city and the HCA. This information is crucial for understanding the basis of the proposed closure.

Additionally, I request information on the contact person or organization consulted regarding the honoring of indigenous treaties in relation to this well. The indigenous aspect of this matter is of significant importance and should be addressed with the utmost respect and transparency.

I must emphasize that my family and I rely on this water source for our daily needs. The potential closure of the well would have a considerable impact on our quality of life and access to clean water. Furthermore, I urge the HCA to honor the Deed which stipulates "free access to the public in perpetuity." This Deed represents a commitment that must be upheld, and its breach would undermine public trust and access rights.

In addition, I would appreciate seeing the Niagara Escarpment authorization. The recent mowing of tall grasses in this ESA area raises concerns about potential violations of environmental protections.

Finally, I would like to address the communication from the city regarding the access to Ancaster Well. The city has clarified that the driveway would not be blocked and that any road closures would be temporary, lasting only 10-15 days. It is important to keep thru way access open to all residents to enjoy this crucial life source.

In light of these concerns, I propose the following solutions:

Keep the well open during off-hours or weekends, or at least one day per week (e.g., Sunday). This would provide continued access to the community while addressing any safety or maintenance concerns.

I look forward to your prompt response and hope that a satisfactory resolution can be reached that addresses both community needs and environmental responsibilities while keeping this well accessible to ALL residents.

Sincerely,

Jaroslaw Kosmowski
 Sent from my iPhone

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From: [Erin Davis](#)
To: [Cassar, Craig](#)
Cc: [PAWS PAWS](#); [Save Our Spring - Ancaster](#); [Clark, Brad](#); [REDACTED] [Lisa Burnside](#); [Sandra Winner](#); [Wilson, Alex](#)
Subject: Re: Ancaster Wells closed and parking lot freshly gravelled BUT Empty - No city materials, supplies etc..
Date: August 21, 2024 4:04:31 PM

Greetings Craig,

I have been waiting for weeks for a response to my previous email. Please address all the queries I raised as I have reiterated below in this email.

All I received was a note about your holiday, while your constituents' water was turned off due to construction activities.

For the record, this message is also directed to Lisa, Brad, and others on this email thread.

Thank you.

Please address the following concerns:

1. **Health Document on Arsenic:** Despite repeated requests from 2017 to 2024, no Health Order regarding arsenic has ever been produced. According to provincial legislation, a Health Order is required before making changes to a water source, especially concerning sodium or arsenic. What are the legislative requirements for addressing arsenic? Other locations with similar issues did not have their water turned off. Why has no Health Order been issued or provided in my FOIA requests?
2. **Health Order Confirmation:** In a hand-delivered package to you Craig, one document was an email communication from the Medical Officer of Health to Lloyd Ferguson and Robert Pasuta stating there was no Health Order for this water source dated Aug 23 2017. Please address this directly and provide the required Health Order or directive as per legislation. Why has it not been produced? OR removed the unlawful fencing and honour the farmer's legacy.
3. **HCA Deed Breach:** HCA is supposed to steward this water source according to the deed, which was only provided after intervention by the Ombudsman and a private meeting with Cllr Pasuta in December 2017. Why is HCA in breach of this deed?
4. **Indigenous Treaty:** You have mentioned indigenous treaties but seem to be neglecting their conditions. What consultations have occurred with indigenous communities regarding shutting off this water during construction of a bridge?
5. **Public Duty:** As public servants, you and your colleagues have a duty to represent the public. Please address my concerns and confirm whether there are plans to commercialize Well #8 and/ or Well #9, which were purchased with public funds to remain publicly accessible FREE and in perpetuity.
6. **Well and Infrastructure Protection:** Ensure Well #8, the housing, and related infrastructure remain intact and undamaged during construction now and forever.

7. **Budget Authorization:** Who authorized the budget for the recent construction?
8. **Environmental Sensitivity:** Who authorized the cutting of grass in the Environmentally Sensitive Area (ESA)? Who is responsible for the ESA?

Please present this email and its concerns at the next Board of Directors and Board of Advisors meetings. I expect answers to all questions, the removal of unlawful fencing, and HCA's compliance with the land conditions.

Let's ensure transparency and justice.

Regards

Erin

Erin L Davis

"Inspired Solutions. Principled Results. For the People"

cell: [REDACTED]

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On Wed, Aug 14, 2024 at 10:16 AM Cassar, Craig <Craig.Cassar@hamilton.ca> wrote:

Hello Erin,

I have been on vacation and unable to reply.

I am not able to speak to the details of the constructions project. I believe you may already have been provided the contact information for the project manager at the City of Hamilton who is the right person to assist with your questions. In case you don't have those details, Farida Saad is the PM and she can be reached at Farida.Saad@hamilton.ca.

Craig

From: Erin Davis [REDACTED]
Sent: Friday, August 2, 2024 10:37 AM
To: Cassar, Craig <Craig.Cassar@hamilton.ca>; PAWS PAWS <PAWSwaterwarrior@gmail.com>; Save Our Spring - Ancaster <info@saveourspring.ca>
Cc: Clark, Brad <Brad.Clark@hamilton.ca>; Susan Fielding [REDACTED]; Lisa Burnside <Lisa.Burnside@conservationhamilton.ca>;

Sandra.Winninger@conservationhamilton.ca; Wilson, Alex <Alex.Wilson@hamilton.ca>
Subject: Ancaster Wells closed and parking lot freshly gravelled BUT Empty - No city materials, supplies etc..

External Email: Use caution with links and attachments

Greetings Craig et al,

I went to Ancaster Wells, on Wednesday, see photos attached.

As per Craig Cassar's email June 25th the reason why the water will not be accessible to those that rely on it as their **sole source of drinking , bathing and cooking water** is "...The access to the well site must be closed to allow the area to be used during construction. The temporary closure was deemed the best approach to ensure the safety of the public and the contractors during the construction process.

Sincerely,

Craig"

You have restricted our access under the guise of 'safety' when in fact as per the photos there are no construction materials, vehicles, supplies etc.. When does 'safety' out weigh our water as a human right? ... Many people rely on this water indigenous, rural etc as their sole drinking water, bathing water and or cooking water.

May I remind you that The United Nations recognizes water as a **fundamental human right**. This was affirmed by the UN General Assembly in 2010 through Resolution 64/292, which acknowledges that:

1. **Water as a Human Right:** Access to clean and safe drinking water is essential for the full enjoyment of the right to life and other human rights. The UN recognizes that everyone has the right to sufficient, safe, and affordable water for personal and domestic use.
2. **Public Access and Equity:** The UN also highlights the importance of equitable access to water, meaning that all individuals, regardless of their socio-economic status, should have the opportunity to access water without discrimination.

Please explain why the parking area is empty since Monday, freshly gravelled, something the people have been asking for months now. And the gate is locked?

Nowhere have you validated the talking points addressed July 4th:

1 - Provide the Health Order which is still required by legislation. don't just parrot what you've been told.. provide the required Health Order/ Directive as per legislation. Why has it never been produced? (it doesn't exist in any of my FOIA requests)

2 - you are in breach of the deed, and the only reason why the HCA was asked to be the steward to this water source. (The deed was also omitted from my FOIA request and only produced upon demand in private meeting with HCA CAO; Lisa, cllr Pasuta Dec 2017)

3 - Why do you speak to indigenous treaty, but are amiss in upholding the conditions of the treaty? who have you consulted in the indigenous?

4 - You along with your colleagues have a duty to uphold.. you are a public servant. You Craig , you have a duty to be the representative for the public in your ward, and those that access features in your ward.

PLease submit this email complaint with questions to the next Board of Directors meeting and to the next Board of Advisors meeting. I expect answers to every one of my questions, and subsequently, the removal of the unlawful fencing , and HCA upholding the conditions of the land.

CALL to ACTION for Councillor Wilson and Councillor Cassar: Would you please ensure that this communication with attachments is brought to the HCA Board of Directors meeting July 4th for discussion. Let's do the right thing and #FREEtheWELL once and for all. Let TRUTH reign. Don't you have a thirst for Justice?

REgards

Erin L Davis

"Inspired Solutions. Principled Results. For the People"

cell: [REDACTED]

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From: [Joel Moran](#)
To: [Lisa Burnside](#); [Sandra Winingner](#); brad.clark@hamilton.ca; craig.cassar@hamilton.ca
Cc: PAWSWaterWarrior@gmail.com
Subject: Ancaster Wells Construction
Date: August 21, 2024 2:17:58 PM
Attachments: [Ancaster Wells complete deed_3 pages_incl restrictive covenants.pdf](#)

Good afternoon,

The lack of consultation and blatant disregard by the City of Hamilton and the HCA over this small and disruptive construction project being conducted by the Ancaster Wells is disgusting. The City and HCA are fully aware of the restrictive covenants on title requiring "open public access and usage in perpetuity." However signs informed the water gathering public that a full closure would take place. Illegal act. I guess somebody reminded the HCA of the responsibilities they agreed to uphold as title holder of this property, because some minor poorly planned alternative has now been floated. Although that didn't stop them from chaining the gate mysteriously for several days the other week. Some serious light needs to be shed on the machinations of the HCA over the last 20yrs in regards to this property. They misused taxpayer money they got to purchase public property, they've made accessing the promised water difficult at every opportunity, all while trying to start a bottled water partnership with Rothsay the entire time. All of which add up to a serious breach of trust. Thankfully the will and efforts of the water gathering public, with help from trustworthy leaders have so far prevented the loss of this to many folks, Sacred Water. I ask the Councillors as our elected representatives to advocate on our behalf, and undo the damage being done to this site. Please see and read for yourselves the deed for this property and what the HCA has a contractual obligation to uphold. How do those obligations relate to the public health issue concerning Arsenic in 2017, and what legislation sets out for the maintenance of Small Drinking Water Systems? How did we have a public health issue without a Public Health Order from the Chief Medical Officer of Health for the City?

Thank you,

Joel

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From: [Joanne Turnell](#)
To: [Sandra Winninger](#)
Subject: Restoration Project for the Sulphur Well - ADVISORY BOARD NOTICE
Date: July 31, 2024 6:58:38 AM
Attachments: [2024 Historic Sulphur Springs Fountain Restoration Project.pdf](#)

Sandra,

We are pleased to announce the 2024 Restoration Project of the communities beloved Sulphur Well.


<https://sulphursprings.ca/>

Please see attached file regarding the announcement and more current information in our new website link above.

We sincerely look forward to working with you on this exciting community project.

Please can you alert the advisory board that this project is moving forward.

Thank you

Joanne Turnell
Project Organizer - Owners Representative (for Anthony Quinn cc'd)
2024 Sulphur Well Restoration Team


