



# **Budget & Administration Committee Meeting**

## **Addendum**

**Thursday, August 17, 2023 at 6:00 p.m.**

**This meeting will be held in person for Budget and Administration Committee members and designated, limited staff only.**

**The public may view the meeting live on HCA's You Tube Channel:  
<https://www.youtube.com/user/HamiltonConservation>**

### **8. Staff Reports/Memorandums**

Report for Recommendation

8.7.2024 Fee Schedule

– Scott Fleming

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# Report



**TO:** Budget & Administration Committee

**FROM:** Lisa Burnside, Chief Administrative Officer

**RECOMMENDED AND PREPARED BY:** Scott Fleming, Director of Finance & CSS  
Gord Costie, Director, Conservation Areas Services  
Bruce Harschnitz, Manager, Conservation Area Services  
T. Scott Peck, Deputy Chief Administrative Officer /  
Director, Watershed Management Services

**MEETING DATE:** August 17, 2023

**RE:** HCA 2024 Fee Schedule

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## STAFF RECOMMENDATION

**THAT** the Budget & Administration Committee recommends to the Board of Directors:

**THAT** effective January 1, 2024, HCA staff be directed to implement the revised fee schedule contained in this report and further;

**THAT** HCA provide an additional 34 annual vehicle passes as part of the ongoing agreement with the Hamilton Public Library System.

## BACKGROUND & PURPOSE

The Hamilton Conservation Authority (HCA) administers a fee schedule for a wide variety of services offered through its many program areas and Conservation Area locations.

As required by the *Conservation Authorities Act*, HCA formally adopted a written fee policy to accompany the fee guide with respect to the fees that it charges for the programs and services it provides. That policy now appears as part of the Fee Schedule document. The update to the 2024 fee schedule follows the process which stipulates

that the fee policy and schedules will be reviewed annually by the HCA Executive Management Team, in conjunction with the annual budgeting process. The Executive Team will seek information regarding fees, from various sources as identified in the policy; prepare proposed revised fee schedules with a report to the Budget & Administration Committee for their review and recommendation to the Board of Directors for their final receipt and approval.

## **STAFF COMMENT**

### Fee Schedules

As noted in the fee policy, when updating existing fee schedules or establishing new fees the policy direction will be:

- a. fees need to be set with regard to legislative requirements, and be based on a user-pay philosophy
- b. fee increases should include an inflationary component
- c. fees for service should not exceed the fully burdened costs of delivering the services
- d. refunds of fees may carry an administrative cost/penalty
- e. fee schedules are to be reviewed annually
- f. fee schedules will be approved on an annual basis for use in developing the budget for the following year

The recommendations for 2024 are intended to offset increases to minimum wage and the board approved job evaluation increases, along with continued inflation as well as defray increased costs associated with greater maintenance levels at our conservation areas. The new rates also reflect enhancements to the visitor experience such as the new trail app, new trail mapping and signage standards as well as improved roadways and bridges. Additionally, self generated revenues support key initiatives internally to enhance service delivery, program pressures and internal efficiencies to help fund consideration for development of secondment positions for existing staff and a review of some current contract positions for conversion to full time as noted in the 2024 Budget Assumptions and Process report.

As a result, staff are recommending these modest changes to 2024 conservation area fees. As always, these adjustments are made with a view to what neighbouring conservation authorities, Ontario Parks and area marinas offer for similar value, while keeping prices as affordable as is fiscally prudent.

Additionally, in the WMS division, HCA is recommending that we budget to include a 2% inflationary increase for 2024. This is under the assumption that the Ministers direction to freeze rates will not be extended past December 31, 2023.

### Highlights 2024 Fee Schedule

## Conservation Area Services Division:

### **Daily Admission Fees to Conservation Areas**

- No increase to entrance fees at major conservation areas
- The HCA Membership Pass will not increase, and be held at \$120 for 2024. It is priced very competitively compared to many other Conservation Authorities making it a great value. For example, the current 2023 rates are as follows  
Halton CA is priced at \$165, Grand River is priced at \$141.59, Credit Valley is priced at \$135, and Niagara is priced at \$112.50.
  - Advance purchase day passes are now part of the fee schedule, having been approved by the Board of Directors earlier this year
  - In 2022, HCA partnered with our local library systems within our watershed (Hamilton, Grimsby, and Wellington) to provide passes that can be signed out, similar to library books
  - the program has become quite popular with the Hamilton Public Library (HPL) System and as such, HPL has again requested HCA supply more passes than the current 66. Currently, HCA has supplied 66 (3 per branch), originally HPL was given 44 (2 per branch), and staff recommendation supports the HPL request to provide an extra 34 passes, bringing the total up to 100

