

## AGREEMENT FOR SERVICES

THIS AGREEMENT FOR SERVICES dated this 17th day of November, 2023

BETWEEN:

**THE HAMILTON REGION CONSERVATION AUTHORITY**  
(hereinafter called the "HRCA")

OF THE FIRST PART

– and –

**THE TOWNSHIP OF PUSLINCH,**  
(hereinafter called the "Participating Municipality")

OF THE SECOND PART

**WHEREAS** the HRCA is a Conservation Authority established under the *Conservation Authorities Act* ("Act") and is governed by its members appointed by participating municipalities in accordance with the Act;

**AND WHEREAS** the Participating Municipality is located wholly or in part within the area under the jurisdiction of the HRCA;

**AND WHEREAS**, pursuant to the Act, Conservation Authorities are permitted to provide non-mandatory programs and services under a memorandum of understanding or such other agreement as may be entered into with a participating municipality;

**AND WHEREAS** the Participating Municipality is requesting the HRCA to deliver non-mandatory programs and services within the HRCA's area of expertise and jurisdiction, that fall within the Service Areas described in the attached Schedule "A";

**AND WHEREAS** the HRCA proposes and is prepared to provide certain non-mandatory services to the Participating Municipality, as described in the attached Schedule "A";

**AND WHEREAS** the Council of the Participating Municipality has authorized the Participating Municipality to enter into this Agreement for Services with the HRCA for the delivery of programs and services;

**AND WHEREAS** under the Act, certain programs and services may be provided at the request of participating municipalities, outside of the budget and apportionment process, through individual procurement agreements, which agreements are not affected or precluded by means of this Agreement for Services;

**NOW THEREFORE**, in consideration of the mutual covenants and agreements contained in this Agreement for Services, including the exchange of promises it contains, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

### **Scope and Use**

1. The HRCA agrees to provide to the Participating Municipality the non-mandatory services as described in the attached Schedule "A".
2. Notwithstanding the foregoing, the Participating Municipality acknowledges and agrees that all programs and services identified in Schedule "A" under the Core Watershed-based Resource Strategy heading shall also be included in a watershed-based resource management strategy that the HRCA is required to develop and implement under the *Act*.

### **Term of Agreement for Services**

3. The term of this Agreement for Services shall be for a period of five (5) years commencing on January 1, 2024, and running until December 31, 2028 (the "**Initial Term**"),
4. This Agreement for Services shall be reviewed by the parties within six months of the end-date of the Initial Term for the purpose of determining whether or not this Agreement for Services is to be renewed by the parties, and discussing the terms of any renewal, including, but not limited to, whether any changes will be made to the non-mandatory programs and services described in the attached Schedule "A". It shall be the HRCA's responsibility to initiate the review with the Participating Municipality.
5. The HRCA and the Participating Municipality may renew this Agreement for Services for an unlimited number of additional five (5) year terms (the "**Renewal Term(s)**"), provided that any renewed Agreement for Services must also be reviewed by the parties six months prior to the end-date of any such Renewal Term(s), as set out in paragraph 4, above.
6. This Agreement for Services may be terminated by either party prior to the end of the Initial Term or any Renewal Term(s), upon delivery of a written "Notice of Early Termination" as per the Early Termination clause 30, below.
7. The Participating Municipality and HRCA will strive to facilitate open and timely communication at all levels. The resolution of disputes that may arise between the parties to this Agreement for Services during the Initial Term and/or any Renewal Term(s) shall be subject to alternative dispute resolution for the settling of disputes outside the Court system, which shall include, first, a mediation to be conducted

by a mutually agreed-upon mediator at such time as may be mutually agreed upon by the HRCA and the Participating Municipality, and, second, should mediation be unsuccessful, an arbitration to be conducted by a mutually agreed-upon arbitrator at such time and pursuant to such procedural rules as may be mutually agreed upon by the HRCA and the Participating Municipality. The cost of any mediation and/or arbitration shall be borne in equal shares by the HRCA and Participating Municipality.