2024 Historic Sulphur Fountain Restoration Project

PROJECT BUDGET 25,000K

SULPHURSPRINGS.CA THE HISTORIC SULPHUR SPRINGS OF ANCASTER



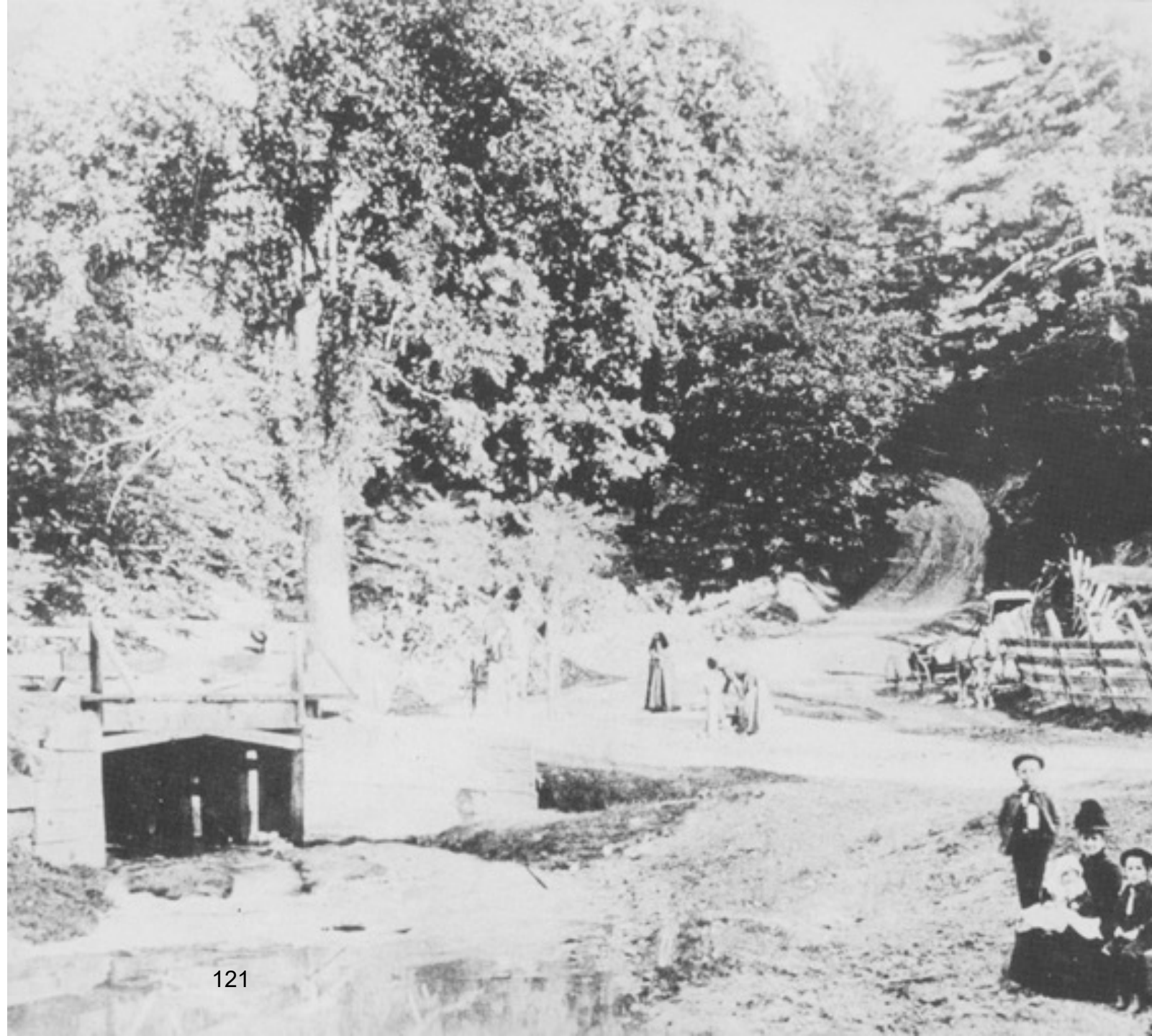
1880

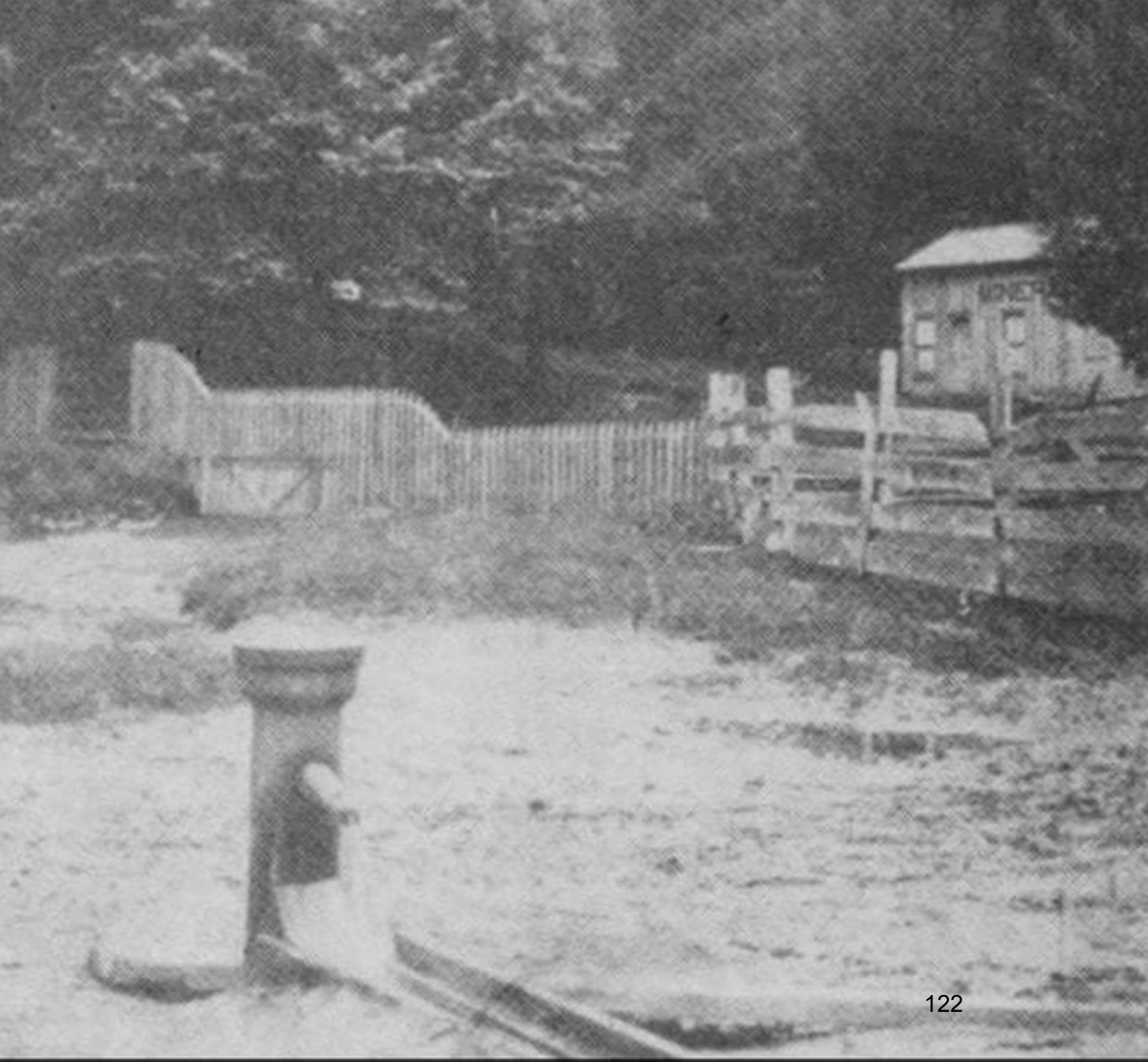
Visitors at Sulphur Springs, Ancaster
Ancaster 1880

Ancaster Sulphur Springs (reversed image). Located near Sulphur Springs Road (across the road) is the spring that fed the Sulphur Springs Hotel's mineral spa in the 1800s.

The waters were considered to have curative properties and hence the Hotel was a popular summer destination.

The Hotel closed in 1910 due to two fires. The stone structure was recently rebuilt.





1907

"Spring at Sulphur Springs, Ancaster. 1907.

The water from the sulphur spring was used for spa treatments and visitors stayed in the nearby Sulphur Springs Hotel."

Source: HPL archives



1800

During the late 1800s, the Sulphur Springs Hotel with its mineral spa was a popular summertime destination. The sulphur waters were believed to have wondrous curative powers that attracted visitors from far and wide. The hotel closed in 1910 after two severe fires. The existing house “Deerspring”, was built on the ruins and is now privately owned.

Black Mount Collection HPL, Local History and Archives



2004

Restored with community funding

2004

The Limestone from this project broke down over time which did contribute to the overall deterioration of this memorial.

Plaques have long gone missing (2024)



Thank you to
the
supporters of
the 2004
restoration





2023 Demolished

2024

Current site conditions show a plastic tube that the monument will connect to.

We will feed the water back under the monument into the same tube.

Monument will be on a granite base to ensure that erosion will not be an issue.



2024

Proposed stone monument for the Sulphur Springs Well Restoration Project.

Water will flow up thru the large standing stone and flow down in the bowl and out the bottom back into the exit tube.

Surfaces will be engraved – final designs and content to be agreed upon



Proposed stones from all angles



Project Budget

- \$10-15 k for 3 granite stones with engraving delivery and installation
- \$10 for landscaping and site beautification

We thank you for considering our project and we hope that you will support the restoration of this historic well.

Thank you

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Fifty Point Conservation Area

1479 Baseline Rd, Hamilton, ON L8E 3L8



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Report

TO: Budget & Administration Committee

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

MEETING DATE: August 15, 2024

RE: Application to renew governance exceptions

STAFF RECOMMENDATION

WHEREAS the governance exceptions that HCA has been granted from the Minister will be expiring at the end of 2024,

THEREFORE, BE IT RESOLVED

THAT the Budget & Administration Committee recommend to the Board of Directors:

THAT HCA reapply to the Minister of Natural Resources requesting an exception to the rotation of the Chair and Vice Chair position to rotate amongst participating municipalities; and further

THAT an exception also be requested to the maximum two consecutive term limits for the position of Chair and Vice Chair to a maximum of four consecutive terms; and further

THAT the exceptions be based on the rationale as provided in the last exception that was approved by the Minister noting HCA's unique board composition, alignment with four-year municipal appointment terms and process of annual democratic election.

BACKGROUND & PURPOSE

Governance changes introduced by the Province back in 2020 enacted requirements related to maximum terms limits for the position of Chair and Vice-chair as well as imposing rotation requirements for the Chair and Vice-chair amongst participating municipalities, unless exceptions were granted by the Minister.

HCA was granted an exception for these provisions previously by the Minister that now require renewal for the February 2025 AGM.

The purpose of this report is to seek the endorsement of the Budget & Administration Committee and Board to continue with the approach of applying for exception requests based on annual democratic election process by board members who wish to stand for these positions.

STAFF COMMENT

HCA was last granted an exception for these provisions by the Minister of Natural Resources (MNR) on June 8, 2023 (Application attached as Appendix A).

As the exceptions from MNR expire at the end of December 2024, HCA must reapply in order to continue operating our AGM by annual democratic election for the position of Chair and Vice Chair and to provide for term limits beyond two consecutive years to hold office.

The details in the *Conservation Authorities Act* are currently as follows:

Chair, vice-chair

17 (1) At the first meeting held in each year or at such other meeting as may be specified by the authority's by-laws, the authority shall appoint a chair and one or more vice-chairs from among the members of the authority. 1996, c. 1, Sched. M, s. 43; 2017, c. 23, Sched. 4, s. 14.

Term of chair, vice-chair

(1.1) A chair or vice-chair appointed under subsection (1) shall hold office for a term of one year and shall serve for no more than two consecutive terms. 2020, c. 36, Sched. 6, s. 4.

Representation from each municipality

(1.2) An authority in respect of which more than one participating municipality has been designated shall appoint chairs and vice-chairs from among the members appointed to the authority by each participating municipality on a rotating basis so as to ensure that a member appointed to the authority by a particular participating municipality cannot be appointed to succeed an outgoing chair or vice-chair appointed to the authority by the same participating municipality. 2020, c. 36, Sched. 6, s. 4.

Exception

(1.3) Despite subsections (1.1) and (1.2), upon application by an authority or a

participating municipality, the Minister may grant permission to the authority or participating municipality to, subject to such conditions or restrictions as the Minister considers appropriate,

(a) appoint a chair or vice-chair for a term of more than one year or to hold office for more than two consecutive terms; or

(b) appoint as chair or vice-chair of the authority a member who was appointed to the authority by the same participating municipality that appointed the outgoing chair or vice-chair. 2020, c. 36, Sched. 6, s. 4.

Impact on HCA:

Section 17 (1.2) Rotation of Chair and Vice Chair amongst participating municipalities

- This requirement impacts democratic elections for the position of Chair and Vice Chair as HCA only has two participating municipalities and the second municipality only has one member
- Therefore, the member from the Township of Puslinch would be required to be in the position of Chair or Vice Chair for their entire period of appointment
- Implementation of this provision will be at the AGM in 2025 for HCA, unless an exception is granted

Section 17 (1.1) Term limits for the Chair and Vice Chair

- This requirement sets a maximum term limit of two consecutive years for the Chair / Vice Chair to hold office, unless an exception is requested
- Implementation of this provision will be at the AGM in 2025, for HCA, unless an exception is granted

Given that the current exceptions expire in the coming months, it is the recommendation of staff to reapply for the exceptions so that there is clarity around the proceedings of the 2025 AGM and our Administrative Bylaws can be updated accordingly.

STRATEGIC PLAN LINKAGE

The initiative refers directly to the HCA Strategic Plan 2019 - 2023:

- Strategic Priority Area – Organizational Excellence

AGENCY COMMENTS

See attached letter in Appendix A

FINANCIAL/LEGAL IMPLICATIONS

There is no financial cost or fee to apply for the exception.

CONCLUSIONS

Staff have provided an overview and analysis of the specific provisions in the *Conservation Authorities Act* with associated recommendations for exceptions through the Minister that were successfully applied for in the past few years. Due to the pending expiration of the current granted exception, staff recommend reapplying to establish clarity for the upcoming 2025 AGM proceedings and our Administrative Bylaws can be updated accordingly.

**Ministry of Natural Resources
and Forestry**

Office of the Minister

99 Wellesley Street West
Room 6630, Whitney Block
Toronto ON M7A 1W3
Tel: 416-314-2301

**Ministère des Richesses
naturelles et des Forêts**

Bureau du ministre

99, rue Wellesley Ouest
Bureau 6630, Édifice Whitney
Toronto ON M7A 1W3
Tél.: 416 314-2301



June 8, 2023

Santina Moccio, Acting Chair
Hamilton Region Conservation Authority
c/o Jaime.Tellier@conservationhamilton.ca

Lisa Burnside, CAO
Hamilton Region Conservation Authority
Lisa.Burnside@conservationhamilton.ca

Dear Chair Moccio and Ms. Burnside:

Thank you for your application on behalf of the Hamilton Region Conservation Authority (HRCA) seeking a Minister's exception under subsection 17(1.3) of the *Conservation Authorities Act* (CAA) relating to chair and vice-chair appointments.

After carefully considering your application regarding the appointment of the chair and vice-chair, I am granting the HRCA an exception to subsection 17 (1.2) of the CAA pursuant to my authority under clause 17(1.3) (b) for the chair and vice-chair positions in 2023 and 2024.

This exception allows the HRCA to appoint as chair and vice-chair members who are from the same participating municipality as the outgoing chair and vice-chair, for the 2023 and 2024 terms. This would mean there would be no rotation of the chair and vice-chair positions amongst participating municipalities for the 2023 and 2024 terms. If there are questions about this exception, please feel welcome to reach out to the Conservation Authority Office at ca.office@ontario.ca.

I note that the intent section 17 of the CAA is generally to provide for varying perspectives in a conservation authority's leadership roles, including by encouraging fuller representation from participating municipalities in a conservation authority. I encourage the HRCA membership to take this into account when considering future appointments to the positions of chair and vice-chair.

Sincerely,

A handwritten signature in black ink, appearing to read "Graydon Smith".

The Honourable Graydon Smith
Minister of Natural Resources and Forestry

c: Jennifer Keyes, Director, Resources Planning and Development Policy Branch
Conservation Authority Office (via ca.office@ontario.ca)

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Report

TO: Budget & Administration Committee

FROM: Lisa Burnside, Chief Administrative Officer

**RECOMMENDED &
PREPARED BY:** Scott Fleming, Director of Finance & Central Support Services

MEETING DATE: August 15, 2024

RE: 2025 Budget Assumptions and Process

STAFF RECOMMENDATION:

THAT the Budget & Administration recommends to the Board of Directors:

THAT this report be received for information and further;

THAT the budget assumptions for the 2025 Operating and Capital Budgets as identified be approved for use in the development of the 2025 budgets and further;

THAT the 2025 draft budget be reviewed by the Budget and Administration Committee at their September 2024 meeting and brought to the Board of Directors at the October 2024 meeting for approval; and further.

THAT the City of Hamilton and Township of Puslinch be advised 30 days in advance of the of the final budget vote in accordance with the *Conservation Authorities Act* and Ontario Regulation 402/22.

BACKGROUND AND PURPOSE

The purpose of this report is to seek Board approval on the 2025 budget assumptions and process. As noted last year, changes to the *Conservation Authorities Act* require a new approach to the traditional process used by HCA.

HCA has typically followed the City of Hamilton budget process of first preparing and approving the capital budget, followed by the operating budget. The capital budget was prepared outlining funding for capital and major maintenance from the City of Hamilton under their block funding program, which has been \$2.0 million in each fiscal year since 2009 to address the asset needs of the Authority with the occasional additional funding request for special projects . The operating budget followed separately and was prepared noting the revenues and expenses of each major division within HCA, and following City of Hamilton levy guidelines.

However, new regulations that came into effect require HCA to adapt some new budget practices that were implemented in 2023. While HCA will continue to draft capital and operating budgets, these will now come forward together as a draft budget taking into account:

Ontario Regulation 687/21: Transition plans and Agreement for Programs and Services which define three categories of CA programs and services and require Agreements for Category 2 (municipal programs) and Category 3 (other programs and services) which utilize municipal funding; and

Ontario Regulation 402/22: Budget and Apportionment which adapts current methods of apportioning CA expenses/costs included in the *Conservation Authorities Act* and existing levy regulations to the new CA programs and services funding framework and overlays a phased budgetary process. This requires approval of a draft budget by the Board for consultation purposes. Once our two participating municipalities have had an opportunity to review the draft budget and consult with HCA, a board meeting will take place to approve the budget and amounts and reflect any matters agreed to during the consultation process.

STAFF COMMENT

2025 Budget Process

The budget process is underway at HCA, with the various department leads working through their figures for the upcoming year. In accordance with the Budget & Apportionment regulation and our internal process, a draft budget will be prepared for review by the Budget & Administration Committee at the September 2024 meeting which will then be brought to the Board of Directors at the October 2024 meeting approving it for consultation purposes.

Once approved for consultation, it will be provided to the City of Hamilton and Township of Puslinch for review and consultation. CAs are required to provide a minimum 30 days notice to municipalities prior to approving the final CA budget. With the 30 day notice period in mind, it is anticipated that the final budget will return to the board for the December 2024 meeting.

2025 Budget Assumptions

Some key items of note are highlighted below as part of the recommendation during this budgeting cycle which relate to staffing levels and compensation for the coming year and assumptions behind estimate of revenues.

Year 1 priorities from the new 2025 – 2029 strategic plan that were approved by the board earlier this year have been factored in to help achieve these initiatives. These initiatives are primarily related to staffing levels with additional staffing to support:

- Volunteer engagement, community and landowner outreach, and IT and information content management innovation.
- Capacity for new projects, succession planning and a standard hierarchy in all divisions.
- Review of some current contract and secondment positions for conversion to full time given the ongoing nature of the work and to enhance talent retention and professional development of staff.

It is anticipated that additional items may come forward as we continue to build the budget and review partial third quarter results from 2024 and operating trends and needs for 2025, which will be highlighted in the draft budget brought to the Budget & Administration committee in September.