### **Christie Lake Conservation Area**

- Minor fee increases have been incorporated for area rentals

### **Dundas Valley Conservation Area**

- Minor fee increases have been incorporated for wedding area rentals

### **Fifty Point Marina and Conservation Area**

- Various minor fee increases have been incorporated for camping, area rentals, RV/boat launch, and trailer storage, with more significant fee increases for boat storage and mooring along with other miscellaneous marina fees

### **Hamilton Mountain Conservation Areas**

- Minor fee increases have been incorporated for wedding area rentals

### **Valens Lake Conservation Area**

- Increases to camping and cabin fees, as well as group site rentals and RV/Trailer Storage

### **Westfield Heritage Village Conservation Area**

- Increase for wedding room and building reservations

### **Watershed Management Services**

- Plan review service fees have been increased by 2%

HCA undertook a comprehensive fee review in 2020 for the HCA’s municipal plan review and permitting programs to form the basis for updates to the 2023 user fees. Watson and Associates Economists Inc. was contracted to conduct this independent review. An extensive analysis was undertaken to determine how close current fees were in relation to the Board approved cost recovery targets of 80% for permit applications and 100% for planning applications. Following this process and consultation in 2022 with stakeholders to review the newly proposed fees, staff recommended that the suggested fees from the completed Watson Report be implemented over a two-year phased approach. The first phase of the recommended increase was implemented for January 1, 2023. As the proposed changes to the *Conservation Authorities Act* and associated regulation related to permitting including natural heritage are not known at this time and given the removal of the ability for the HCA to comment on natural heritage planning applications, staff are recommending inflationary increase only. HCA staff will contact Watson and Associates to update the fee review to address the above noted changes to ensure compliance with the Board directed cost recovery targets. This will be considered as part of the 2025 budget process.

## **STRATEGIC PLAN LINKAGE**

The initiative refers directly to the HCA Strategic Plan 2019 - 2023:

- **Strategic Priority Area – Organizational Excellence**
  - Initiatives – Continue to pursue new funding relationships and opportunities
  
- **Strategic Priority Area – Conservation Area Experience**
  - Initiatives – Identify and act upon revenue generation/cost reduction and investment in visitor services opportunities in our conservation areas

## **AGENCY COMMENTS**

N/A

## **LEGAL/FINANCIAL IMPLICATIONS**

This Fee policy and schedule have been prepared to satisfy the requirement regarding the charging of fees for a program or service and to document the principles and practices regarding fees charged under Section 21.2 of the *Conservation Authorities Act*.

The attached Fee Schedules are based on the user-pay principle. The fees and revenues generated are designed to assist with recovering the costs associated with administering and delivering the services on a program basis.

For the CAS division, the proposed fee increases for 2024 listed in this report, are sufficient to cover off inflation and increases to minimum wage, job evaluation grid step increases, recognizing that revenues will be reliant on the continued levels of attendance. Conservation area revenue supports the operation and maintenance of our parks to provide high quality, diverse, conservation areas that promote outdoor recreation, health, and well-being, while strengthening public awareness of the value of being in our conservation areas.

For the WMS division, the 2% fee increases are inflationary in nature and help further cost recovery targets within the division. Again, these fee increases are made under the assumption that the Minister's direction to freeze rates will not be extended.

No changes are recommended by staff to the fee policy for 2024.

## **CONCLUSION**

The revenues obtained from customers and permit holders of the Conservation Areas for our services are important to the sustainability of the HCA. Staff support the above fee recommendations for 2024 to remain competitive, viable, and attractive in the marketplace and are generally modest in nature.

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# Hamilton Conservation Authority

2024 Fee Schedule  
DRAFT



A Healthy Watershed for Everyone

## Hamilton Conservation Authority

### Fee Policy

September 1, 2022

#### **Basis**

This Fee Policy has been prepared as required under Section 21.2 of the *Conservation Authorities Act*.

The amount of a fee charged by an authority for a program or service it provides shall be:

- a) the amount prescribed by the regulations; or
- b) if no amount is prescribed, the amount determined by the authority.

The attached Fee Schedules are based on the user-pay principle.