8. The HRCA will not add to or delete from the services or programs funded through the levy without first consulting with the Participating Municipality and entering into a written amendment to this Agreement for Services with the Participating Municipality.
9. The Participating Municipality acknowledges and agrees that by executing this Agreement for Services, it is confirmed that the terms of this Agreement for Services have been reviewed and approved by a resolution of the Council of the Participating Municipality.
10. This Agreement for Services does not preclude the parties identifying or entering into agreements with respect to opportunities for further collaboration to the benefit of both parties, and is intended to ensure efficiency, transparency and accountability in the use of resources, including in-kind services and assistance, coordination of complementary policy and program initiatives and projects involving third parties.
11. The resolution of the HRCA Board of Directors to execute this Agreement for Services shall be attached hereto as Schedule "B".
12. The resolution of Council of the Participating Municipality to execute this Agreement for Services shall be attached hereto as Schedule "C".

### **Agreement for Services Available to the Public**

13. As required by the *Act* and/or its regulations, this Agreement for Services shall be made available to the public, including on the HRCA website.

### **Fees and Payment**

14. The costs associated with non-mandatory programs and services falling within Category 2 and/or 3 under the *Act* and/or its regulations shall, subject to this Agreement for Services, be reviewed by the parties on an annual basis as part of the HRCA annual budget (operating/capital) approval process, in line with budget guidelines.

15. HRCA's final approved budget, which shall be in compliance with the budget requirements of O.Reg 402/22 "Budget and Apportionment", shall be appended annually hereto as Schedule "D".
16. The fees apportioned to the Participating Municipality shall be calculated annually using the Modified Current Value Apportionment (MVCA) method in the watershed.
17. HRCA may charge a user fee in the delivery of any programs and services listed in Schedule "A", as appropriate, to assist with costs of HRCA programs or services provided under this Agreement for Services. Such user fees are not charged to the Participating Municipality; they are charged directly to the users of relevant HRCA programs and services. HRCA confirms that user fees do not presently apply to any programs or services set out in Schedule "A", but they may be in future. If such user fees are imposed, they shall only be imposed in accordance with HRCA's Fee Policy and Fee Schedules adopted in accordance with the provisions of the Act, or otherwise in accordance with provisions set out in an agreement between HRCA and the Participating Municipality.
18. An "Annual Notice to Pay" shall be sent to the Participating Municipality following annual HRCA budget approval, and payment for annual fees for total levy amount shall be made by the Participating Municipality by the end of the first fiscal quarter each calendar year.

### **Insurance and Indemnification**

19. The HRCA shall supply to the Participating Municipality a summary of insurance coverage presently maintained by the HRCA, including but not limited to Professional Liability Insurance, Comprehensive General Liability and Automobile Insurance, in the amount of Two (2) Million Dollars. Such summary shall include the name of the Insurance Company, type of insurance and amount of such coverage and include the Participating Municipality as an additional insured. If the Participating Municipality requests that the amount of coverage of the HRCA's insurance coverage be increased, or special insurance be obtained, then the HRCA shall cooperate with the Participating Municipality to seek to obtain such increased or special insurance coverage. Payment of the increased cost of any requested increased or special insurance will be negotiated in good faith. The furnishing of this insurance shall not limit any of the indemnification obligations, or other obligations or liabilities, expressed elsewhere in this Agreement for Services. It is understood and agreed, that the insurance coverage provided by any insurance policy maintained by the HRCA will not be cancelled by the HRCA until thirty (30) days after written notice of such cancellation has been delivered by the HRCA to the Participating Municipality.

20. Except for negligence or willful misconduct on the part of the HRCA or the Participating Municipality and to the extent permitted by law, HRCA and the Participating Municipality agree to indemnify, defend and hold harmless each other, and each other's elected officials, directors, employees and contractors, from and against any and all claims, losses, liabilities, damages, costs and expenses (including reasonable legal fees actually incurred) resulting from claims by third parties arising out of the provision of service contemplated herein by the HRCA or resulting from any claims that the HRCA may have related to, arising from or in any way connected with a breach of this Agreement for Services by the other party or anyone for whom the other party is responsible for at law or the negligence of the other party or anyone for whom the other is responsible for at law.
21. Workplace Safety and Insurance coverage is applicable and required where HRCA engages in any form of services on the Participating Municipality's premises. A Workplace Safety and Insurance Board (WSIB) certificate showing HRCA's coverage shall be provided to the Participating Municipality upon execution of this Agreement for Services.