Expenses:

- COLA increase for full time staff wages of 2.25%, (benchmarked against area conservation authorities and taking into consideration CPI) and 3% grid step increases for eligible staff implemented as part of the board approved job evaluation results
- Legislated increase to minimum wage and updated 2025 casual wage grids implemented as part of the board approved job evaluation / market results
- Ongoing inflationary costs for purchases
- Network and computer infrastructure upgrades identified through the Board approved HCA IT Modernization Strategy and addition of a new IT position to support information content management systems, digital transformation, and enhanced business processes
- Hiring of a volunteer engagement coordinator based on an initial 3-year contract term to enhance stewardship and community outreach efforts
- Hiring of a contract staff person to enhance community and landowner outreach for the Hamilton Harbour Watershed which will be in place by the third quarter of 2024 and continue through 2025 (position has been successfully fully funded through the Canada Ontario Agreement program)
- Continued funding stream from annual pass sales for work priorities that are identified through the board approved HCA Corporate Climate Change Strategy
- In efforts to support new key initiatives, enhance service delivery and succession planning, there will designation of Senior Manager positions for each division

from within existing staff for Central Support Services (CSS), Watershed Management Services (WMS) and Capital Projects & Strategic Services (CPSS); this aligns with new structure in the CAS division and is anticipated that two new staff positions at lower levels will be required to support this change and workload in WMS and CPSS

- Review of some current contract and secondment positions for conversion to full time; particular areas of focus for these considerations involve climate change, project engineering and design as well as central support administration to support ongoing programs and services and talent retention; minimal cost impact as positions already form part of the budget

Revenues:

- Municipal levy – At this time, City of Hamilton council has not provided a specific guideline or direction regarding 2025 budget increases for agencies. Staff are currently working with a figure in the 3% range. The levy percentage from last year was finalized at 2.75%
- Full management fee for Confederation Beach Park with assumption that Wild Waterworks will be operating
- Additional revenues from 2.25% inflationary planning and permit fee increase and assuming there is no continued fee freeze
- Additional revenue from fee increases to conservation areas, largely focused on modest increases to day use, camping and marina as well as an increase to annual vehicle pass
- Continued \$2.0M capital and major maintenance funding through City block funding program
- Projecting revenues from our Conservation Areas reflecting new sustained higher levels since the pandemic

STRATEGIC PLAN LINKAGE

The 2025 budget assumptions and process refers directly to all the key strategic priority areas in the HCA five-year strategic plan 2025 – 2029:

- Water Resources Management
- Organizational Excellence
- Natural Heritage
- Connecting People to Nature

2025 – 2029 Strategic Plan Year 1 Initiatives for reference:

Water Resources Management Year 1 Priorities:

- Undertake and complete floodplain mapping for Borer's, Logie's and Sydenham Creeks
- Undertake a system review to identify where we can enhance connectivity and reliability for HCA rain and stream flow gauge network

- Enhance community and landowner outreach for the Hamilton Harbour Watershed including hiring of a contract staff person
- Undertake regulatory policy update to incorporate CA Act and regulation changes and 2024 Lake Ontario Shoreline Management plan

Organizational Excellence Year 1 Priorities:

- Creation of a DEI policy and program through the establishment of an internal diversity, equity, inclusion and belonging committee
- Initiate corporate strategies review related to people operations to enhance talent retention, professional development and succession planning
- Build on current IT modernization strategy to include a digital transformation plan, to support expansion of digital systems and business processes
- Increase and enhance internal collaboration to better communicate and feature our projects and work to the public
- Creation of an Indigenous Engagement Guideline document through the establishment of an internal Indigenous Engagement Committee

Natural Heritage Year 1 Priorities:

- Develop funding strategy to actively implement land acquisition for priority lands identified through the HCA's Land Securement Strategy
- Develop a comprehensive plan for the aquatic, terrestrial and water quality monitoring programs to gauge the impact of climate change and link this to the HCA Climate Change Strategy to formulate adaption and mitigation approaches
- Identify and undertake active restoration of HCA owned and managed lands through implementation of restoration activities per the approved master and management plans and where invasive species have been removed

Connecting People to Nature Year 1 Priorities:

- Expand visitor engagement opportunities through the development of an HCA Conservation Area program to grow guided hikes and other related experiences
- Enhance stewardship and community outreach efforts through the hiring of a volunteer engagement coordinator
- Undertake a review of amenities and access to our conservation areas to welcome visitors and enhance inclusivity

CONCLUSION:

The 2025 budget assumptions and process have been developed to align with new regulatory requirements and strategic priorities. It outlines key revenue and expense drivers for a comprehensive budget addressing both operational needs and strategic initiatives.

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Amended Report

TO: Budget & Administration Committee

FROM: Lisa Burnside, Chief Administrative Officer

RECOMMENDED AND PREPARED BY: Scott Fleming, Director of Finance & CSS
Gord Costie, Director, Conservation Areas Services
T. Scott Peck, Deputy Chief Administrative Officer/
Director, Watershed Management Services

MEETING DATE: August 15, 2024

RE: HCA 2025 Fee Schedule

STAFF RECOMMENDATION

THAT the Budget & Administration Committee recommends to the Board of Directors:

THAT effective January 1, 2025, HCA staff be directed to implement the revised fee schedule contained in this report and further;

THAT the updated Fee Policy contained in Appendix A be included with the 2025 Fee Schedule; and further

THAT HCA staff be requested to report in advance of the 2026 budget year on the methodology, principles and objectives used to inform the next fee structure with a comparison to neighbouring conservation authorities.

BACKGROUND & PURPOSE

The Hamilton Conservation Authority (HCA) administers a fee schedule for a wide

variety of services offered through its many program areas and Conservation Area locations.

As required by the *Conservation Authorities Act*, HCA formally adopted a written fee policy to accompany the fee guide with respect to the fees that it charges for the programs and services it provides. That policy now appears as part of the Fee Schedule document. The update to the 2025 fee schedule follows the process which stipulates that the fee policy and schedules will be reviewed annually by the HCA Executive Management Team, in conjunction with the annual budgeting process. The Executive Team will seek information regarding fees, from various sources as identified in the policy; prepare proposed revised fee schedules with a report to the Budget & Administration Committee for their review and recommendation to the Board of Directors for their final receipt and approval.

STAFF COMMENT

Fee Schedules

As noted in the fee policy, when updating existing fee schedules or establishing new fees the policy direction will be:

- a. fees need to be set with regard to legislative requirements, and be based on a user-pay philosophy
- b. fee increases should include an inflationary component
- c. fees for service should not exceed the fully burdened costs of delivering the services
- d. refunds of fees may carry an administrative cost/penalty
- e. fee schedules are to be reviewed annually
- f. fee schedules will be approved on an annual basis for use in developing the budget for the following year

The recommendations for 2025 are intended to offset increases to minimum wage and the board approved job evaluation increases, along with continued inflation as well as defray increased costs associated with greater maintenance levels at our conservation areas. The new rates also reflect enhancements to the visitor experience such as new trail mapping and signage standards as well as improved roadways and bridges. Additionally, self generated revenues support key initiatives internally to enhance service delivery, program pressures and internal efficiencies to help fund consideration for development of secondment positions for existing staff and a review of some current contract positions for conversion to full time as noted in the 2025 Budget Assumptions and Process report.

As a result, staff are recommending modest changes to 2025 conservation area fees. As always, these adjustments are made with a view to what neighbouring conservation

authorities, Ontario Parks and area marinas offer for similar value, while keeping prices as affordable as is fiscally prudent.

Additionally, in the WMS division, HCA is recommending that we budget to include a 2.25% inflationary increase for 2025. This is under the assumption that the Ministers direction to freeze rates will not be extended past December 31, 2024.

Highlights 2025 Fee Schedule

Conservation Area Services Division:

Daily Admission Fees to Conservation Areas

Entrance Fees

- Minor increase to all entrance fees by fifty cents (\$0.50).
 - This includes the fee for vehicle and driver, per person fee at gated Conservation Areas, and the parking fee at autogate and pay-and-display Conservation Areas.
- The HCA Membership Pass will increase, from \$120 to \$125.00 for 2025. The fee was held for 2024 and this modest increase reflects inflation. It is priced very competitively compared to many other Conservation Authorities making it a great value.

Christie Lake Conservation Area

- **Rentals:** Minor fee increases for pavilion and boat rentals.
- **Entrance:** Minor increase to all entrance fees by fifty cents (\$0.50).

Dundas Valley Conservation Area

- **Wedding Area Rentals:** Minor fee increases for wedding ceremonies, receptions and pictures
- **Entrance:** Minor increase to all entrance fees by fifty cents (\$0.50).

Fifty Point Marina and Conservation Area

- **Camping, Rentals and Storage:**
 - Minor increases for camping of seventy-five cents (\$0.75) per night
 - Minor increase for area rentals, RV/boat launch, boat and trailer storage.
- **Marina Operations:** Inflationary fee increases for boat storage, mooring, and other miscellaneous marina operation fees.
- **Entrance:** Minor increase to all entrance fees by fifty cents (\$0.50).

Hamilton Mountain Conservation Areas

- **Wedding Area Rentals:** Minor fee increases.
- **Entrance:** Minor increase to all entrance fees by fifty cents (\$0.50).

Valens Lake Conservation Area

- **Camping and Cabin Fees:**
 - Minor increases for camping of seventy-five cents (\$0.75) per night,
 - Increase of cabin fees to competitive price point compared to market competitors.
 - ten dollars (\$10) per night for regular cabin.
 - fifteen dollars (\$15) per night for deluxe cabin.
 - Minor increase to group site rentals, and RV/Trailer storage.
- **Entrance:** Minor increase to all entrance fees by fifty cents (\$0.50).

Westfield Heritage Village Conservation Area

- **Wedding Room and Building Reservations:** Minor fee increases implemented.
- **Entrance:** Minor increase to all entrance fees by fifty cents (\$0.50).

Watershed Management Services

- Plan review service fees have been increased by 2.25%

As noted, staff are recommending an inflationary increase for 2025. An inflationary increase of 2% was approved for 2024, however, the fee increase was ultimately not implemented as the Minister froze increases for planning and permit fees. While an inflationary increase is again planned, there is potential of a continued fee freeze should the Minister extend their direction.

Updated Fee Review for Cost Recovery Targets

As detailed in the August 17, 2023 report for the HCA 2024 Fee Schedule, the HCA undertook a comprehensive fee review in 2020 for the HCA's municipal plan review and permitting programs to form the basis for updates to the 2023 user fees. Watson and Associates Economists Inc. was contracted to conduct this independent review. An extensive analysis was undertaken to determine how close the fees at the time of the review were in relation to the Board approved cost recovery targets of 80% for permit applications and 100% for planning applications. Following this process and consultation in 2022 with stakeholders to review the newly proposed fees, staff recommended that the suggested fees from the completed Watson Report be implemented over a two-year phased approach. The first phase of the recommended

increase was implemented for January 1, 2023. As the proposed changes to the *Conservation Authorities Act* and associated regulation related to permitting including natural heritage were not known at the time of the 2023 report and given the removal of the ability for the HCA to comment on natural heritage planning applications, staff recommended an inflationary increase only for 2024.

The regulatory changes to the CA Act and Ontario Regulation 41/24 came into effect April 1, 2024. As such, our role within the regulatory process is now known. Given this change and the removal of our ability to comment on land use application related to natural heritage, staff are of the opinion that Watson & Associates should be engaged to update the fee review to consider costs and associated recommended fees based on the requirements of the new legislation and regulation and our experience and timing processing applications under the new regiment. HCA staff will contact Watson and Associates to update the fee review to address the above noted changes to ensure compliance with the Board directed cost recovery targets. It is anticipated that this will be considered as part of the 2026 budget process.

STRATEGIC PLAN LINKAGE

The initiative refers directly to the HCA Strategic Plan 2019 - 2023:

- **Strategic Priority Area – Organizational Excellence**
 - Initiatives – Continue to pursue new funding relationships and opportunities
- **Strategic Priority Area – Conservation Area Experience**
 - Initiatives – Identify and act upon revenue generation/cost reduction and investment in visitor services opportunities in our conservation areas

AGENCY COMMENTS

N/A

LEGAL/FINANCIAL IMPLICATIONS

This Fee policy and schedule have been prepared to satisfy the requirement regarding the charging of fees for a program or service and to document the principles and practices regarding fees charged under Section 21.2 of the *Conservation Authorities Act*.

The attached Fee Schedules are based on the user-pay principle. The fees and revenues generated are designed to assist with recovering the costs associated with administering and delivering the services on a program basis.

For the CAS division, the proposed fee increases for 2025 listed in this report, are sufficient to cover off inflation and increases to minimum wage, job evaluation grid step increases, recognizing that revenues will be reliant on the continued levels of attendance and favourable weather. Conservation area revenue supports the operation and maintenance of our parks to provide high quality, diverse, conservation areas that promote outdoor recreation, health, and well-being, while strengthening public awareness of the value of being in our conservation areas.

For the WMS division, the 2.25% fee increases are inflationary in nature and help further cost recovery targets within the division. Again, these fee increases are made under the assumption that the Minister's direction to freeze rates will not be extended.

Some minor changes to the fee policy are recommended by staff for 2025 as noted in Appendix A. These account for recent regulatory updates which set out the procedure for reconsideration of fees for permit applications and some streamlining of wording in the "Reconsideration of Fees" section.

CONCLUSION

The revenues obtained from the Conservation Areas for our services are important to the sustainability of the HCA. Staff support the above fee recommendations for 2025 to remain competitive, viable, and attractive in the marketplace and are generally modest in nature.

Appendix A

FEE POLICY

Basis

This Fee Policy has been prepared as required under Section 21.2 of the *Conservation Authorities Act*.

The amount of a fee charged by an authority for a program or service it provides shall be:

- a) the amount prescribed by the regulations; or
- b) if no amount is prescribed, the amount determined by the authority.

The attached Fee Schedules are based on the user-pay principle.

Process

When developing and establishing fees, the Authority considers several factors including cost recovery for certain services, the fees of neighbouring Conservation Authorities, the nature and level of fees charged by local municipalities for related services and in some cases, the value of similar services provided by local agencies or the private sector.

Fees account for estimated staff time, travel, equipment, and material costs plus a reasonable charge to cover the administration of the program, including an allocation for shared corporate support. HCA staff may consider other issues and data where and when relevant to revise the fee schedule including analysis of trends, workload changes, shifts in the development market and types of applications, consultation with developers/municipalities regarding plan review and permit programs, new planning/legislative requirements and service targets, comments and feedback from conservation area users, etc.

The Fee Policy has been approved by the Board of Directors and is administered and applied by HCA staff. The Chief Administrative Officer (CAO) may, only under extreme extenuating circumstances, waive or reduce fees.

When updating existing fee schedules or establishing new fees the policy direction will be:

- a. fees need to be set with regard to legislative requirements, and be based on a user-pay philosophy
- b. fee increases should include an inflationary component
- c. fees for service should not exceed the fully burdened costs of delivering the services
- d. refunds of fees may carry an administrative cost/penalty
- e. fee schedules are to be reviewed annually
- f. fee schedules will be approved on an annual basis for use in developing the budget for the following year

Exemptions

The Authority may waive fees for non-profit conservation groups contributing to the protection and restoration of the natural environment as approved by the CAO on a case-by-case basis. Examples include but are not limited to: Ducks Unlimited, Nature Conservancy of Canada, Bruce Trail Conservancy, Royal Botanical Gardens and various “Friends of” groups. Projects carried out by HCA or under the supervision of HCA are also exempt.