#### **Process**

When developing and establishing fees, the Authority considers several factors including cost recovery for certain services, the fees of neighbouring Conservation Authorities, the nature and level of fees charged by local municipalities for related services and in some cases, the value of similar services provided by local agencies or the private sector.

Fees account for estimated staff time, travel, equipment, and material costs plus a reasonable charge to cover the administration of the program, including an allocation for shared corporate support. HCA staff may consider other issues and data where and when relevant to revise the fee schedule including analysis of trends, workload changes, shifts in the development market and types of applications, consultation with developers/municipalities regarding plan review and permit programs, new planning/legislative requirements and service targets, comments and feedback from conservation area users, etc.

The Fee Policy has been approved by the Board of Directors and is administered and applied by HCA staff. The Chief Administrative Officer (CAO) may, only under extreme extenuating circumstances, waive or reduce fees.

When updating existing fee schedules or establishing new fees the policy direction will be:

- a. fees need to be set with regard to legislative requirements, and be based on a user-pay philosophy
- b. fee increases should include an inflationary component
- c. fees for service should not exceed the fully burdened costs of delivering the services
- d. refunds of fees may carry an administrative cost/penalty
- e. fee schedules are to be reviewed annually
- f. fee schedules will be approved on an annual basis for use in developing the budget for the following year

## Hamilton Conservation Authority

### Exemptions

The Authority may waive fees for non-profit conservation groups contributing to the protection and restoration of the natural environment as approved by the CAO on a case-by-case basis. Examples include but are not limited to: Ducks Unlimited, Nature Conservancy of Canada, Bruce Trail Conservancy, Royal Botanical Gardens and various “Friends of” groups. Projects carried out by HCA or under the supervision of HCA are also exempt.

To be consistent with Accessibility Standards for Customer Service Regulation (O.Reg.429/07) and the Human Rights Code, the Conservation Areas permit people with disabilities who use a support person to bring that person with them while accessing goods or services in premises open to the public or third parties, free of charge.

### Reconsideration of Fees

As noted in Section 21.2(11) of the *Conservation Authorities Act*, “any person who considered that the authority has charged a fee that is contrary to the fees set out in the fee schedule, or that the fee set out in the fee schedule is excessive in relation to the service or program for which it is charged, may apply to the authority in accordance with the procedures set out in the fee policy and request that it reconsider the fee that was charged.”

Request for an administrative review must be in writing to the CAO or designate and specify the reason(s) for the request for review. As per Section 21.2(12) of the *Conservation Authorities Act*, upon reconsideration of a fee that was charged by the Authority, the Authority may,

- a) order the person pay the fee in the amount originally charged;
- b) vary the amount of the fee originally charged, as the Authority considers appropriate; or
- c) order that no fee be charged for the program or service

The Authority will make its decision within 30 days after receiving the request. If not satisfied with the outcome of the review by the CAO, then an appeal will be referred to the HCA Board of Directors. Appeals will be dismissed or upheld through a resolution by the Board of Directors. The appellant will then be notified in writing of the Board’s decision.

For the process of reconsideration of fees related to an application for a permit, please refer to the *Conservation Authorities Act* Section 21.2 (13-21). Note, this section is still to be proclaimed by the Lieutenant Governor.

## Hamilton Conservation Authority

### **Policy Review and Public Notification**

This fee policy and schedules will be reviewed annually by the HCA Executive Management Team, in conjunction with the annual budgeting process. The Executive Team will seek information regarding fees, from various sources as identified in this policy; prepare proposed revised fee schedules with a report to the Budget & Administration Committee for their review and recommendation to the Board of Directors for their final receipt and approval.

The public is notified of any proposed increases or revision to the Fee Policy or Schedule by way of public agenda posting of the Budget & Administration committee on the HCA website noting an agenda item that the fee policy and schedule will be reviewed on an identified date that will then also flow through to the Board of Directors at their next meeting. Both meetings are open to the public where correspondence or delegations may be received. Once approved, the revised HCA Fee Policy and Fee Schedules will be posted on HCA's website.

## Hamilton Conservation Authority

### Definitions and Clarifications

#### Senior

Individuals 65 years and up. Proof can be shown by drivers license, health card or seniors card.

#### Disabled

Individuals with a disability as defined by the Ontario Human Rights Code.

#### Second Vehicles

Second vehicle membership passes are available to households who require 2 vehicle passes for the same household - second pass does not come with reward.