### **Notice**

22. Any notice in respect of this Agreement for Services shall be considered sufficiently given or made if made in writing and either delivered in person during normal business hours of the recipient on a business day to the attention of the person(s) and at the address(es) set out in Schedule "E" hereto, or sent by registered mail or by email addressed to such person(s) as set out in Schedule "E" hereto. Any notice so made or given shall be deemed to have been duly and properly sent and received on the day on which it shall have been so delivered or, if mailed, then, in the absence of any interruption of postal service affecting the delivery or handling thereof, on the third business day after the date of mailing. Either the HRCA or the Participating Municipality may validly change the address(es) or person(s) set out in Schedule "E" from time to time, by delivering an amended version of Schedule "E" to the other party, such written amendments to be delivered by the method(s) set out in this clause to the person(s) at the address(es) as set out in then-current version of Schedule "E". For avoidance of doubt, such amendment(s) to Schedule "E" shall not require the parties to re-execute this Agreement for Services or otherwise affect the rights and obligations of the parties under this Agreement for Services.

### ***Force Majeure***

23. Neither party shall be in default with respect to the performance or non-performance of the terms of this Agreement for Services resulting directly or indirectly from causes beyond its reasonable control (other than for financial inability) that could not reasonably have been foreseen, including, without

limitation, any delay caused by war, invasion, riots, acts of terrorism or sabotage, acts of government authority (other than by the Participating Municipality), plague, epidemic, pandemic, natural disaster, strike, lock-out, inability to procure material, or other cause, and the performance of such term or terms shall be extended for a period equivalent to the period of such delay. This provision does not relieve the Participating Municipality of its obligation to pay fees and costs when due.

### **Governing Law**

24. This Agreement for Services shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein, and Ontario shall be treated in all respects as the locus of contract.

### **Approvals in Writing**

25. Any approval or consent required of the Participating Municipality may be given by the Chief Administrative Officer or any person specifically authorized by them in writing to do so.

### **No Agency**

26. Nothing herein contained shall make, or be construed to make the Participating Municipality or the HRCA a partner of one another nor shall this Agreement for Services be construed to create a partnership, joint venture, principal-agent relationship or employment relationship in any way or for any purpose whatsoever between the Participating Municipality or the HRCA, or between the Participating Municipality, the HRCA and a third party. Nothing in this Agreement for Services is to be construed as authorizing one of the HRCA or the Participating Municipality to contract for or to incur any obligation on behalf of the other of them or to act as agent for the other of them. Any reference herein to the Participating Municipality shall be interpreted to include its boards, agencies, commissions, and subsidiary operations.

### **Invalidity of any Provision**

27. If any provision of this Agreement for Services is invalid, unenforceable or unlawful, such provision shall be deemed to be deleted from this Agreement for Services and all other provisions shall remain in full force and effect and shall be binding in all respects between the parties hereto.

### **Further Assurances**

28. The parties hereto agree to execute and deliver to each other such further written documents and assurances from time to time as may be reasonably necessary to give full effect to the provisions of this Agreement for Services.

### **Amendments**

29. This Agreement for Services cannot be altered, amended, changed, modified, or abandoned, in whole or in part, except by written agreement executed by the parties, and no subsequent oral agreement shall have any validity whatsoever.

### **Early Termination**

30. Either party may provide the other party with written notice of their intention to terminate this Agreement for Services, with such "Notice of Intention to Terminate" to be given by the terminating party in the manner provided herein, no less than one-hundred and eighty (180) days and no more than three hundred (300) days prior to the end of a calendar year. Upon such written notice of intention to terminate this Agreement for Services being given in any calendar year during the Initial Term or any Renewal Term(s), the date that is the last date of such calendar year, or such date as may be otherwise agreed to by all parties in writing, shall be the "Termination Date". In the event this Agreement for Services is terminated, any operating expenses and costs incurred by the HRCA for providing services to the Participating Municipality shall be paid by the Participating Municipality up to and including the Termination Date.

### **Binding Agreement for Services**

31. This Agreement for Services shall ensure to the benefit and be binding upon the parties hereto and their respective heirs, executors, representatives and successors permitted hereunder.

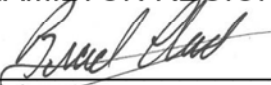
### **Execution**

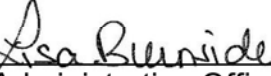
32. This Agreement for Services may be executed in counterparts and when each party has executed a counterpart, each of such counterparts shall be deemed to be an original and all of such counterparts, when taken together, shall constitute one and the same agreement.