To be consistent with Accessibility Standards for Customer Service Regulation (o.Reg.429/07) and the Human Rights Code, the Conservation Areas permit people with disabilities who use a support person to bring that person with them while accessing goods or services in premises open to the public or third parties, free of charge.

Reconsideration of Fees

In accordance with the Act, any person may request application for an administrative review of a fee for the following reasons:

- a) If a fee is contrary to the fees set out in the fee schedule, or
- b) The fee set out in the fee schedule is excessive in relation to the service or program for which it is charged

Procedure for Requesting a Reconsideration

Request for an administrative review must be in writing to the CAO or designate and specify the reason(s) for the request for review. As per Section 21.2(12) of the *Conservation Authorities Act*, upon reconsideration of a fee that was charged by the Authority, the Authority may,

- a) order the person pay the fee in the amount originally charged;
- b) vary the amount of the fee originally charged, as the Authority considers appropriate; or
- c) order that no fee be charged for the program or service

The CAO or designate will make its decision within 30 days after receiving the request. If not satisfied with the outcome of the review by the CAO, then an appeal will be referred to the HCA Board of Directors. Appeals will be dismissed or upheld through a resolution by the Board of Directors. The appellant will then be notified in writing of the Board's decision.

Procedure for reconsideration of Fees for Permit Applications

Request for administrative review must be in writing to the CAO or designate for reconsideration of a fee charged for an application for a permit made under subsection 28.1(2) of the Act. If after reconsideration of a fee charged for an application for a permit the CAO or designate orders an applicant to pay the original or a varied fee, the applicant may:

- a) When paying the fee, indicate to the Authority in writing that the fee is being paid under protest; and
- b) Within 30 days after payment of the fee, appeal the amount charged by the Authority upon reconsideration to the Ontario Land Tribunal.

If the CAO or designate fails to reconsider a permit application fee within 30 days of receiving the request for reconsideration, the person who made the request may appeal the amount of the fee directly to the Ontario Land Tribunal.

Policy Review and Public Notification

This fee policy and schedules will be reviewed annually by the HCA Executive

Management Team, in conjunction with the annual budgeting process. The Executive Team will seek information regarding fees, from various sources as identified in this policy; prepare proposed revised fee schedules with a report to the Budget &

Administration Committee for their review and recommendation to the Board of Directors for their final receipt and approval.

The public is notified of any proposed increases or revision to the Fee Policy or Schedule by way of public agenda posting of the Budget & Administration committee on the HCA website noting an agenda item that the fee policy and schedule will be reviewed on an identified date that will then also flow through to the Board of Directors at their next meeting. Both meetings are open to the public where correspondence or delegations may be received. Once approved, the revised HCA Fee Policy and Fee Schedules will be posted on HCA's website.

Hamilton Conservation Authority

2025 Fee Schedule



A Healthy Watershed for Everyone

Hamilton Conservation Authority

Fee Policy

Revised August 15, 2024

Basis

This Fee Policy has been prepared as required under Section 21.2 of the *Conservation Authorities Act*.

The amount of a fee charged by an authority for a program or service it provides shall be:

- a) the amount prescribed by the regulations; or
- b) if no amount is prescribed, the amount determined by the authority.

The attached Fee Schedules are based on the user-pay principle.

Process

When developing and establishing fees, the Authority considers several factors including cost recovery for certain services, the fees of neighbouring Conservation Authorities, the nature and level of fees charged by local municipalities for related services and in some cases, the value of similar services provided by local agencies or the private sector.

Fees account for estimated staff time, travel, equipment, and material costs plus a reasonable charge to cover the administration of the program, including an allocation for shared corporate support. HCA staff may consider other issues and data where and when relevant to revise the fee schedule including analysis of trends, workload changes, shifts in the development market and types of applications, consultation with developers/municipalities regarding plan review and permit programs, new planning/legislative requirements and service targets, comments and feedback from conservation area users, etc.

The Fee Policy has been approved by the Board of Directors and is administered and applied by HCA staff. The Chief Administrative Officer (CAO) may, only under extreme extenuating circumstances, waive or reduce fees.

When updating existing fee schedules or establishing new fees the policy direction will be:

- a. fees need to be set with regard to legislative requirements, and be based on a user-pay philosophy
- b. fee increases should include an inflationary component
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- d. refunds of fees may carry an administrative cost/penalty
- e. fee schedules are to be reviewed annually
- f. fee schedules will be approved on an annual basis for use in developing the budget for the following year

Hamilton Conservation Authority

Exemptions

The Authority may waive fees for non-profit conservation groups contributing to the protection and restoration of the natural environment as approved by the CAO on a case-by-case basis. Examples include but are not limited to: Ducks Unlimited, Nature Conservancy of Canada, Bruce Trail Conservancy, Royal Botanical Gardens and various “Friends of” groups. Projects carried out by HCA or under the supervision of HCA are also exempt.

To be consistent with Accessibility Standards for Customer Service Regulation (O.Reg.429/07) and the Human Rights Code, the Conservation Areas permit people with disabilities who use a support person to bring that person with them while accessing goods or services in premises open to the public or third parties, free of charge.

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- a) order the person pay the fee in the amount originally charged;
- b) vary the amount of the fee originally charged, as the Authority considers appropriate; or
- c) order that no fee be charged for the program or service

The CAO or designate will make its decision within 30 days after receiving the request. If not satisfied with the outcome of the review by the CAO, then an appeal will be referred to the HCA Board of Directors. Appeals will be dismissed or upheld through a resolution by the Board of Directors. The appellant will then be notified in writing of the Board’s decision.

Procedure for reconsideration of Fees for Permit Applications

Request for administrative review must be in writing to the CAO or designate for reconsideration of a fee charged for an application for a permit made under subsection 28.1(2) of the Act. If after reconsideration of a fee charged for an application for a permit the CAO or designate orders an applicant to pay the original or a varied fee, the applicant may:

- a) When paying the fee, indicate to the Authority in writing that fee is being paid under protest; and

b) Within 30 days after payment of the fee, appeal the amount charged by the Authority upon reconsideration to the Ontario Land Tribunal.
If the CAO or designate fails to reconsider a permit application within 30 days of receiving the request for reconsideration, the person who made the request may appeal the amount of the fee directly to the Ontario Land Tribunal.

Hamilton Conservation Authority

Policy Review and Public Notification

This fee policy and schedules will be reviewed annually by the HCA Executive Management Team, in conjunction with the annual budgeting process. The Executive Team will seek information regarding fees, from various sources as identified in this policy; prepare proposed revised fee schedules with a report to the Budget & Administration Committee for their review and recommendation to the Board of Directors for their final receipt and approval.

The public is notified of any proposed increases or revision to the Fee Policy or Schedule by way of public agenda posting of the Budget & Administration committee on the HCA website noting an agenda item that the fee policy and schedule will be reviewed on an identified date that will then also flow through to the Board of Directors at their next meeting. Both meetings are open to the public where correspondence or delegations may be received. Once approved, the revised HCA Fee Policy and Fee Schedules will be posted on HCA's website.

Hamilton Conservation Authority

Definitions and Clarifications

Senior

Individuals 65 years and up. Proof can be shown by drivers license, health card or seniors card.

Disabled

Individuals with a disability as defined by the Ontario Human Rights Code.

Second Vehicles

Second vehicle membership passes are available to households who require 2 vehicle passes for the same household - second pass does not come with reward.

Additional Vehicles - Camping

Additional vehicles camping at Fifty Point or Valens Lake Conservation Areas require a camp permit to be displayed in the vehicle window for night security. Additional vehicle fees are posted under camping fees for Fifty Point or Valens Lake Conservation Areas for regular and passholder rates.

Mobile home towed vehicle is normally "No Charge".

Seasonal Campers at Fifty Point Only require a second membership pass for additional vehicles without additional charge as outlined above.

Bruce Trail Conservancy Members

All parking fees apply. If member(s) get dropped off or walk in, the admission fee does not apply. Reservation fees and restrictions may apply.

Catering Fees

Private caterers must pay 10% of gross sales in advance of date to gain entry. Insurance of \$2 - \$5 million is required 2 weeks before event date from catering company listing Hamilton Conservation Authority (plus City of Hamilton, if at Confederation Beach Park or Wild Waterworks) as "additional insured".

Fees

Fees subject to change.

Hamilton Conservation Authority

HCA Annual Membership Passes

- Year round access for 12 months from the date of purchase.
- Passes can be purchased at all major HCA Conservation Areas, online or over the phone.
- Membership passes allow for up to 6 people per vehicle. Each passenger after 6 will pay the per passenger fee.
- Vehicle access at all autogates.
- Membership passes do not cover reservation fees when reservations are required at Spencer Gorge or Westfield Heritage Village.

			Draft 2025	Draft 2025
Passes that come with a reward	Before HST	After HST	Before HST	After HST
Regular Annual Membership Pass	\$120.00	\$135.60	\$125.00	\$141.25
Senior/Disabled Pass - New or Renewal	\$100.00	\$113.00	\$105.00	\$118.65
Renewal Pass	\$110.00	\$124.30	\$115.00	\$129.95
Family Pass Plus (1.5 times regular membership pass rate)	\$180.00	\$203.40	\$190.00	\$214.70
2 Year Pass - New or Renewal	\$220.00	\$248.60	\$230.00	\$259.90
2 Year Senior/Disabled Pass	\$200.00	\$226.00	\$210.00	\$237.30

Passes that do NOT come with reward ****Must be same date as original****

Second Vehicle Pass	\$60.00	\$67.80	\$65.00	\$73.45
Lost/Stolen Replacement Pass	\$25.00	\$28.25	\$30.00	\$33.90

Ancaster Well Access Card

- Ancaster Well Access Cards can ONLY be purchased at our Main Office and a new waiver MUST be signed annually.

One time initial fee	\$8.85	\$10.00	\$8.85	\$10.00
Replacement pass if original is lost	\$4.43	\$5.01	\$4.43	\$5.01

Hamilton Conservation Authority

Film/Photo Shoot Location/Equipment/Building Rentals

Contact Marketing & Events Manager, 905-525-2181.

Some general guidelines:

1. Daily location fee applies
2. Liability Insurance of \$2 million or \$5 million required and must include 3rd party coverage (HCA named as additional insured plus City of Hamilton if event held at Confederation Beach Park/Wild Waterworks)
3. Staff required are chargeable at hourly rate, plus benefits and transportation +15%
4. Preparation and site restoration if by Authority forces at labour, materials, equipment plus benefits +15%
5. A security deposit is required prior to the location shoot based on estimates
6. Daily rates range from \$1800.00 - \$10,000.00 + HST

	2024	2024	Draft 2025	Draft 2025
Administration for Returned Cheques	Before HST	After HST	Before HST	After HST
Administration fee per cheque	\$51.33	\$58.00	\$51.33	\$58.00

Permit to Cross Authority Lands for Construction & Similar Purposes

Contact Director of Capital Projects & Strategic Services, 905-525-2181.

Min. User Fee	As determined by CaPSS based on Scope of Works
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Security deposit for damage (refundable certified cheque)				
Administration fee (non refundable)	\$250.00	\$282.50	\$250.00	\$282.50

Christie Lake Conservation Area
1000 Hwy #5 West Dundas, Ontario L9H 5E2

	2024	2024	2025	2025
Entrance (Attended Gate)	Before HST	After HST	Before HST	After HST
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.83	\$14.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.87	\$5.50
Equestrians - Includes one horse, truck and trailer	\$18.58	\$21.00	\$18.58	\$21.00
Each additional horse with same trailer	\$1.77	\$2.00	\$1.77	\$2.00
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.60	\$16.50
Advance Purchase Day Pass				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Middletown Road Parking Lot				
Pay and Display (per day)	\$14.16	\$16.00	\$14.60	\$16.50
Crooks Hollow Conservation Area - 756 Crooks Hollow Road				
Pay and Display (per day)	\$14.16	\$16.00	\$14.60	\$16.50
Special/School Rates				
School Events, Cross Country, Field Days, Track Meets, etc.				
Students - All ages	\$4.20	\$4.75	\$4.42	\$5.00
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$180.00	\$203.40
Non School Groups	\$265.00	\$299.45	\$270.00	\$305.10
Area Rentals (Regular gate entrance fees apply)				
Group Picnic Areas	\$77.00	\$87.01	\$78.50	\$88.70
Beach Pavilion I	\$309.00	\$349.17	\$310.00	\$350.30
Beach Pavilion II	\$242.00	\$273.46	\$245.00	\$276.85
Lakeside Pavilion	\$242.00	\$273.46	\$255.00	\$288.15
McCoy Pavilion	\$242.00	\$273.46	\$245.00	\$276.85
Marina Pavilion	\$242.00	\$273.46	\$255.00	\$288.15
Additional Picnic Fees				
BBQ's/Volleyball Nets (with no pavilion rental)	\$31.00	\$35.03	\$32.50	\$36.73
Cancellation Fee for Rental Areas				
Pavilions	\$115.00	\$129.95	\$115.00	\$129.95
Group Picnic Areas	\$40.00	\$45.20	\$40.00	\$45.20

Christie Lake Conservation Area		2024	2024	2025	2025
Boat Rentals		Before HST	After HST	Before HST	After HST
2 Hour Rental		\$26.55	\$30.00	\$26.55	\$30.00
4 Hour Rental				\$44.24	\$50.00
Full Day Rentals (4hrs - 8hrs)		\$53.10	\$60.00	\$61.95	\$70.00
Camper/Overnight Fees					
Organized Youth/Specialty Groups					
Per person per night		\$7.00	\$7.91	\$7.50	\$8.48
Minimum fee per group		\$91.00	\$102.83	\$93.00	\$105.09
Organized Adults (min. 20 people)					
Per person per night		\$11.80	\$13.33	\$12.50	\$14.13
Minimum fee per group		\$237.00	\$267.81	\$240.00	\$271.20
Miscellaneous					
Wedding Pictures (admission included, reservation required)		\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit		\$102.00	\$115.26	\$105.00	\$118.65

Dundas Valley Conservation Area
650 Governors Road Dundas, Ontario L9H 5E3

Entrance (Attended Gate)	2024	2024	2025	2025
Dundas Valley Conservation Area	Before HST	After HST	Before HST	After HST
Main Entrance - 650 Governors Road				
Per Vehicle	\$9.73	\$11.00	\$10.18	\$11.50
Per Vehicle and Senior/Disabled Driver Discount	\$7.96	\$9.00	\$8.41	\$9.50
Walk In's/Drop Off's	n/a	n/a		
Equestrians - Includes one horse, truck and trailer	\$18.58	\$21.00	\$18.58	\$21.00
Each additional horse with same trailer	\$1.77	\$2.00	\$1.77	\$2.00
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$180.00	\$203.40
Non School Groups	\$265.00	\$299.45	\$270.00	\$305.10
Auto Gate (No Attendant)	\$9.73	\$11.00	\$10.18	\$11.50
Hermitage Parking Lot - 621 Sulphur Springs Road				
Auto Gate (per entry)	\$9.73	\$11.00	\$10.18	\$11.50
Merrick Orchard Parking Lot - 380 Lions Club Road				
Auto Gate (per entry)	\$9.73	\$11.00	\$10.18	\$11.50
Artaban Road Parking Lot - 720 Artaban Road				
Pay and Display (per day)	\$9.73	\$11.00	\$10.18	\$11.50
Tiffany Falls Parking Lot - 900 Wilson Street East				
Pay and Display (per day)	\$9.73	\$11.00	\$10.18	\$11.50
Monarch Trail Parking Lot - 855 Old Dundas Road				
Pay and Display (per day)	\$7.08	\$8.00	\$7.52	\$8.50
Summit Bog Parking Lot - 525 Highway #52, Jerseyville				
Pay and Display (per day)	\$7.08	\$8.00	\$7.52	\$8.50
Special/School Rates				
School Events, Cross Country, Field Days, Track Meets, etc.				
Students (all ages)	\$4.07	\$4.60	\$4.42	\$5.00