#### Additional Vehicles - Camping

Additional vehicles camping at Fifty Point or Valens Lake Conservation Areas require a camp permit to be displayed in the vehicle window for night security. Additional vehicle fees are posted under camping fees for Fifty Point or Valens Lake Conservation Areas for regular and passholder rates.

Mobile home towed vehicle is normally "No Charge".

Seasonal Campers at Fifty Point Only require a second membership pass for additional vehicles without additional charge as outlined above.

#### Bruce Trail Conservancy Members

All parking fees apply. If member(s) get dropped off or walk in, the admission fee does not apply. Reservation fees and restrictions may apply.

#### Catering Fees

Private caterers must pay 10% of gross sales in advance of date to gain entry. Insurance of \$2 - \$5 million is required 2 weeks before event date from catering company listing Hamilton Conservation Authority (plus City of Hamilton, if at Confederation Beach Park or Wild Waterworks) as "additional insured".

#### Fees

Fees subject to change.

**Hamilton Conservation Authority**

**HCA Annual Membership Passes**

- Year round access for 12 months from the date of purchase.
- Passes can be purchased at all major HCA Conservation Areas, online or over the phone.
- Membership passes allow for up to 6 people per vehicle. Each passenger after 6 will pay the per passenger fee.
- Vehicle access at all autogates.
- Membership passes do not cover reservation fees when reservations are required at Spencer Gorge or Westfield Heritage Village.

	2023	2023	Draft 2024	Draft 2024
	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Passes that come with a reward</b>				
Regular Annual Membership Pass	\$120.00	\$135.60	\$120.00	\$135.60
Senior/Disabled Pass - New or Renewal	\$100.00	\$113.00	\$100.00	\$113.00
Renewal Pass	\$110.00	\$124.30	\$110.00	\$124.30
Family Pass Plus	\$180.00	\$203.40	\$180.00	\$203.40
2 Year Pass - New or Renewal (comes with 2 rewards)	\$220.00	\$248.60	\$220.00	\$248.60
2 Year Senior/Disabled Pass (comes with 2 rewards)	\$200.00	\$226.00	\$200.00	\$226.00
<b>Passes that do NOT come with reward **Must be same date as original**</b>				
Second Vehicle Pass	\$60.00	\$67.80	\$60.00	\$67.80
Lost/Stolen Replacement Pass	\$25.00	\$28.25	\$25.00	\$28.25

**Ancaster Well Access Card**

- Ancaster Well Access Cards can ONLY be purchased at our Main Office and a new waiver MUST be signed annually.

One time initial fee	\$8.85	\$10.00	\$8.85	\$10.00
Replacement pass if original is lost	\$4.43	\$5.01	\$4.43	\$5.01

**Hamilton Conservation Authority**

**Film/Photo Shoot Location/Equipment/Building Rentals**

Contact Marketing & Events Manager, 905-525-2181.

Some general guidelines:

1. Daily location fee applies
2. Liability Insurance of \$2 million or \$5 million required and must include 3rd party coverage (HCA named as additional insured plus City of Hamilton if event held at Confederation Beach Park/Wild Waterworks)
3. Staff required are chargeable at hourly rate, plus benefits and transportation +15%
4. Preparation and site restoration if by Authority forces at labour, materials, equipment plus benefits +15%
5. A security deposit is required prior to the location shoot based on estimates
6. Daily rates range from \$1800.00 - \$10,000.00 + HST

	2023	2023	Draft 2024	Draft 2024
<b>Administration for Returned Cheques</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Administration fee per cheque	\$51.33	\$58.00	\$51.33	\$58.00

**Permit to Cross Authority Lands for Construction & Similar Purposes**

Contact Director of Capital Projects & Strategic Services, 905-525-2181.

Min. User Fee	As determined by CaPSS based on Scope of Works
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Security deposit for damage (refundable certified cheque)				
Administration fee (non refundable)	\$250.00	\$282.50	\$250.00	\$282.50