**IN WITNESS WHEREOF** the Participating Municipality and the HRCA have signed this Agreement for Services on the following page.

*[signature page follows]*


**SIGNED, SEALED AND DELIVERED THIS 17<sup>th</sup> DAY OF November, 2023.**  
THE HAMILTON REGION CONSERVATION AUTHORITY

Per:   
Chair – Brad Clark

Per:   
Chief Administrative Officer – Lisa Burnside

*I/we have the authority to bind the Corporation*

**SIGNED, SEALED AND DELIVERED THIS 5<sup>th</sup> DAY OF December, 2023.**  
THE CORPORATION OF THE TOWNSHIP OF PUSLINCH

Per:   
Mayor

Per:   
Clerk

*I/we have the authority to bind the Corporation*



Passed by Council Resolution  
2023-326 at the October 18,  
2023 Council Meeting.



## **Schedule A – HRCA Non-Mandatory Category 2 Programs and Services Requiring Municipal Financial Support through Cost Apportioning**

### **Service Areas**

The following service areas are core components of integrated watershed management or conservation lands and have been provided for many years. They are in the HRCA Strategic Plan 2019 – 2023 (which the Board of Directors has approved to be extended to 2024) and are valued by the community and have been endorsed by the HRCA Board of directors.

### **Core Watershed-based Resource Management Strategy**

#### **CW2 – Sub-watershed planning**

- Partner developed plan which identifies streams, wetlands, forests, groundwater recharge areas, and other natural areas
- Includes an inventory of plants, animals, birds and other species
- Information on stream flows, water quality, groundwater movement and other natural features is also included
- Plan contains policies and implementation actions to protect, enhance and improve the health of the area

#### **CW3 – Watershed Monitoring Program**

- Planning and undertaking an ecological monitoring program on a watershed basis to support the objectives of both HCA and our two municipal partners.
- Used to inform policy and planning applications, source protection planning policies and technical requirements, watershed planning and management initiatives
- Used to inform on water and environmental conditions and trends and for reporting such as Watershed Report Cards
- This includes the collection, storage, assessment and distribution of ecological data and information regarding watershed conditions and health and participation on any working groups
- Used to understand natural heritage conditions, restoration and land acquisition opportunities
- Data is also used by consultants and municipalities for technical reports and studies ( Development proposals, environmental assessments.)

#### **CW4 – Watershed Stewardship and Restoration (Urban, rural and agriculture)**

- Apply for and manage external funding, promote private land stewardship, outreach, provide advice and design assistance to property owners
- Implementation of watershed plan stewardship recommendations

#### **CW5 – Climate change impact assessment / Planning and policies –**

- HCA as part of our watershed monitoring programs collects data and identify trends for overall watershed health and climate change as they relate to natural resources, natural hazard issues such as flooding and erosion
- Identification of vulnerability or risk, and the development of mitigation and adaption policies and plans

### **Water Quality & Quantity Monitoring**

WQ3 – Aquatic Monitoring Program – non-HCA lands

HCA's Aquatic Resource Monitoring Program (ARMP) has been in place since the mid-90's, and in its current form since 2012. The program has evolved since its inception as protocols have been developed to better monitor the watershed and its health, and to add new components to the program. The monitoring programs main goals are to improve our knowledge/understanding of the health and composition of fish and wildlife as well as their habitat across our watershed. This will improve our ability to quantify changes and help facilitate conservation and restoration of HCA owned lands and assist with the Stewardship Program. Data collected through the monitoring program is helpful in HCA staff's review of development applications occurring in or adjacent to natural habitat as well as identifying restoration opportunities as well as gauging trends and overall watershed health.

### **Drinking Water Source Protection – Category 2 – Direct to Participating Municipality**

DW2 – Stewardship - well decommissioning

- Stewardship staff time to implement well decommissioning for private land owners through funding through the Wellington Rural Water Quality Programme or City of Hamilton.
  - Staff time is dependent on number of projects undertaken annually

**Schedule B** – Resolution of the HRCA Board of Directors to execute this Agreement for Services

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A Healthy Watershed for Everyone

On September 7, 2023, the Hamilton Conservation Authority (HCA) Board of Directors passed the following resolution:

- 12.1. Confidential Report - BD/Sep 01-2023  
Agreement for Services with Township of Puslinch  
(Legal Matter)