Dundas Valley Conservation Area				
	2024	2024	2025	2025
Area Rentals (Regular gate entrance fees apply)	Before HST	After HST	Before HST	After HST
Group Picnic Area (non school groups)	\$93.00	\$105.09	\$95.00	\$107.35
Group Picnic Area (school group)	\$84.08	\$95.00	\$85.00	\$96.05
Stacey Meadow Pavilion	\$290.00	\$327.70	\$295.00	\$333.35
Bruce Trail Overnight Rest Stop - Superintendent Approval & Permit Required				
- Available to Bruce Trail Members Only - Restrictions Apply	\$44.25	\$50.00	\$45.00	\$50.85
- Regular entrance fees apply				
Wedding Picture and Photography Permit				
- Fee per session (Admission not included, reservation required)				
Dundas Valley Conservation Area (natural settings)	\$310.00	\$350.30	\$310.00	\$350.30
Hermitage Ruins Location	\$385.00	\$435.05	\$385.00	\$435.05
Family/Engagement Photo Permit	\$102.00	\$115.26	\$105.00	\$118.65
Wedding Ceremonies and Receptions - Restrictions Apply				
Dundas Valley Conservation Areas (Trails, Wooded Areas)				
Outdoor Natural Setting Wedding Ceremony (2 Hour time allotment)	\$465.00	\$525.45	\$465.00	\$525.45
Stacey Meadow Pavilion				
Outdoor Ceremony (2 Hour time allotment)	\$470.00	\$531.10	\$470.00	\$531.10
Pavilion Reception	\$785.00	\$887.05	\$785.00	\$887.05
Outdoor Ceremony and Pavilion Reception	\$1,250.00	\$1,412.50	\$1,250.00	\$1,412.50
Hermitage Ruins				
Outdoor Ceremony	\$1,385.00	\$1,565.05	\$1,385.00	\$1,565.05
On Site Reception	\$1,385.00	\$1,565.05	\$1,390.00	\$1,570.70
Outdoor Ceremony and On Site Reception	\$2,540.00	\$2,870.20	\$2,550.00	\$2,881.50
Trail Centre				
Trail Centre Rental by special arrangement				
Per day	\$605.00	\$683.65	\$605.00	\$683.65

Dundas Valley - Environmental Education
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650 Governors Road Dundas, Ontario L9H 5E3

	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST
Public Educational Programs				
Destination Conservation Programs				
Half day Program (2 hrs, 30 person max.)	\$400.00	\$452.00	\$410.00	\$463.30
Additional person over the 30 max.	\$6.19	\$6.99	\$7.00	\$7.91
Additional person over the 30 max. for full day program (2 x 2hr programs)	\$10.00	\$11.30	\$11.00	\$12.43
Cancellation Fees (Destination Conservation) (No HST)	\$150.00	\$169.50	\$175.00	\$197.75
If cancelled less than 15 business days (3 weeks) in advance of date and not rescheduled within 4 weeks of cancellation. (Weather cancellations exempt)				
Professional Activity Days, Workshops, Teen and Adult Programs, Hikes				
Staff lead specialty programs - fees based on type of program.				
Children's Day Camps				
Per child (ages 7 - 11) per one week session	\$300.00	\$339.00	\$315.00	\$355.95
Leader In Training Camp				
Per Child (ages 12 - 14) per one week session	\$215.00	\$242.95	\$230.00	\$259.90

Fifty Point Conservation Area
1479 Baseline Road Winona, Ontario L8E 5G4

	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST
Entrance (Attended Gate)				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.83	\$14.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.87	\$5.50
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.60	\$16.50
Advance Purchase Day Pass				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Boat Launch				
Weekday Boat Launch (Monday to Thursday)				
Vehicle with boat on trailer	\$14.16	\$16.00	\$14.60	\$16.50
Weekend Boat Ramp (Friday to Sunday Including Holidays)				
Vehicle with boat on trailer, minimum	\$25.00	\$28.25	\$25.50	\$28.82
Commercial Boat/Trailer				
Vehicle with commercial trailer, minimum	\$53.10	\$60.00	\$55.00	\$62.15
Launch Ramp Annual Pass				
Annual boat ramp pass	\$160.00	\$180.80	\$163.50	\$184.76
Renewal boat ramp pass	\$150.00	\$169.50	\$153.50	\$173.46
Senior/Disabled boat ramp pass	\$140.00	\$158.20	\$142.00	\$160.46
Triaxle/Hydraulic	\$200.00	\$226.00	\$204.00	\$230.52
Ramp sticker for annual pass	\$50.00	\$56.50	\$50.00	\$56.50
Special/School Groups				
For school groups special event x-country, field days, track meets etc.				
Per student (all ages)	\$4.20	\$4.75	\$4.42	\$5.00
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$180.00	\$203.40
Non School Groups	\$265.00	\$299.45	\$270.00	\$305.10

Fifty Point Conservation Area				
	2024	2024	2025	2025
RV/Trailer Storage (October 1 - May 1)	Before HST	After HST	Before HST	After HST
Daily Rate	\$14.05	\$15.88	\$14.00	\$15.82
Monthly Storage				
- Must Hold a Valid Annual Membership Pass				
Minimum	\$59.50	\$67.24	\$60.00	\$67.80
25 ft or More - Per Foot	\$2.70	\$3.05	\$2.75	\$3.11
RV/Boat Launch Ramp				
Subject to availability and in addition to RV site fee, docking may be arranged separately at the marina office at an additional charge per night fee. Boat and trailer to be stored in the secure compound when not in the water. No on-site boat or trailer storage permitted.				
	\$13.72	\$15.50	\$14.00	\$16.50
Area Rentals (Regular gate entrance fees apply)				
Group Picnic Areas	\$75.00	\$84.75	\$76.50	\$88.70
Winona Pavilion	\$256.25	\$289.56	\$257.00	\$290.41
Lakeside Pavilion (Fridge, stove, microwave and serving area)	\$358.75	\$405.39	\$360.00	\$406.80
- Additional fees may apply depending upon the level of service required				
Cancellation Fee for Rental Areas				
Pavilions	\$115.00	\$129.95	\$115.00	\$129.95
Group Picnic Areas	\$40.00	\$45.20	\$40.00	\$45.20
Miscellaneous				
Wedding Photos (admission included, reservation required)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$105.00	\$118.65
Trailer Dump	\$21.25	\$24.01	\$22.00	\$24.86
Camping				
Recreational Vehicle Site Fee (Individual)				
Shortening Stay on Long Weekend	No Refund			
Changes or Cancellation (more than 24hrs before arrival)	\$8.50	\$9.61	\$8.50	\$9.61
Changes or Cancellation (less than 24hrs before arrival)	No Refund			
Reservation fee (Non-refundable)	\$13.50	\$15.26	\$13.50	\$15.26
Electric/Water/Sewer 30 amp (per night)	\$52.25	\$59.04	\$53.00	\$59.89
Electric/Water/Sewer 50 amp (per night)	\$55.25	\$62.43	\$56.00	\$63.28
Additional Vehicle	\$14.00	\$15.82	\$14.00	\$15.82

Fifty Point Conservation Area

	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST
R/V Sites - Seasonal Campers				
Seasonal camping May 1, 2024 to October 31, 2024 (6 months) includes water, sewer and hydro site and vehicle pass. Deposit of \$300.00 required by Dec. 1, 2023. Balance due by May 1, 2024 or before trailer is moved onto the site. Additional vehicle pass required for second vehicle. Additional fees apply to storage trailers, boats/personal water craft, day use visitors and overnight visitors. Note that under Marina Services, Items 2, 3, 4, & 5 will apply to camping sites #50 to #60. Water and sewer may not be available at the site. Seasonal campers are not permitted to become permanent.	Updated dates for camping period and payment due dates.			
Electric/Water/Sewer 30 amp	\$5,740.00	\$6,486.20	\$5,900.00	\$6,667.00
Electric/Water/Sewer 50 amp	\$6,120.00	\$6,915.60	\$6,250.00	\$7,006.00
Seasonal Camper Deposit	\$300.00	\$339.00	\$300.00	\$339.00
Group Camping				
Organized groups, must be pre-approved by Area Manager				
Youth per person	\$6.90	\$7.80	\$7.00	\$7.91
Adult per person	\$11.75	\$13.28	\$12.00	\$13.56
Youth minimum fee	\$90.00	\$101.70	\$92.00	\$105.09
Adult minimum fee	\$210.00	\$237.30	\$212.00	\$239.56

Fifty Point Marina				
	2024	2024	2025	2025
Mooring	Before HST	After HST	Before HST	After HST
Seasonal				
Mooring from April 15 - Oct 15 includes 2 HCA membership passes, a seasonal pump out pass (some weekend restrictions apply), and 2 guest passes. Additional guest passes can be purchased. A 5% discount will be applied to all summer mooring fees if paid and received by April 1st by cash, debit, cheque or e-transfer. The Authority offers two plans which incorporate the approximate 20% discount offered on the seasonal mooring rate to those boaters who winter store at Fifty Point Marina.				
Plan "A" For those who winter stored previous winter				
Hydro, per foot	\$96.00	\$108.48	\$100.00	\$113.00
Non-hydro, per foot	\$90.00	\$101.70	\$94.50	\$106.79
Requiring more than normal hydro and footage	\$101.00	\$114.13	\$106.00	\$119.78
Plan "B" For those who have not winter stored				
Hydro, per foot	\$120.25	\$135.88	\$126.00	\$142.38
Requiring more than normal hydro and footage	\$125.50	\$141.82	\$131.00	\$148.03
Overnight				
Over night mooring rate includes day use admission to the area by boat				
Per foot	\$1.85	\$2.09	\$2.00	\$2.26
Minimum Fee	\$46.25	\$52.26	\$47.00	\$53.11
Reciprocal FPYC	\$46.25	\$52.26	\$47.00	\$53.11
Day Time Mooring				
Regular watercraft entry charge applies to boat/driver/passengers (April 1 - Nov 1)				
No discount for restaurant use				
Weekdays	\$15.00	\$16.95	\$15.50	\$17.52
Weekends (Friday, Saturday, Sunday & Holidays)	\$25.50	\$28.82	\$26.00	\$29.38
Monthly Mooring				
Subject to availability, includes trailer parking if required. Per foot per month.				
June - August	\$30.80	\$34.80	\$32.50	\$36.73
April/May and September/October	\$20.50	\$23.17	\$21.50	\$24.30
Dock "A" non-hydro docks min 20ft				
Plan "A"	\$71.55	\$80.85	\$72.00	\$84.75
Plan "B"	\$91.30	\$103.17	\$92.00	\$108.48
Replacement of south parking lot access card	\$15.00	\$16.95	\$15.00	\$16.95
Additional Guest Pass (Entrance ONLY, Not Provided for ramp use)	\$64.50	\$72.89	\$64.50	\$72.89

Fifty Point Marina

Note: Marine Service**

1. Minimum mooring charges apply as follows: Dock "A"- 18ft, 25ft. With hydro, A48 30ft. Dock "B, C, D, H - 25ft. min with hydro. Dock "E"- 30ft min with hydro. Dock "F" - 37ft min with hydro. Dock "G"- 32ft min with hydro. Dock "J" - even #'s 40ft min, odd #'s 37ft min. Boat length is measured from the furthest projection at the bow to the transom.
2. A 5% discount will be applied to all summer moorings paid and received by April 1st with cash, debit, cheque or e-transfer.
3. \$300 deposit is required by December 31st to hold docks for the following year. This deposit is non-refundable after January 31st.
4. For refund application on a seasonal mooring, monthly rate is used to pro-rate charges based on when the dock is re-rented, until August 1st.
5. Pro-rating for dockage will begin if dockage is contracted after July 1st, based on a 100 day season.
6. Boats requiring special docks, price by docking arrangement. Docks requiring additional premium are: A48, B33, E25, F29, F30 G37, G38, end of C, D and H. Walls 1, 2, 3, 4 and 5.
7. A surcharge of double the price per foot for every foot over 40ft.
8. Pump out pass is only valid for boat to which it was issued.

		2024	2024	2025	2025
		Before HST	After HST	Before HST	After HST
Storage					
Dry Sailing Summer Storage					
Monohulls on trailer		\$556.50	\$628.85	\$575.00	\$649.75
Triaxle Trailers, Add		\$231.00	\$261.03	\$238.50	\$269.51
Catamarans (over 9ft width) on trailer, Add		\$336.00	\$379.68	\$346.50	\$391.55
Boat on Trailers under 10 Ft		\$262.50	\$296.63	\$270.00	\$305.10
Boat Trailer Storage					
Per Night		\$11.55	\$13.05	\$11.55	\$13.05
Seasonal Rate	Returning Customer	\$183.75	\$207.64	\$183.75	\$207.64
	New Customer	\$342.80	\$387.36	\$342.80	\$387.36
Triaxle Trailers	Returning Customer	\$304.50	\$344.09	\$304.50	\$344.09
	New Customer	\$459.90	\$519.69	\$459.90	\$519.69

Fifty Point Marina

	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST

Winter Storage (Seasonal Boaters)

Includes haul out, wash and launch, per square foot Oct 1 - May. A 1.5% discount will be applied to all winter storage fees if paid and received by Oct 1 with cash, debit, e-transfer or cheque. A \$100.00 per week fee applies to any boat in winter storage launched after the normal spring lift-in schedule to a maximum of the normal launch fee for the boat. This applies to customers who are renting a dock seasonally. Additional fees may apply for Winter storage for sailboats for mast stepping in fall and spring or leaving the mast lying on the deck. Winter storage only customers will receive a HCA membership pass expiring May 1 of the following year.

Winter Storage (Non-Seasonal Boaters)

Includes haul out, wash and launch, per square foot Oct 1 - May. A 1.5% discount will be applied to all winter storage fees if paid and received by Oct 1 with cash, debit, e-transfer or cheque. A late launch fee will be applied for the full normal amount for the boat lift-in immediately after the spring lift period is over. Additional fees may apply for sailboats for mast stepping in the fall and spring or leaving the mast lying on the deck. New winter storage sailboat customers will require a cradle that will properly support the boat with the mast standing as we will no longer be taking these masts down. Winter storage only customers will receive a HCA membership pass expiring May 1 of the following year.