<b>Christie Lake Conservation Area</b>				
1000 Hwy #5 West Dundas, Ontario L9H 5E2				
	2023	2023	Draft 2024	Draft 2024
<b>Entrance (Attended Gate)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Per Vehicle and Driver	\$14.16	\$16.00	\$14.16	\$16.00
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.39	\$14.00
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.42	\$5.00
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.42	\$5.00
Equestrians - Includes one horse, truck and trailer	\$18.58	\$21.00	\$18.58	\$21.00
Each additional horse with same trailer	\$1.77	\$2.00	\$1.77	\$2.00
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.16	\$16.00
<b>Advance Purchase Day Pass</b>				
Per Vehicle and Driver			\$14.16	\$16.00
Per Passenger over 5 yrs of age			\$4.42	\$5.00
<b>Middletown Road Parking Lot</b>				
Pay and Display (per day)	\$14.16	\$16.00	\$14.16	\$16.00
<b>Crooks Hollow Conservation Area - 756 Crooks Hollow Road</b>				
Pay and Display (per day)	\$14.16	\$16.00	\$14.16	\$16.00
<b>Special/School Rates</b>				
School Events, Cross Country, Field Days, Track Meets, etc.				
Students - All ages	\$4.20	\$4.75	\$4.20	\$4.75
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$177.00	\$200.01
Non School Groups	\$265.00	\$299.45	\$265.00	\$299.45
<b>Area Rentals (Regular gate entrance fees apply)</b>				
Group Picnic Areas	\$75.00	\$84.75	\$77.00	\$87.01
Beach Pavilion I	\$300.00	\$339.00	\$309.00	\$349.17
Beach Pavilion II	\$235.00	\$265.55	\$242.00	\$273.46
Lakeside Pavilion	\$235.00	\$265.55	\$242.00	\$273.46
McCoy Pavilion	\$235.00	\$265.55	\$242.00	\$273.46
Marina Pavilion	\$235.00	\$265.55	\$242.00	\$273.46
<b>Additional Picnic Fees</b>				
BBQ's/Volleyball Nets (with no pavilion rental)	\$31.00	\$35.03	\$31.00	\$35.03
<b>Cancellation Fee for Rental Areas</b>				
Pavilions	\$115.00	\$129.95	\$115.00	\$129.95
Group Picnic Areas	\$40.00	\$45.20	\$40.00	\$45.20



<b>Christie Lake Conservation Area</b>			Draft 2024	Draft 2024
	2023 Before HST	2023 After HST	Before HST	After HST
<b>Boat Rentals</b>				
1 Hour Rental (Weekends and Holidays)	\$17.70	\$20.00	Discontinue	
Half Day Rentals (2hrs or Less, weekdays excluding holidays)	\$26.55	\$30.00	\$26.55	\$30.00
Full Day Rentals	\$53.10	\$60.00	\$53.10	\$60.00
Late Returns (per half hour)	\$13.27	\$15.00	Discontinue	
Boat Safety Deposit (Refundable)	\$26.55	\$30.00	Discontinue	
<b>Additional Rentals (without boat rental)</b>				
Paddle/Jackets/Oars	\$13.27	\$15.00	DELETE	
Paddle/Jackets/Oars Deposit (HST included, Refundable)	\$8.85	\$10.00	DELETE	
<b>Camper/Overnight Fees</b>				
<b>Organized Youth/Specialty Groups</b>				
Per person per night	\$6.75	\$7.63	\$7.00	\$7.91
Minimum fee per group	\$88.50	\$100.01	\$91.00	\$102.83
<b>Organized Adults (min. 20 people)</b>				
Per person per night	\$11.50	\$13.00	\$11.80	\$13.33
Minimum fee per group	\$230.00	\$259.90	\$237.00	\$267.81
<b>Miscellaneous</b>				
Wedding Pictures (admission included, reservation required)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$102.00	\$115.26

<b>Dundas Valley Conservation Area</b>				
650 Governors Road Dundas, Ontario L9H 5E3				
	2023	2023	Draft 2024	Draft 2023
<b>Entrance (Attended Gate)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Dundas Valley Conservation Area</b>				
<b>Main Entrance - 650 Governors Road</b>				
Per Vehicle	\$9.73	\$11.00	\$9.73	\$11.00
Per Vehicle and Senior/Disabled Driver Discount	\$7.96	\$9.00	\$7.96	\$9.00
Walk In's/Drop Off's	n/a	n/a	n/a	n/a
Equestrians - Includes one horse, truck and trailer	\$18.58	\$21.00	\$18.58	\$21.00
Each additional horse with same trailer	\$1.77	\$2.00	\$1.77	\$2.00
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$177.00	\$200.01
Non School Groups	\$265.00	\$299.45	\$265.00	\$299.45
Auto Gate (No Attendant)	\$9.73	\$11.00	\$9.73	\$11.00
<b>Hermitage Parking Lot - 621 Sulphur Springs Road</b>				
Auto Gate (per entry)	\$9.73	\$11.00	\$9.73	\$11.00
<b>Merrick Orchard Parking Lot - 380 Lions Club Road</b>				
Auto Gate (per entry)	\$9.73	\$11.00	\$9.73	\$11.00
<b>Artaban Road Parking Lot - 720 Artaban Road</b>				
Pay and Display (per day)	\$9.73	\$11.00	\$9.73	\$11.00
<b>Tiffany Falls Parking Lot - 900 Wilson Street East</b>				
Pay and Display (per day)	\$9.73	\$11.00	\$9.73	\$11.00
<b>Monarch Trail Parking Lot - 855 Old Dundas Road</b>				
Pay and Display (per day)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Summit Bog Parking Lot - 525 Highway #52, Jerseyville</b>				
Pay and Display (per day)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Special/School Rates</b>				
School Events, Cross Country, Field Days, Track Meets, etc. Students (all ages)	\$4.07	\$4.60	\$4.07	\$4.60