**BD12, 3246**

**MOVED BY: Susan Fielding**  
**SECONDED BY: Brian McHattie**

**THAT the Agreement for Services with the Township of Puslinch be approved for execution and that this approval motion and the Agreement come out of camera and further;**

**THAT Confidential Report BD/Sep 01-2023 Re: Agreement for Services with the Township of Puslinch remain in camera.**

**CARRIED**

**Schedule C** – Resolution of Council from the Participating Municipality to execute this Agreement for Services

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Lisa Burnside,  
Chief Administrative Officer,  
Hamilton Conservation Authority,  
838 Mineral Springs Rd,  
Ancaster, ON L9G 4X1  
VIA EMAIL:  
[Lisa.Burnside@conservationhamilton.ca](mailto:Lisa.Burnside@conservationhamilton.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

December 7, 2023

**RE: 9.3.4 Report ADM-2023-058 Conservation Authorities Act**

Please be advised that Township of Puslinch Council, at its meeting held on October 18, 2023, considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2023-326:**

Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

That Report ADM-2023-058 entitled Conservation Authorities Act – Memorandum of Understandings/Agreements be received; and

That Council authorize the Mayor and Clerk to execute the required documents to enter into the Memorandum of Understanding, as amended to include the Township indemnification clause, with the Grand River Conservation Authority attached as Schedule B to Report ADM-2023-058; and

That Council authorize the Mayor and Clerk to execute the required documents to enter into the Agreement for Services, as presented, with the Hamilton Region Conservation Authority attached as Schedule C to Report ADM-2023-058; and

That Council authorize the Mayor and Clerk to execute the required documents to enter into the Memorandum of Understanding, as amended striking out the reference to



Category 3 (three) services, with the Halton Region Conservation Authority attached as Schedule D to Report ADM-2023-058.

**CARRIED**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston,  
Municipal Clerk

## **Schedule D – HRCA's Final Approved Budget**

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A Healthy Watershed for Everyone

# 2024 Draft Budget

**As approved by  
the Board of Directors on  
October 5, 2023**



## Executive Summary

The Hamilton Region Conservation Authority has five major sub-watersheds within its boundaries. They are the Spencer, Red Hill and Stoney-Battlefield Creeks as well as the Stoney Creek Numbered Watercourses and Urban Hamilton.

As the region's largest environmental management agency, owning, leasing or managing 4,500 hectares (11,000 acres) of environmentally significant land, our watershed covers portions of two municipalities - Township of Puslinch and the City of Hamilton.

Properties owned and managed by the HRCA include 14 Niagara Escarpment properties, 25 waterfalls, an award-winning marina, 2 recreational lakes, 145 kilometres of park and rail trails, 12 significant wetlands, an ecological preserve and an 18,000 year old muskeg bog.

**The goals for this coming fiscal year are four in number as follows:**

**1) Operate on a cash neutral (A Balanced Budget).** This requires maintaining and growing the 70% of the funding revenues that come from non-levy sources, primarily the commercial operations at conservation areas and supplemented by the Hamilton Conservation Foundation, corporate and government grants. The expenditure side of the equation is dominated by the cost of salaries, wages and staff expenses; demonstrating the importance of maintaining tight control over the core complement and only supplementing as needed to complete specific projects with seasonal or contract help.

**2) Construct budget with a zero-based approach in areas where actuals have experienced variances from budget in the past.** With extra focus placed on Staffing expenditures, HCA's biggest expense, and self-generated revenues, HCA's biggest revenue source, as well as other areas of importance.

**3) Support HRCA's 2019 - 2024 Strategic Plan, as herein described:**

Vision - A healthy watershed for everyone

Mission - To lead in the conservation of our watershed and connect people to nature

Strategic Plan - Five areas of strategic priority have been identified. The five being Organizational Excellence, Water Management, Education & Environmental Awareness, Conservation Area Experience and Natural Heritage Conservation. These broad areas of priority will be advanced through the development and implementation of related programs.

**4) In areas of uncertainty, budget conservatively to mitigate risk.** When making assumptions with significant unknowns, budget to cover unfavorable financial scenarios to mitigate the risk of an operating deficit in 2023.

Of note, capital and major maintenance expenditures and amortization expenses are not included in this budget as capital is dealt with separately through the City of Hamilton's block funding process. Lastly, amortization is not included as it is non-cash expense.