	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST
Sail Boats				
Per sq. ft.	\$6.00	\$6.78	\$6.50	\$7.35
Minimum fee	\$1,196.00	\$1,351.48	\$1,220.00	\$1,378.60
(For boats that require the MML40 for moving to storage)	6.35	\$7.18	\$6.50	\$7.35
Power Boats				
Per sq ft	\$5.10	\$5.76	\$5.50	\$6.22
Minimum fee	\$1,016.00	\$1,148.08	\$1,040.00	\$1,175.20
(For boats that require the MML40 for moving to storage)	\$5.40	\$6.10	\$5.50	\$6.22
Storage only (No haul out or wash, October 1 - May 1)				
Per sq. ft.	\$4.25	\$4.80	\$4.50	\$5.09
Minimum	\$807.00	\$911.91	\$831.00	\$939.03
Boat on trailer under 10' length	\$301.50	\$340.70	\$302.00	\$341.26

Fifty Point Marina		2024	2024	2025	2025
Boat Handling and Miscellaneous Services		Before HST	After HST	Before HST	After HST
Launch or Lift-out with mobile marine lift, per foot of boat					
Minimum fee		\$315.00	\$355.95	\$322.00	\$363.86
Up to 35ft.		\$11.20	\$12.66	\$11.50	\$13.00
36-40ft		\$13.30	\$15.03	\$13.50	\$15.26
41ft and over (restrictions may apply - up to 14' beam)		\$15.40	\$17.40	\$15.50	\$17.52
Late Launch (per week after scheduled date)		\$92.90	\$104.98	\$93.00	\$105.09
Sling Time					
Per Hour		\$157.50	\$177.98	\$157.50	\$177.98
Per Night		\$288.75	\$326.29	\$288.75	\$326.29
Boat Wash		\$63 - \$126		\$64.5 - \$129	
Cradle Storage		\$0 - \$262		\$0 - \$262	
May - October depends on size and type. Applies to cradles that do not fold and for boats that do not winter store.					
November to April		\$262.50	\$296.63	\$262.50	\$296.63
Mast Stepping					
Per foot (min. 25ft)		\$6.80	\$7.68	\$7.25	\$8.19
Minimum extra fee		\$170.00	\$192.10	\$175.00	\$197.75
(For those masts with special handling and/or require additional crane time)					
Mast Storage					
Per foot		\$6.50	\$7.35	\$6.50	\$7.35
Minimum		\$105.00	\$118.65	\$105.00	\$118.65
Move Boat (minimum - with boat trailer)	Minimum	\$78.75	\$88.99	\$78.75	\$88.99
Move Boat (minimum - with MML 40)	Minimum	\$131.25	\$148.31	\$131.25	\$148.31
Dockside Pump out (per tank)					
Weekday		\$13.60	\$15.37	\$18.50	\$20.91
Weekend		\$18.10	\$20.45	\$22.50	\$25.43
Marina Wait List		\$200.00	\$226.00	\$200.00	\$226.00

Fifty Point Marina

		2024	2024	2025	2025
		Before HST	After HST	Before HST	After HST
Cradle Rental	Minimum Fee	\$152.25	\$172.04	\$152.50	\$172.33
Power boats, included in winter storage fee. Sail boat per foot subject to availability. Boat stands do not count as a cradle (extra charges apply).					
Cradle Feet (minimum)		\$194.25	\$219.50	\$200.00	\$226.00
Cradle Pick up/Load					
Per hour/vehicle		\$157.50	\$177.98	\$157.50	\$177.98
Load/Unload	Min.	\$26.25	\$29.66	\$26.25	\$29.66
Hydraulic Trailer Use					
Per hour		\$189.00	\$213.57	\$195.00	\$220.35
Minimum Charge		\$94.50	\$106.79	\$97.50	\$110.18
Labour - Hourly rate					
Standard charge for each staff		\$94.50	\$106.79	\$97.00	\$109.61
Minimum		\$47.25	\$53.39	\$48.50	\$54.81
Boat Towing - Fee Range					
In harbor		\$100.00	\$113.00	\$100.00	\$113.00
Land Storage					
Summer Months - Per sq ft		\$1.05	\$1.19	\$1.10	\$1.24
Summer Seasonal (equal to rate for Winter storage-Storage Only)		\$4.30	\$4.86	\$4.45	\$5.03
Commercial Operators Pass		\$177.00	\$200.00	\$177.00	\$200.00
Commercial operators must register with the marina office for registration of insurance and approval of jobs. A season pass issued to commercial operators provides free admission only for when they are working on boats that are renting mooring or in dry land storage. Commercial operators pass is only valid for using the boat ramp when towing boats that rent seasonal mooring space. Commercial operators using the marina to perform work for non-marina mooring or storage clients are subject to normal daily fees.					

Hamilton Mountain Conservation Areas				
	2024	2024	2025	2025
Entrance (No Attendant)	Before HST	After HST	Before HST	After HST
Eramosa Karst Conservation Area - 86 Upper Mount Albion Road				
Pay and Display (per entry)	\$7.08	\$8.00	\$7.52	\$8.50
Devil's Punchbowl Conservation Area - 185 Ridge Road				
Auto Gate (per entry)	\$7.08	\$8.00	\$7.52	\$8.50
Saltfleet Conservation Area - 444 First Road East				
Pay and Display (per entry)	\$7.08	\$8.00	\$7.52	\$8.50
Chippawa Rail Trail Parking Lot - 55 Dartnall Road				
Pay and Display (per entry)	\$7.08	\$8.00	\$7.52	\$8.50
Wedding Picture and Photography Permit				
- Fee per session (Admission not included, reservation required)				
Natural settings	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$105.00	\$118.65
Wedding Ceremonies and Receptions - Restrictions Apply				
Hamilton Mountain Conservation Areas (Trails, Wooded Areas)				
Outdoor Natural Setting Wedding Ceremony (2 Hour time allotment)	\$453.10	\$512.00	\$465.00	\$525.45

Spencer Gorge Conservation Area
Tew Falls/Dundas Peak - 590 Harvest Road Webster Falls - 28 Fallsview Road Dundas, Ontario

	2024	2024	2025	2025
Entrance (Attended Gate) Reservations Required During Certain Periods	Before HST	After HST	Before HST	After HST
Admission Fees (Tew Falls and Webster Falls Parking Lot)				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.83	\$14.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.87	\$5.50
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.60	\$16.50
Buses (any vehicle over 15 passengers, must pre-book)	\$265.00	\$299.45	\$270.00	\$305.10
Reservation Fee				
Per Reservation* (reservation period tbd)	\$8.85	\$10.00	\$8.85	\$10.00
* - reservations must be made online one day in advance of visit				
Miscellaneous				
Wedding Pictures (admission included, reservation required)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$105.00	\$118.65

Valens Lake Conservation Area
1691 Regional Road 97 Cambridge, Ontario N1R 5S7

	2024	2024	2025	2025
Entrance (Attended Gate)	Before HST	After HST	Before HST	After HST
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.83	\$14.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.87	\$5.50
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.60	\$16.50
Advance Purchase Day Pass				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Fletcher Creek Ecological Preserve - 3921 Concession 7 Road				
Pay and Display (per day)	\$7.08	\$8.00	\$7.52	\$8.50
Additional Fees				
Trailer Dump Fee	\$21.00	\$23.73	\$22.00	\$24.86
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$180.00	\$203.40
Non School Groups	\$265.00	\$299.45	\$270.00	\$305.10
Area Rentals (Regular gate entrance fees apply)				
Powell Pavilion (Glassed In)				
Whole	\$330.00	\$372.90	\$350.00	\$395.50
Cancellation Fee for Rental Areas				
Pavilions	\$115.00	\$129.95	\$115.00	\$129.95
Boat Rentals				
2 Hour Rental	\$26.55	\$30.00	\$26.55	\$30.00
4 Hour Rental			\$44.24	\$50.00
Full Day Rentals (4hrs - 8hrs)	\$53.10	\$60.00	\$61.95	\$70.00

Valens Lake Conservation Area				
	2024	2024	2025	2025
Camping	Before HST	After HST	Before HST	After HST
- Minimum 3 night reservation on Long Weekends (Victoria Day, Canada Day, Civic Holiday, Labour Day)				
- HCA Annual Pass holders receive a 10% discount				
Reservation Fees (Non-Refundable)	\$13.50	\$15.26	\$13.50	\$15.26
Shortening Stay on Long Weekend				
Changes or Cancellation (more than 24hrs before arrival)	\$8.50	\$9.61	\$8.50	\$9.61
Changes or Cancellation (less than 24hrs before arrival)				
Non-hydro (per night)	\$45.25	\$51.13	\$46.00	\$51.98
Hydro and Water 15/30 amp (per night)	\$52.25	\$59.04	\$53.00	\$59.89
Premium Camp Site - coming soon	\$59.25	\$66.95	\$60.00	\$67.80
Additional Vehicle (per night)	\$14.00	\$15.82	\$14.00	\$15.82
Winter Program (December 1 - March 31)				
Pre Paid 20 Nights - Trailer Storage inclusive (Must Have Valid HCA Annual Pass)	\$1,045.00	\$1,180.85	\$1,060.00	\$1,197.80
Reservation Fees (Non-Refundable)	\$13.50	\$15.26	\$13.50	\$15.26
Roofed Accommodations				
- Minimum 2 night reservation (3 nights on Long Weekends)				
- No pets allowed				
Reservation Fees (Non-Refundable)	\$13.50	\$15.26	\$13.50	\$15.26
Shortening Stay				
Cancellation/Change - minimum 1 week in advance				
Cancellation/Change - less than 1 week in advance				
Drumlin Cabins (per night)	\$150.00	\$169.50	\$160.00	\$180.80
Drumlin Cabins - Deluxe (per night)	\$175.00	\$197.75	\$190.00	\$214.70
Additional Vehicle	\$14.00	\$15.82	\$14.00	\$15.82

Valens Lake Conservation Area				
	2024	2024	2025	2025
Group Sites	Before HST	After HST	Before HST	After HST
Group Area Fees (Non-Refundable)				
- Per night, two night minimum plus reservation fee				
Fox Run (maximum 15 people)	\$28.00	\$31.64	\$30.00	\$33.90
Forest Edge	\$61.50	\$69.50	\$65.00	\$73.45
Maplenook	\$123.00	\$138.99	\$125.00	\$141.25
White Tail and Aspen Cove (hydro)	\$77.50	\$87.58	\$80.00	\$90.40
Wilderness Pavilion (no hydro)	\$61.50	\$69.50	\$65.00	\$73.45
Pinegrove Pavilion (hydro)	\$82.00	\$92.66	\$85.00	\$96.05
Organized Groups & Family Groups				
Youth Per Night	\$6.90	\$7.80	\$7.00	\$7.91
Adult Per Night	\$11.75	\$13.28	\$12.00	\$13.56
RV/Trailer Storage				
Daily Storage Rate	\$13.30	\$15.03	\$14.00	\$15.82
Monthly Trailer Storage - Must Hold a Valid Membership Pass				
Inside Compound				
Minimum charge	\$55.00	\$62.15	\$60.00	\$67.80
25 ft or More - Per Foot	\$2.75	\$3.11	\$2.75	\$3.11
Outside Compound			\$60.00	\$67.80
Miscellaneous				
Wedding Pictures (admission included, reservation required)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$105.00	\$118.65
School Events (Track and Field, Meets, etc.)				
All ages	\$4.20	\$4.75	\$4.42	\$5.00

Westfield Heritage Village Conservation Area

1049 Kirkwall Road
Rockton, Ontario L0R 1X0

	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST
Entrance (Attended Gate)				
No Event Day				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.83	\$14.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.87	\$5.50
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.60	\$16.50
Advance Purchase Day Pass				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.60	\$16.50
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.87	\$5.50
Equestrians - Includes one horse, truck and trailer	\$18.58	\$21.00	\$18.58	\$21.00
Each additional horse with same trailer	\$1.77	\$2.00	\$1.77	\$2.00
Signature Series Events				
Education Programs				
Per Student (under 14)				
With Afternoon tour Guide	\$9.73	\$10.99	\$10.40	\$11.75
Full Day program with lunch facilities	\$9.73	\$10.99	\$10.40	\$11.75
Per Student (14+)	\$6.00	\$6.78	\$10.40	\$11.75
With Afternoon Guide	\$11.00	\$12.43	\$10.40	\$11.75
Rental of Ironwood for School Lunch	\$33.00	\$37.29	\$10.40	\$11.75

Westfield Heritage Village Conservation Area

	2024	2024	2025	2025
Special Programs	Before HST	After HST	Before HST	After HST
Ticketed Event/Program			\$10-\$75	\$11.30-\$84.75
Room and Building Reservations, Weddings - 2024				
- if paid before Dec. 31, 2024				
Ironwood Hall (Special occasion permits are required)				
Full Day	\$1,890.00	\$2,135.70	\$1,890.00	\$2,135.70
Weekdays (Mon - Thurs)	\$560.00	\$632.80	\$560.00	\$632.80
Early Set up (3 - 7pm)	\$420.00	\$474.60	\$420.00	\$474.60
Mountsberg Church Rental				
Per 2 hour intervals	\$555.00	\$627.15	\$555.00	\$627.15
Additional Hour Rental Fee (after 7pm)	\$77.00	\$87.01	\$77.00	\$87.01
Tour Guides				
Per hour, per guide	\$61.50	\$69.50	\$63.00	\$71.19
Photo Permits				
Wedding Photos Per session (reservation needed if not packaged)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$105.00	\$118.65

Cancellation Policy and Deposits

A non-refundable reservation deposit of \$250.00 is required. The balance due one month before rental. Special occasion permits and insurance required or personal insurance liability is required and to identify the serving of alcohol. Deposit of \$150.00 is required for a wedding ceremony rental and a deposit of \$400.00 is required for the rental of Ironwood.

Returned Cheques administration fee

Honorariums

For use of town crier, etc. (min. fee)

Westfield Heritage Village Conservation Area				
Room and Building Reservations, Weddings - 2025 - if paid as of January 1 2025	2024	2024	2025	2025
	Before HST	After HST	Before HST	After HST
Ironwood Hall (Special occasion permits are required)				
Full Day	\$1,983.00	\$2,240.79	\$2,033.00	\$2,297.29
Weekdays (Mon - Thurs)	\$588.00	\$664.44	\$603.00	\$681.39
Early Set up (3 - 7pm)	\$430.00	\$485.90	\$440.00	\$497.20
Mountsberg Church Rental				
Per 2 hour intervals	\$582.00	\$657.66	\$595.00	\$672.35
Additional Hour Rental Fee (after 7pm)	\$77.00	\$87.01	\$79.00	\$89.27

HCA Plan Review & Permit Fees			Draft 2025	Draft 2025
Plan Review Service Fees	Before HST	After HST	Before HST	After HST
Subdivision and Condominiums				
Minor	\$1,658.00	\$1,873.54	\$1,695.31	\$1,915.69
Intermediate	\$6,629.00	\$7,490.77	\$6,778.15	\$7,659.31
Major	\$11,962.00	\$13,517.06	\$12,231.15	\$13,821.19
Applicant Driven Revision	\$4,204.00	\$4,750.52	\$4,298.59	\$4,857.41
Clearance Fees				
Per Phase Charge (on top of Major clearance fee above)	\$1,180.00	\$1,333.40	\$1,206.55	\$1,363.40
Consents				
Minor	\$1,092.00	\$1,233.96	\$1,116.57	\$1,261.72
Major	\$2,923.00	\$3,302.99	\$2,988.77	\$3,377.31
Minor Variances				
Minor	\$606.00	\$684.78	\$619.64	\$700.19
Major	\$1,318.00	\$1,489.34	\$1,347.66	\$1,522.85
Official Plan Amendments				
Minor	\$1,480.00	\$1,672.40	\$1,513.30	\$1,710.03
Major	\$5,056.00	\$5,713.28	\$5,169.76	\$5,841.83
Zoning By-law Amendments				
Minor (including H-Zone Removal)	\$1,480.00	\$1,672.40	\$1,513.30	\$1,710.03
Major	\$4,895.00	\$5,531.35	\$5,005.14	\$5,655.81
Site Plan Approval Application				
Minor	\$1,977.00	\$2,234.01	\$2,021.48	\$2,284.28
Intermediate	\$6,501.00	\$7,346.13	\$6,647.27	\$7,511.42
Major	\$7,964.00	\$8,999.32	\$8,143.19	\$9,201.80
Resubmission - 15% of full application fee			15% of full application fee	
Formal Consultation	\$661.00	\$746.93	\$675.87	\$763.74
Niagara Escarpment Plan Amendments - Applicant-Driven	\$3,823.00	\$4,319.99	\$3,909.02	\$4,417.19
Niagara Escarpment Plan Development Permits	\$1,592.00	\$1,798.96	\$1,627.82	\$1,839.44
Complex Applications	\$11,967.00	\$13,522.71	\$12,236.26	\$13,826.97

The application fee will be paid at the time of filing an application to the municipality. All subdivisions, vacant land condominiums, major and complex site plans (i.e. Community living projects, golf courses, cemeteries, etc.) continue to be circulated to the Hamilton Conservation Authority.