<b>Dundas Valley Conservation Area</b>			Draft	Draft
	2023	2023	2024	2024
<b>Area Rentals (Regular gate entrance fees apply)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Group Picnic Area (non school groups)	\$93.00	\$105.09	\$93.00	\$105.09
Group Picnic Area (school group)	\$84.08	\$95.00	\$84.08	\$95.00
Fire Pit with wood	\$39.83	\$45.00	\$41.00	\$46.33
Stacey Meadow Pavilion	\$283.00	\$319.79	\$290.00	\$327.70
<b>Bruce Trail Overnight Rest Stop - Superintendent Approval &amp; Permit Required</b>				
- Available to Bruce Trail Members Only - Restrictions Apply	\$44.25	\$50.00	\$44.25	\$50.00
- Regular entrance fees apply				
<b>Wedding Picture and Photography Permit</b>				
- Fee per session (Admission not included, reservation required)				
Dundas Valley Conservation Area (natural settings)	\$310.00	\$350.30	\$310.00	\$350.30
Hermitage Ruins Location	\$385.00	\$435.05	\$385.00	\$435.05
Family/Engagement Photo Permit	\$102.00	\$115.26	\$102.00	\$115.26
<b>Wedding Ceremonies and Receptions - Restrictions Apply</b>				
Dundas Valley Conservation Areas (Trails, Wooded Areas)				
Outdoor Natural Setting Wedding Ceremony (2 Hour time allotment)	\$455.00	\$514.15	\$465.00	\$525.45
Stacey Meadow Pavilion				
Outdoor Ceremony (2 Hour time allotment)	\$460.00	\$519.80	\$470.00	\$531.10
Pavilion Reception	\$770.00	\$870.10	\$785.00	\$887.05
Outdoor Ceremony and Pavilion Reception	\$1,220.00	\$1,378.60	\$1,250.00	\$1,412.50
Hermitage Ruins				
Outdoor Ceremony	\$1,354.00	\$1,530.02	\$1,385.00	\$1,565.05
On Site Reception	\$1,354.00	\$1,530.02	\$1,385.00	\$1,565.05
Outdoor Ceremony and On Site Reception	\$2,478.00	\$2,800.14	\$2,540.00	\$2,870.20
<b>Trail Centre</b>				
Trail Centre Rental by special arrangement				
Per day	\$590.00	\$667.70	\$605.00	\$683.65

<b>Dundas Valley - Environmental Education</b>				
650 Governors Road Dundas, Ontario L9H 5E3				
	2023	2023	Draft 2024	Draft 2024
<b>Public Educational Programs</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Destination Conservation Programs</b>				
Half day Program ( 2 hrs, 30 person max.)	\$400.00	\$452.00	\$400.00	\$452.00
Additional person over the 30 max.	\$6.19	\$6.99	\$6.19	\$6.99
Additional person over the 30 max. for full day program (2 x 2hr programs)	\$10.00	\$11.30	\$10.00	\$11.30
<b>Cancellation Fees (Destination Conservation)</b> (No HST)	\$150.00	\$169.50	\$150.00	\$169.50
If cancelled less than 15 business days (3 weeks) in advance of date and not rescheduled within 4 weeks of cancellation. (Weather cancellations exempt)				
<b>Professional Activity Days, Workshops, Teen and Adult Programs, Hikes</b>				
Staff lead specialty programs - fees based on type of program.				
<b>Children's Day Camps</b>				
Per child (ages 7 - 11) per one week session	\$300.00	\$339.00	\$300.00	\$339.00
<b>Leader In Training Camp</b>				
Per Child (ages 12 - 14) per one week session	\$215.00	\$242.95	\$215.00	\$242.95