## 2024 Draft Budget

### Operating Budget (in 000's)

<u>Division</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>% Split</u>	<u>Revenue Description</u>
Watershed Management Services	\$ 2,903	\$ 2,157 746		Levy Other Revenues
Conservation Areas Operations	6,067	- 7,510		Levy Other Revenues
Westfield Heritage Village	1,012	654 358		Levy Other Revenues
Central Support Services	6,611	2,098 3,071		Levy Other Revenues
<b>Total</b>		4,909 11,684	29.6% 70.4%	Levy Other Revenues
	\$ 16,593	\$ 16,593	100.0%	
<b>Budget Surplus (Deficit)</b>		\$ -		

2023 Levy	\$ 4,778
2024 Levy	4,909
Levy Increase	\$ 131
% Increase	2.75%

### Capital Budget (in 000's)

<u>Capital</u>	<u>Expenditures</u>	<u>Revenues</u>	
Special Projects	\$ 1,130	\$ 1,130	
Major Maintenance	870	870	
<b>Total</b>		2,000	City of Hamilton Capital Block Funding
	\$ 2,000	\$ 2,000	
<b>Budget Surplus (Deficit)</b>		\$ -	

### Consolidated Budget (in 000's)

<u>Consolidated</u>	<u>Expenditures</u>	<u>Revenues</u>
Operating	\$ 16,593	\$ 16,593
Capital	2,000	2,000
<b>Total</b>	\$ 18,593	\$ 18,593
<b>Budget Surplus (Deficit)</b>		\$ -



## 2024 Divisional Summary (in 000's)

### Watershed Management Services

<u>Expenses</u>		<u>Revenues</u>	
Staffing	\$ 2,430	Municipal levy	\$ 2,157
Contractors	164	Permits, fees	388
Supplies	113	Grants	163
Other	196	Other	195
<b>Total</b>	<b>\$ 2,903</b>	<b>Total</b>	<b>\$ 2,903</b>

### Conservation Areas

<u>Expenses</u>		<u>Revenues</u>	
Staffing	\$ 3,397	Admissions	\$ 3,357
Equipment	796	Marina	1,563
Materials/supplies	340	Camping	2,035
Utilities	352	Other	555
Other	1,182		
<b>Total</b>	<b>\$ 6,067</b>	<b>Total</b>	<b>\$ 7,510</b>

### Westfield Heritage Village & Conservation Area

<u>Expenses</u>		<u>Revenues</u>	
Staffing	\$ 637	Municipal levy	\$ 654
Promotion	109	Admissions	67
Materials/supplies	48	Events	157
Utilities	58	Other	134
Other	160		
<b>Total</b>	<b>\$ 1,012</b>	<b>Total</b>	<b>\$ 1,012</b>

### Central Support Services

<u>Expenses</u>		<u>Revenues</u>	
Staff	\$ 3,918	Municipal levy	\$ 2,098
Equipment	82	Equipment rental	1,345
Supplies	102	Management fees	500
Utilities	387	Other	1,226
Other	2,122		
<b>Total</b>	<b>\$ 6,611</b>	<b>Total</b>	<b>\$ 5,169</b>