Aggregate Extraction Applications	\$29,623.00	\$33,473.99	\$30,289.52	\$34,227.15
The application fee will be paid at the time of filing an application to the municipality. This fee relates to large aggregate extraction applications.				

HCA Plan Review & Permit Fees

Notes and Definitions:

1. Subdivisions/Condominiums/Site Plans:

Major – The area is equal to or greater than 4.5 hectares in size and technical studies (i.e. SWM, EIS or Geotechnical) are required.

Intermediate – The area is less than 4.5 hectares in size and technical studies (i.e. SWM, EIS or Geotechnical) are required.

Minor – In the area of interest to the HCA.

2. Other Applications:

Major – Technical studies (i.e.. SWM, EIS or Geotechnical) are required.

Minor – In the area of interest of the CA.

3. Area of Interest – Natural Heritage, Natural Hazard areas on a CA screening map, checklist, OP and/or ZB.

4. Complex Applications are Planning Act (e.g.. OPA/ZBA) and/or Site Plan applications for commercial/industrial/residential applications equal to or greater than 4.5 hectares in size, golf courses, trailer parks, campgrounds, and cemeteries, etc., that involve complex policy considerations and/or the review of extensive multi-disciplinary technical studies.

5. Combined Applications - Combined applications will be charged at 100% of the highest fee rate and 50% of the combined fee rate for other review categories.

6. Refunds may be provided directly to the applicant if it is found that an application charged at the "major" rate only required the level of review normally associated with the minor or intermediate rates. In such cases, the minor or intermediate rate will be retained and the difference refunded.

7. Additional Fees may be charged directly to the applicant if it is determined that an application requires a greater level of review effort than normally associated with the application type and fee collected at the time of submission. HCA may also charge additional fees based on current fee schedule rates for applications that have been inactive for two years or more.

8. Subdivision Revision Fees will be paid directly to the HCA and must be paid prior to issuance of revised draft conditions. A draft plan revision fee will be applicable to developer driven amendments to a subdivision or condominium application.

9. Resubmission Fees will be charged directly to the applicant for the review of technical studies and plans, drawings, models, etc., beyond the first submission and two resubmissions. A fee will be charged for each resubmission and will be based on 15% of the original application fee.

10. Formal Consultation fees will be charged to provide preliminary preconsultation comments on all proposed planning applications circulated as part of the City's Formal Consultation process. This fee will be deducted from the application fee when a formal application is submitted.

HCA Plan Review & Permit Fees

Development, Interference With Wetlands, Alterations to Shorelines & Watercourses

Pursuant to Hamilton Conservation Authority Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation 161/06 under Ontario Regulation 97/04, within HCA regulated areas, a permit is required for:

- Development
- Interference with Wetlands
- Alteration to Shorelines and Watercourses

1. Minor Development:

Is considered to be minor landscaping works and minor filling and grading activities, (between 0.05 m and 0.3 m in depth) OR minor additions to an existing structure (including decks) that involves less than a 50% increase in size of the original ground floor area or accessory structure to a maximum area of 28m².

			Draft 2025	Draft 2025
	Before HST	After HST	Before HST	After HST
Basic applications (no technical studies required)	\$730.00	\$824.90	\$746.43	\$843.46
Applications involving review of technical studies	\$1,344.00	\$1,518.72	\$1,374.24	\$1,552.89

2. Major Development:

Is considered to be the construction, reconstruction, and erection of a new building or structure, OR the construction of an addition to an existing structure that involves a 50% or greater increase in size of the original ground floor area, OR any change to an existing building or structure that would have the effect of altering the use or potential use of the building or structure or increase the number of dwelling units, OR site alterations involving the temporary or permanent placing, dumping or removal of fill material resulting in significant grade changes.

Basic applications (no technical studies required)	\$2,164.00	\$2,445.32	\$2,212.69	\$2,500.34
Applications involving review of technical studies.	\$4,702.00	\$5,313.26	\$4,807.80	\$5,432.81

3. Fill Placement:

The temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere, and the placement of material/fill is the primary activity.

Minor - Less than 500 m3 and no technical studies required	\$464.00	\$524.32	\$474.44	\$536.12
Intermediate - Less than 500 m3 and technical studies required	\$2,963.00	\$3,348.19	\$3,029.67	\$3,423.52
	plus \$0.50/m3			
Major - Greater than 500 m3	\$5,901.00	\$6,668.13	\$6,033.77	\$6,818.16
	plus \$0.50/m3			

HCA Plan Review & Permit Fees

4. Interference with Wetlands, Alterations to Watercourses and Shorelines:

Alteration to Watercourse includes: straightening, changing, or diverting a watercourse channel, installation or replacement of culverts and bridges, bank re-grading or stabilization.

Alteration to Shoreline includes: installation or replacement/repair of retaining walls, other slope stabilization works and bank regrading.

Interference with Wetlands includes: buildings and structures to be located within 120 meters of a Provincially Significant Wetland or within 30 meters of all other wetlands; vegetation removal, grading, filling, and hydrological changes.

				Draft 2025	Draft 2025
		Before HST	After HST	Before HST	After HST
Minor - works not requiring supportive technical studies such as minor repairs or adjustments to existing shoreline protection/watercourse structures, simple culvert replacements, small full-span pedestrian bridges, buildings and structures, fill placement, jack and bore and directional drill activities.					
		\$1,353.00	\$1,528.89	\$1,383.44	\$1,563.29
Intermediate - works limited in scope/extent which may require supportive technical studies such as moderate-scale repairs to shoreline protection works, localized watercourse alterations and stream bank stabilization, buildings and structures, fill placement.					
		\$3,800.00	\$4,294.00	\$3,885.50	\$4,390.62
Major - works requiring supportive technical studies such as channel re-alignments and natural channel design, major shoreline protection works, new large-scale bridge crossings, buildings and structures, fill placement.					
		\$5,532.00	\$6,251.16	\$5,656.47	\$6,391.81
5. Multi-lot/Unit Development (10 or more lots or units) and Major Infrastructure Works:					
Infrastructure works (storm water management ponds, services, roads, bridges, etc.), new golf courses and major alterations to existing golf courses.					
		\$6,253.00	\$7,065.89	\$6,393.69	\$7,224.87
6. Violation Surcharge 75% surcharge will be applied when activities which require a permit under Regulations are undertaken without a permit.					
7. Minor Revisions to Permits		\$382.00	\$431.66	\$390.60	\$441.37
8. Expired Permits		\$317.00	\$358.21	\$324.13	\$366.27
9. Letter Of Permission	With Site Visit	\$329.00	\$371.77	\$336.40	\$380.13
	No Site Visit	\$227.00	\$256.51	\$232.11	\$262.28
10. Resubmissions (per hour of review time)		\$108.32	\$122.40	\$110.76	\$125.16

HCA Plan Review & Permit Fees

NOTES:

- Permits are issued for a two (2) year period. Significant alteration or changed ownership subject to new permit application. All fees are to be made payable to the Hamilton Region Conservation Authority.

- Permit extensions and/or renewals will not be granted. Where a permit has expired and the same applicant re-applies for a new permit within 6 months of the expiry of the original permit, and there have been no changes to the proposed works, HCA may issue a new permit for an administrative fee of \$305.

- Resubmission fees will be charged directly to the applicant for the review of technical studies and plans, drawings, models, etc., beyond the first submission and two resubmissions. A fee will be charged for each resubmission and will be based on total staff review time at the hourly review rate charged by the HCA.

			Draft 2025	Draft 2025
Service/Reforestation/Planning Fees/Misc. Fees	Before HST	After HST	Before HST	After HST
Natural Areas Inventory Database Private Requests				
Per hour preparation time	\$110.00	\$124.30	\$112.48	\$127.10
Reforestation Tree Planting Service				
The Authority provides a Reforestation Tree Planting Service to private landowners who own a minimum of 2 ha (5 acres) free of buildings. To recover the cost of this service, a charge to the private landowner applies. Landowner pays cost of trees in addition to planting costs. Replanting at same terms and conditions. This charge is based on full cost recovery of crew, equipment materials, benefits + 22% administration. Estimates are prepared on request.				
Fees for Seed Collection and Cuttings				
All work to be performed by purchaser and must satisfy authority environmental criteria. Volumes for uncleaned seed as collected.				
Cuttings per cubic meter	\$19.30	\$21.81	\$19.73	\$22.30
Seed Collections by weight per lb.				
Grass seed	\$45.00	\$50.85	\$46.01	\$51.99
Wildflower seed	\$65.25	\$73.73	\$66.72	\$75.39
Conifer seed	\$33.35	\$37.69	\$34.10	\$38.53
Walnut, Hickory, Oak seed	\$7.80	\$8.81	\$7.98	\$9.01
Other deciduous tree and shrub seed	\$2.95	\$3.33	\$3.02	\$3.41
Seed Collections by volume per litre				
Conifer cones	\$0.60	\$0.68	\$0.61	\$0.69
Walnut, Hickory, Oak seed	\$1.45	\$1.64	\$1.48	\$1.68
Other deciduous tree and shrub seed	\$1.00	\$1.13	\$1.02	\$1.16

HCA Plan Review & Permit Fees				Draft 2025	Draft 2025
		Before HST	After HST	Before HST	After HST
GIS Mapping					
Colour Printing (includes ortho photo or area fill)	per sq.ft.	\$15.50	\$17.52	\$15.85	\$17.91
Colour printing (no ortho photo or area fill)	per sq.ft.	\$5.30	\$5.99	\$5.42	\$6.12
(any size up to 40" wide)					
Digital files (email)					
Ortho photography 1km X 1km (ecw, jpg or geotiff) per file		\$37.75	\$42.66	\$38.60	\$43.62
- Ortho photography available for 2002, 2010, 2015					
Custom maps (including HCA scanned maps) based on size	per sq.ft.	\$5.85	\$6.61	\$5.98	\$6.76
Vector Data (high detail e.g. Contours, dem)	per sq.km.	\$57.85	\$65.37	\$59.15	\$66.84
Vector Data (low detail e.g. Watercourse etc.)	per hour	\$110.50	\$124.87	\$112.99	\$127.67
Custom Map Preparation (plus printing or digital file cost)		\$111.00	\$125.43	\$113.50	\$128.25
Photocopies					
per sheet		\$0.27	\$0.31	\$0.28	\$0.31
Stream Flow/Weather/Fishery Data					
Per hour staff time		\$110.50	\$124.87	\$112.99	\$127.67
Stream flow Discharge measurement, per hour + mileage		\$110.50	\$124.87	\$112.99	\$127.67
Technical Data staff time relates to hourly engineering, Ecology, IT and GIS staff time to prepare data as requested.					
Tables/Charts/Plans/Maps					
Computer Disc		\$35.90	\$40.57	\$36.71	\$41.48
Electronic Files		\$26.70	\$30.17	\$27.30	\$30.85
Solicitor and Real Estate Agent Requests RE:Property					
A. Solicitor, Real Estate, Consultant Request, and Property Reports (requiring a site visit)					
		\$310.00	\$350.30	\$316.98	\$358.18
B. Solicitor, Real Estate, Consultant Request, and Property Reports (no site visit)					
		\$270.00	\$305.10	\$276.08	\$311.96
Property Reports include building permit inquiries and input to general inquires as to development constraints on a property. All requests are payable in advance. In all cases, this fee includes a written reply to the landowner/agent/consultant. The municipal building department will be copied, when building permits are being sought.					
Administration Fee For Returned Cheques					
Administration fee per cheque		\$52.35	\$59.16	\$53.53	\$60.49
Borrowed Reports					
Deposits are normally held for borrowed reports until returned in good condition. Amount is based on 2 x value of report.					

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Memorandum

TO: Board of Directors

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

RECOMMENDED BY: T. Scott Peck, MCIP, RPP, Deputy CAO/Director,
Watershed Management Services

PREPARED BY: Mike Stone, MCIP, RPP, Manager, Watershed Planning,
Stewardship & Ecological Services
Madolyn Armstrong, Landscape Architect, Capital
Projects & Strategic Services
Kasia Zgurzynski, Natural Areas Inventory Coordinator,
Watershed Management Services

MEETING DATE: July 4, 2024

RE: Hamilton's Biodiversity Action Plan

BACKGROUND & PURPOSE

The purpose of this report is to provide the Board of Directors with an update regarding the Hamilton Biodiversity Action Plan.

Interest in developing a Biodiversity Action Plan (BAP) was first identified in 2018, when a collective of representatives from Hamilton's conservation community met to discuss biodiversity conservation issues. Through these discussions the need to bring greater attention and action to address biodiversity loss was identified, and a Biodiversity Action Plan Working Group (BAPWG) was established. The BAPWG included the following organizations:

- City of Hamilton – staff from Natural Heritage Planning, Planning and Economic Development and Public Works
- Hamilton Conservation Authority – staff from the Hamilton Watershed Stewardship Program and Capital Projects & Strategic Services
- Hamilton Naturalists' Club

- Conservation Halton
- Niagara Peninsula Conservation Authority
- Environment Hamilton
- Royal Botanical Gardens
- Cootes to Escarpment EcoPark System
- Bay Area Restoration Council
- Paul Smith, Naturalist

On February 19, 2020, the City of Hamilton General Issues Committee passed a motion directing City staff to report on the feasibility and resources required to develop a Biodiversity Action Plan in collaboration with the conservation community. The recommendations of the General Issues Committee were approved by Council on February 26 and 27, 2020.

On April 7, 2021 the General Issues Committee passed a motion directing City of Hamilton staff from Planning and Economic Development and the Public Works Department to partner with local conservation organizations in order to develop a Biodiversity Action Plan. The City of Hamilton contributed \$40,000 towards this initiative, with an additional \$22,000 provided by the ArcelorMittal Dofasco Corporate Community Investment Fund (CCIF) Fund. The recommendations of the General Issues Committee were approved by Council on April 14, 2021.

HCA staff brought a report regarding the BAP to the November 3, 2022 Board of Directors meeting, with the Board endorsing staff's continued participation in the collaborative initiative to develop a BAP and directing that the final plan be brought back to the Board once complete.

A draft of the Biodiversity Action Plan was approved for public and stakeholder consultation by City of Hamilton Council on May 9, 2023. In support of developing the Biodiversity Action Plan, Council also passed a motion at this meeting directing City staff to work with the Biodiversity Action Plan partners to develop a terms of reference to update the Natural Areas Inventory (NAI), and to allocate \$200,000 from the City's Climate Change Reserve Fund to support the updating of the NAI over the 2023-26 period.

The BAPWG developed a consultation plan and undertook public and stakeholder consultation between May 2023 and September 2023. A variety of consultation approaches and tools were used to engage the public, including one virtual and two in-person open house events, use of the Engage Hamilton website and completion of a public survey. A workshop and survey were also hosted and developed for local area ecological / conservation partners and agencies. Outreach to Indigenous groups and communities was also undertaken, and resulted in meetings with the Wildlife and

Stewardship Office at Six Nations of the Grand River Elected Council and Joint Stewardship Board of the Haudenosaunee Development Institute. A consultation summary report has been prepared by the BAPWG:

<https://pub-hamilton.escribemeetings.com/filestream.ashx?DocumentId=412052>

The BAPWG has now finalized the plan, with consideration of the public and stakeholder feedback that was received. The “Hamilton Biodiversity Action Plan – A Five-Year Biodiversity Action Plan for Hamilton, 2024” was presented to City of Hamilton Planning Committee on June 18, 2024 (Attachment A). Planning Committee supported the staff recommendation that the plan be approved as a guiding document for City of Hamilton actions to improve biodiversity. The committee also approved one (1) new FTE staff position in Planning and four (4) new FTE staff positions in Public Works to support implementation of the BAP and its identified actions.