<b>Fifty Point Conservation Area</b>				
1479 Baseline Road Winona, Ontario L8E 5G4				
	2023	2023	Draft 2024	Draft 2024
<b>Entrance (Attended Gate)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Per Vehicle and Driver	\$14.16	\$16.00	\$14.16	\$16.00
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.39	\$14.00
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.42	\$5.00
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.42	\$5.00
<b>Advance Purchase Day Pass</b>				
Per Vehicle and Driver			\$14.16	\$16.00
Per Passenger over 5 yrs of age			\$4.42	\$5.00
Weekday Boat Launch (Monday to Thursday)	\$14.16	\$16.00	\$14.16	\$16.00
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.16	\$16.00
<b>Weekend Boat Ramp (Friday to Sunday Including Holidays)</b>				
Vehicle with boat on trailer, minimum	\$25.00	\$28.25	\$25.00	\$28.25
Vehicle with commercial trailer, minimum	\$53.10	\$60.00	\$53.10	\$60.00
<b>Launch Ramp Annual Pass</b>				
Annual boat ramp pass	\$160.00	\$180.80	\$160.00	\$180.80
Renewal boat ramp pass	\$150.00	\$169.50	\$150.00	\$169.50
Senior/Disabled boat ramp pass	\$140.00	\$158.20	\$140.00	\$158.20
Triaxle/Hydraulic	\$200.00	\$226.00	\$200.00	\$226.00
Ramp sticker for annual pass	\$50.00	\$56.50	\$50.00	\$56.50
<b>Special/School Groups</b>				
For school groups special event x-country, field days, track meets etc.				
Per student (all ages)	\$4.20	\$4.75	\$4.20	\$4.75
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$177.00	\$200.01
Non School Groups	\$265.00	\$299.45	\$265.00	\$299.45

Fifty Point Conservation Area			Draft 2024	Draft 2024
	2023 Before HST	2023 After HST	Before HST	After HST
<b>RV/Trailer Storage (October 1 - May 1)</b>				
Daily Rate	\$13.75	\$15.54	\$14.05	\$15.88
Monthly Storage				
- Must Hold a Valid Annual Membership Pass				
Minimum	\$58.00	\$65.54	\$59.50	\$67.24
25 ft or More - Per Foot	\$2.60	\$2.94	\$2.70	\$3.05
<b>RV/Boat Launch Ramp</b>				
Subject to availability and in addition to RV site fee, docking may be arranged separately at the marina office at an additional charge per night fee. Boat and trailer to be stored in the secure compound when not in the water. No on-site boat or trailer storage permitted.	\$13.27	\$15.00	\$13.72	\$15.50
<b>Area Rentals (Regular gate entrance fees apply)</b>				
Group Picnic Areas	\$75.00	\$84.75	\$75.00	\$84.75
Winona Pavilion	\$250.00	\$282.50	\$256.25	\$289.56
Lakeside Pavilion ( Fridge, stove, microwave and serving area)	\$350.00	\$395.50	\$358.75	\$405.39
- Additional fees may apply depending upon the level of service required				
<b>Cancellation Fee for Rental Areas</b>				
Pavilions	\$115.00	\$129.95	\$115.00	\$129.95
Group Picnic Areas	\$40.00	\$45.20	\$40.00	\$45.20
<b>Miscellaneous</b>				
Wedding Photos (admission included, reservation required)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$102.00	\$115.26
Trailer Dump	\$21.25	\$24.01	\$21.25	\$24.01
<b>Camping</b>				
Recreational Vehicle Site Fee (Individual)				
Shortening Stay on Long Weekend	No Refund		No Refund	
Changes or Cancellation (more than 24hrs before arrival)	\$8.50	\$9.61	\$8.50	\$9.61
Changes or Cancellation (less than 24hrs before arrival)	No Refund		No Refund	
Reservation fee (Non-refundable)	\$13.27	\$15.00	\$13.50	\$15.26
Electric/Water/Sewer 30 amp	\$51.00	\$57.63	\$52.25	\$59.04
Electric/Water/Sewer 50 amp	\$54.00	\$61.02	\$55.25	\$62.43
Additional Vehicle	\$13.50	\$15.26	\$14.00	\$15.82