## 2024 Programs & Services

Category	Inventory Key Program Areas	Total Expenses	Program Revenue	%	Other Funding	%	Provincial Funding	%	Reserve Funding	%	City of Hamilton Capital Block Funding	%	Municipal Levy	%	Balance
<b>1</b>	Natural Hazards Management	2,232,343	387,600	17%	26,000	1%	89,996	4%	5,100	0%		0%	1,723,647	77%	-
	Conservation Lands and Conservation Areas	4,156,566	1,539,048	37%		0%		0%	150,000	4%	1,007,500	24%	1,460,018	35%	-
	Water Quality & Quantity Monitoring	448,968		0%		0%		0%		0%		0%	448,968	100%	-
	Core Watershed-based Resource Management Strategy	64,547		0%		0%		0%		0%		0%	64,547	100%	-
	Drinking Water Source Protection	1,470		0%	1,470	100%		0%		0%		0%		0%	-
	<b>Total Category 1</b>	<b>6,903,894</b>	<b>1,926,648</b>	<b>28%</b>	<b>27,470</b>	<b>0%</b>	<b>89,996</b>	<b>1%</b>	<b>155,100</b>	<b>2%</b>	<b>1,007,500</b>	<b>15%</b>	<b>3,697,180</b>	<b>54%</b>	<b>-</b>
<b>2</b>	Conservation Lands and Conservation Areas	1,193,666	500,000	42%	40,000	3%		0%		0%		0%	653,666	55%	-
	Water Quality & Quantity Monitoring	173,674		0%	56,000	32%		0%		0%		0%	117,674	68%	-
	Core Watershed-based Resource Management Strategy	580,546	120,000	21%		0%		0%	20,000	3%		0%	440,546	76%	-
	Drinking Water Source Protection	-													-
	<b>Total Category 2</b>	<b>1,947,886</b>	<b>620,000</b>	<b>32%</b>	<b>96,000</b>	<b>5%</b>	<b>-</b>	<b>0%</b>	<b>20,000</b>	<b>1%</b>	<b>-</b>	<b>0%</b>	<b>1,211,886</b>	<b>62%</b>	<b>-</b>
<b>3</b>	Conservation Lands and Conservation Areas	9,741,705	8,599,205	88%		0%		0%	150,000	2%	992,500	10%	-	0%	-
	<b>Total Category 3</b>	<b>9,741,705</b>	<b>8,599,205</b>	<b>88%</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>0%</b>	<b>150,000</b>	<b>2%</b>	<b>992,500</b>	<b>10%</b>	<b>-</b>	<b>0%</b>	<b>-</b>
	<b>Total Programs and Services</b>	<b>18,593,485</b>	<b>11,145,853</b>	<b>60%</b>	<b>123,470</b>	<b>&lt;1%</b>	<b>89,996</b>	<b>&lt;1%</b>	<b>325,100</b>	<b>2%</b>	<b>2,000,000</b>	<b>11%</b>	<b>4,909,066</b>	<b>26%</b>	<b>-</b>

### Programs & Services Municipal Levy Allocation

Category	Inventory Key Program Areas	City of Hamilton Municipal Levy	%	Township of Puslinch Municipal Levy	%	Total
<b>1</b>	Natural Hazards Management	1,710,557	99.24%	13,090	0.76%	1,723,647
	Conservation Lands and Conservation Areas	1,448,930	99.24%	11,088	0.76%	1,460,018
	Water Quality & Quantity Monitoring	445,559	99.24%	3,410	0.76%	448,968
	Core Watershed-based Resource Management Strategy	64,057	99.24%	490	0.76%	64,547
	Drinking Water Source Protection	-				-
	<b>Total Category 1</b>	<b>3,669,103</b>	<b>99%</b>	<b>28,077</b>	<b>1%</b>	<b>3,697,180</b>
<b>2</b>	Conservation Lands and Conservation Areas	653,666	100.00%		0.00%	653,666
	Water Quality & Quantity Monitoring	116,780	99.24%	894	0.76%	117,674
	Core Watershed-based Resource Management Strategy	437,200	99.24%	3,346	0.76%	440,546
	Drinking Water Source Protection	-				-
	<b>Total Category 2</b>	<b>1,207,646</b>	<b>100%</b>	<b>4,239</b>	<b>0%</b>	<b>1,211,886</b>
<b>3</b>	Conservation Lands and Conservation Areas	-		-		-
	<b>Total Category 3</b>	<b>-</b>		<b>-</b>		<b>-</b>
	<b>Total Municipal Levy</b>	<b>4,876,750</b>	<b>99%</b>	<b>32,316</b>	<b>1%</b>	<b>4,909,066</b>

**Schedule E – Persons to Receive Notices (Pursuant to Clause 22)**

- (1) in the case of the Participating Municipality, to:  
Corporation of the Township of Puslinch  
7404 Wellington Road 34  
Puslinch, Ontario N0B 2J0

Attention: Courtenay Hoytfox,  
Municipal Clerk for the Township of Puslinch

Email: [choytfox@puslinch.ca](mailto:choytfox@puslinch.ca)

- (2) in the case of the HRCA, to:

Hamilton Conservation Authority  
838 Mineral Springs Road, PO Box 81067  
Ancaster ON L9G 4X1

Attention: Lisa Burnside  
Chief Administrative Officer, HRCA

Email: [Lisa.burnside@conservationhamilton.ca](mailto:Lisa.burnside@conservationhamilton.ca)