The Planning Committee report will be received at the June 26, 2024 City Council meeting. It is expected that City Council will approve the report and its recommendations as they related to the Biodiversity Action Plan.

STAFF COMMENTS

HCA staff from the Hamilton Watershed Stewardship Program and Capital Projects and Strategic Services Division sit on the BAPWG, and have been involved in the on-going discussions and work to develop the BAP. The BAP is a city-wide, multi-stakeholder collaborative initiative, and the first five-year plan is intended to guide actions to protect and restore biodiversity.

The BAP envisions a Hamilton that is resilient to climate change, celebrates nature and provides a healthy environment for all life. In pursuit of the vision, the plan identifies a set of strategic goals as outlined below, as well as related key priorities and associated actions (see Attachment A).

- **Protect** biodiversity by incorporating practices to protect natural areas in policy, guidelines, and land management plans and by identifying funding strategies that support protection and enhancement of the natural environment.
- **Explore**, educate and exchange information about biodiversity through partnerships, community science and outreach.
- **Connect** partner policies, processes, data and workflows to streamline efforts to support biodiversity in Hamilton.
- **Restore** biodiversity across Hamilton by implementing nature-based stewardship activities on public and private land.

The BAP identifies HCA as the lead or supporting partner for a number of actions. In general, these actions align with existing HCA programs and initiatives, including activities related to ecological monitoring and restoration, stewardship programming, and management of HCA owned lands. HCA staff will refer to the BAP as a guiding document for HCA actions to improve biodiversity across our watershed, with identified actions to be incorporated into annual work plans as resources allow.

HCA staff also note there are synergies between the BAP and the NAI project which has recently been initiated. HCA staff brought a report to the June 13 Conservation Advisory Board to provide an update on the NAI project. The NAI will support the BAP and actions identified within it, including the preparation of a baseline biodiversity inventory for the City of Hamilton.

Given the multi-agency and collaborative nature of the BAP, it is noted that a governance model will be required to be developed to ensure maintenance, monitoring and implementation of the plan over time. The City's Planning and Economic Development Department will be assisting in this regard on an interim basis to facilitate the development of the governance model and provide other administrative and communications related duties related to implementation of the plan until a permanent, FTE position is considered through the City's 2025 budget process. HCA will continue to support the administration of the BAP as a member of the BAPWG.

STRATEGIC PLAN LINKAGE

The goals of the BAP align with the HCA's vision, mission, commitment and corporate values, and refers directly to the HCA Strategic Plan 2019 - 2023:

- **Strategic Priority Area – Organizational Excellence**
 - Foster strong working relationships with our federal, provincial and municipal partners through regular meetings to discuss issues of mutual interest
- **Strategic Priority Area – Natural Heritage Conservation**
 - Identify and undertake restoration projects based on monitoring programs and master plans
 - Maintain and enhance the natural heritage features of HCA lands and manage these lands on an environmentally sustainable basis
 - Implement the approved Invasive Species Strategy and natural heritage plans as detailed in HCA master plans
 - Implement the Saltfleet Conservation Area Wetland Restoration Program
 - Work with our partners to maintain and enhance the natural heritage inventory

- **Strategic Priority Area – Conservation Area Experience**
 - Update and develop master and management plans, and implement priorities to further enhance conservation areas for current and future generations
- **Strategic Priority Area – Education and Environmental Awareness**
 - Enhance stewardship programs for both urban and rural areas
 - Promote the connection between environmental health and human wellness

AGENCY COMMENTS

N/A

LEGAL/FINANCIAL IMPLICATIONS

As the actions identified in the BAP are implemented over time, some additional funding may be required to implement certain initiatives, however, that would be subject to annual work plans and budget considerations and approvals from the Board of Directors.

CONCLUSIONS

The Biodiversity Action Plan is a joint initiative of the conservation community in Hamilton. The BAP aims to protect and restore biodiversity, through collaborative action that will address threats to biodiversity. The BAP supports HCA's vision and mission, and aligns with other local stakeholder initiatives. HCA staff will continue to work collaboratively with the BAP partners to advance its implementation, and will refer to the BAP for direction on actions that will promote protection and restoration of biodiversity within the HCA watershed.

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Memorandum

TO: Board of Directors

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

RECOMMENDED BY: T. Scott Peck, MCIP, RPP, Deputy Chief Administrative Officer / Director, Watershed Management Services

PREPARED BY: Jonathan Bastien, P.Eng. – Manager, Water Resources Engineering

DATE: September 5th, 2024

RE: Watershed Conditions Report

SYNOPSIS

During the period of June 24th 2024 to August 26th 2024, there was one watercourse flooding event. In addition, there was one preceding potential storm event that warranted issuing messages and additional monitoring of watercourse conditions.

Regarding the watercourse flooding event, the Hamilton area received between 80 and 108 mm of total precipitation for July 12th to 16th. An additional 0 to 28 mm of total precipitation was received on July 24th. Resulting localized road flooding within the HCA watershed is known to have occurred at:

- Middletown Road between Highway 8 and Highway 5 (in the vicinity of Christie Lake reservoir),
- Valens Road between Concession Road 5 West and Concession Road 6 West,
- Concession Road 4 West between Westover Road and Middletown Road, and
- Westover Road between Highway 8 and Sodom Road.

Additional road flooding or significant watercourse flooding may possibly have occurred which was not reported or observed.

There are no observations, reports, or expectations that significant watercourse flooding or significant water safety concerns are occurring at this time.

Current flows range from near baseflow conditions to slightly elevated above baseflow conditions but well below the adopted thresholds for significant water safety concerns.

The average monthly recorded flows for August so far have ranged between slightly below to well above long-term averages. Variations in average monthly recorded flows between the available streamflow gauges is expected to be due local thunderstorms in ungauged areas.

Currently, there are no observations, reports, or expectations that significant Lake Ontario shoreline flooding is occurring. The Lake Ontario mean daily water level averaged across the entire lake was about 4 cm above average for this time of year, as of yesterday.

Current Christie Lake levels are slightly below the preferred summer operating levels. Current Valens Lake levels are within the preferred summer operating levels.

The most recent drought assessment indicated that normal conditions are an appropriate overall characterization of the watershed.

There are no significant rainfall events (+20 mm in a day) forecasted for the watershed over the next 2 weeks, at this time. In the next 9 days, no significant Lake Ontario shoreline flooding is expected, at this time. HCA staff will continue to undertake monthly drought assessments, and coordinate with the Hamilton Low Water Response Team as required if drought conditions are identified.

CURRENT WATERSHED CONDITIONS – August 26th, 2024

Current Flows in Major Area Watercourses

There are no observations, reports, or expectations that significant watercourse flooding or significant water safety concerns are occurring at this time.

Current flows range from near baseflow conditions to slightly elevated above baseflow conditions but well below the adopted thresholds for significant water safety concerns. The five available streamflow gauges are Upper Spencer Creek at Safari Road, Middle Spencer Creek at Highway 5, Lower Spencer Creek at Market Street, Ancaster Creek at Wilson Street and Red Hill Creek at Barton Street.

The average monthly recorded flows for August so far have ranged between slightly below to well above long-term averages. Monthly flow in Upper Spencer Creek at Safari Road has been 132% of long-term averages (considered above average). Monthly in flow Middle Spencer Creek at Highway 5 has been 86% (considered slightly below average). Monthly flow in Lower Spencer Creek at Market Street has been 152% (considered well above average). Monthly flow in Ancaster Creek at Wilson Street has been 125% (considered above average). Monthly flow in Red Hill Creek at Barton

Street has been 75% (considered slightly below average). Variations in average monthly recorded flows between the available streamflow gauges is expected to be due local thunderstorms in ungauged areas.

July 2024 average recorded flows at all five available streamflow gauges were significantly above long-term averages. Monthly flow in Upper Spencer Creek at Safari Road was 892% of long-term averages. Monthly flow in Middle Spencer Creek at Highway 5 was 632% of averages. Monthly flow in Lower Spencer Creek at Market Street was 553% of averages. Monthly flow in Ancaster Creek at Wilson Street was 215% of averages. Monthly flow in Red Hill Creek at Barton Street was 257%.

June 2024 average recorded flows typically were near to above long-term averages. Monthly flow in Upper Spencer Creek at Safari Road was 116% of long-term averages (considered slightly above average). Monthly flow in Middle Spencer Creek at Highway 5 was 104% of averages (considered near average). Monthly flow in Lower Spencer Creek at Market Street was 127% of averages (considered above average). Monthly flow in Ancaster Creek at Wilson Street was 107% of averages (considered near average). However, monthly flow in Red Hill Creek at Barton Street was 62% (considered below average). Flows were significantly elevated near the end of May at all gauges, due to a storm across the watershed. However, before the start of June flows decreased rapidly towards baseflows in Redhill Creek. Contrastingly, into June flows decreased more slowly in the various reaches of Spencer Creek.

Current Lake Ontario Water Levels

At this time, there are no observations, reports, or expectations of significant Lake Ontario shoreline flooding. The Lake Ontario mean daily water level in the Hamilton area was 74.91 to 74.92 m IGLD85 as of yesterday. The Lake Ontario mean daily water level averaged across the entire lake (74.90 m IGLD85 as of yesterday) is about 4 cm above average for this time of year.

Current Storages in HCA Reservoirs

Current Christie Lake levels (770.93 ft) are slightly below the preferred summer operating levels (771.00 to 771.50 ft).

Current Valens Lake levels (275.34 m) are within the preferred summer operating levels (275.25 to 275.45 m).

Current Soil Conditions

Surface and root-zone soils are considered moist to wet across the watershed.

RECENT STORM EVENTS

During the period of June 24th 2024 to August 26th 2024, there was one watercourse flooding event. In addition, there was one preceding potential storm event that warranted issuing messages and additional monitoring of watercourse conditions.

Watercourse Flooding

July 12th to 25th

The Hamilton area received between 80 and 108 mm of total precipitation for July 12th to 16th. An additional 0 to 28 mm of total precipitation was received on July 24th.

Localized road flooding within the HCA watershed is known to have occurred at:

- Middletown Road between Highway 8 and Highway 5 (in the vicinity of Christie Lake reservoir),
- Valens Road between Concession Road 5 West and Concession Road 6 West,
- Concession Road 4 West between Westover Road and Middletown Road, and
- Westover Road between Highway 8 and Sodom Road.

Additional road flooding or significant watercourse flooding may possibly have occurred which was not reported or observed.

Localized watercourse flooding of low-lying areas that typically flood during higher water levels also occurred in various areas.

Prior and during this storm event, HCA engineering staff closely monitored conditions, and issued the following messages to communicate the watercourse flooding conditions to the municipalities, police, fire, school boards, other local agencies, and media:

- Flood Watch – Watercourse Flooding, on July 15th
- Flood Warning – Watercourse Flooding, on July 16th
- Updated Flood Warning – Watercourse Flooding, on July 18th
- Active Flood Warning Downgraded to Watershed Conditions Statement (Water Safety), on July 22nd
- Flood Watch – Watercourse Flooding, on July 24th
- Termination of Flood Watch – Watercourse Flooding, on July 25th

Potential for Watercourse Flooding During Storm Event

July 9th to 12th

Prior to this event, 30 to 84 mm of rain and potential thunderstorms were forecasted for the Hamilton area for July 9th and 10th. The Hamilton area received between 27 and 54 mm of total precipitation on July 10th, with no rain received on July 9th. HCA staff

continued to monitor watercourse and weather conditions closely, and reassessed the potential for flooding.

Elevated water levels and flows occurred. However, there were no received observations, reports, or expectations of significant watercourse flooding or significant water safety concerns.

HCA engineering staff issued the following messages related to this potential storm event, to communicate the potential for watercourse flooding and water safety concerns to the municipalities, police, fire, school boards, other local agencies, and media:

- Flood Watch - Watercourse Flooding, on July 9th
- Termination of Flood Watch – Watercourse Flooding, on July 12th

RECENT WATERSHED LOW WATER CONDITIONS

The most recent drought assessment (including data up to July 31) indicated that normal conditions are an appropriate overall characterization of the watershed.

FORECASTED WATERSHED CONDITIONS

Watercourse Flooding

There are currently no significant rainfall events (+20 mm in a day) forecasted for the watershed over the next 2 weeks. HCA staff continue to monitor conditions and forecasts routinely. Resultant water levels and flows from currently anticipated rain are not expected to result in significant watercourse flooding.

Lake Ontario Shoreline Flooding

In the next 9 days, no significant Lake Ontario shoreline flooding is expected.

Watershed Low Water Conditions

HCA staff will continue to undertake monthly drought assessments, and coordinate with the Hamilton Low Water Response Team as required if drought conditions are identified.

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Memorandum

TO: Board of Directors

FROM: Lisa Burnside, Chief Administrative Officer (CAO)

PREPARED BY: Brandon Good, Western Senior Manager, Conservation Area Services

MEETING DATE: September 5, 2024

RE: Conservation Areas Experiences Update

BACKGROUND:

HCA provides high quality, diverse conservation areas that promote outdoor recreation, health and well being and strengthen public awareness of the importance of being in or near our conservation areas.

STAFF REPORTING COMMENTS

- HCA Conservation Areas, Labour Day Long Weekend – Overall, day use, camping and marina revenues have performed well this summer season despite some periods of heavy rain. All conservation areas were open over Labour Day weekend with strong visitation levels for the last long weekend of the summer.
- Christie Lake Conservation Area, BRIGHT run – BRIGHT Run, is a local fundraising event for breast cancer research through the Juravinski Cancer Centre. As an annual fundraiser, this year marks the 17th BRIGHT run, and will be hosted at Christie Lake Conservation Area on Saturday September 7, 2024. We anticipate many participants for this family friendly walk and run fund raising event. Since the first BRIGHT run in 2008 at Dundas Valley Conservation Area, more than \$5.5 million has been raised. Dundas Valley CA Superintendent

Carissa Smith is a survivor spokesperson of BRIGHT run and was recently featured on CH Morning Live. HCA is proud to support her and the BRIGHT run initiative. www.brightrun.ca

- Dundas Valley Conservation Area, Ancaster Autumn Stroll – With partner host, the Rotary Club of Ancaster A.M, HCA is holding the 26th annual Ancaster Autumn Stroll at Dundas Conservation Area on Sunday September 8, 2024. Participants can stroll through the beautiful trails of Dundas Valley CA, and sip award winning wines, craft beers, and cocktails and sample some of the finest cuisine of the Ancaster Area. <https://autumnstroll.ca/>
- Spencer Gorge Reservation Service – The reservation service for Spencer Gorge Conservation Area will come into effect on Saturday, September 28, 2024. Reservations will be required 7 days a week, controlling high visitation levels of the fall colour period. Communication plans will include messaging on the HCA website, social media outlets, signage, and media releases.
- Wild Waterworks and Lakeland Pool – With the summer season coming to a close, Wild Waterworks and Lakeland Pool ended their operational season on Monday September 2. Both pools had successful operating seasons this year with an estimated ninety thousand (90,000) attendees.