<b>Fifty Point Conservation Area</b>				
	2023	2023	Draft 2024	Draft 2024
<b>R/V Sites - Seasonal Campers</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Seasonal camping May 1, 2024 to October 31, 2024 (6 months) includes water, sewer and hydro site and vehicle pass. Deposit of \$300.00 required by Dec. 1, 2023. Balance due by May 1, 2024 or before trailer is moved onto the site. Additional vehicle pass required for second vehicle. Additional fees apply to storage trailers, boats/personal water craft, day use visitors and overnight visitors. Note that under Marina Services, Items 2, 3, 4, & 5 will apply to camping sites #50 to #60. Water and sewer may not be available at the site. Seasonal campers are not permitted to become permanent.			Updated dates for camping period and payment due dates.	
Electric/Water/Sewer 30 amp	\$5,600.00	\$6,328.00	\$5,740.00	\$6,486.20
Electric/Water/Sewer 50 amp	\$5,975.00	\$6,751.75	\$6,120.00	\$6,915.60
Seasonal Camper Deposit	\$300.00	\$339.00	\$300.00	\$339.00
<b>Group Camping</b>				
<b>Organized groups, must be pre-approved by Area Manager</b>				
Youth per person	\$6.75	\$7.63	\$6.90	\$7.80
Adult per person	\$11.50	\$13.00	\$11.75	\$13.28
Youth minimum fee	\$85.00	\$96.05	\$90.00	\$101.70
Adult minimum fee	\$200.00	\$226.00	\$210.00	\$237.30

<b>Fifty Point Marina</b>			Draft 2024	Draft 2024
	2023	2023		
	Before HST	After HST	Before HST	After HST
<b>Mooring</b>				
<b>Seasonal</b>				
Mooring from April 15 - Oct 15 includes 2 HCA membership passes, a seasonal pump out pass (some weekend restrictions apply), and 2 guest passes. Additional guest passes can be purchased. A 5% discount will be applied to all summer mooring fees if paid and received by April 1st by cash, debit, cheque or e-transfer. The Authority offers two plans which incorporate the approximate 20% discount offered on the seasonal mooring rate to those boaters who winter store at Fifty Point Marina.				
Plan "A" For those who winter stored previous winter				
Hydro, per foot	\$91.50	\$103.40	\$96.00	\$108.48
Non-hydro, per foot	\$86.00	\$97.18	\$90.00	\$101.70
Requiring more than normal hydro and footage	\$96.50	\$109.05	\$101.00	\$114.13
Plan "B" For those who have not winter stored				
Hydro, per foot	\$114.50	\$129.39	\$120.25	\$135.88
Requiring more than normal hydro and footage	\$119.50	\$135.04	\$125.50	\$141.82
<b>Overnight</b>				
Over night mooring rate includes day use admission to the area by boat				
Per foot	\$1.85	\$2.09	\$1.85	\$2.09
Minimum Fee	\$46.25	\$52.26	\$46.25	\$52.26
Reciprocal FPYC	\$46.25	\$52.26	\$46.25	\$52.26
<b>Day Time Mooring</b>				
Regular watercraft entry charge applies to boat/driver/passengers (April1 - Nov1)				
No discount for restaurant use				
Weekdays	\$15.00	\$16.95	\$15.00	\$16.95
Weekends (Friday, Saturday, Sunday & Holidays)	\$25.50	\$28.82	\$25.50	\$28.82
<b>Monthly Mooring</b>				
Subject to availability, includes trailer parking if required. Per foot per month.				
June - August	\$29.40	\$33.22	\$30.80	\$34.80
April/May and September/October	\$19.55	\$22.09	\$20.50	\$23.17
<b>Dock "A" non-hydro docks min 20ft</b>				
Plan "A"	\$70.15	\$79.27	\$71.55	\$80.85
Plan "B"	\$89.50	\$101.14	\$91.30	\$103.17
Replacement of south parking lot access card	\$15.00	\$16.95	\$15.00	\$16.95
Additional Guest Pass (Entrance ONLY, Not Provided for ramp use)	\$63.00	\$71.19	\$64.50	\$72.89



**Fifty Point Marina**

Note: Marine Service\*\*

1. Minimum mooring charges apply as follows: Dock "A"- 18ft, 25ft. With hydro, A48 30ft. Dock "B, C, D, H - 25ft. min with hydro. Dock "E"- 30ft min with hydro. Dock "F" - 37ft min with hydro. Dock "G"- 32ft min with hydro. Dock "J" - even #'s 40ft min, odd #'s 37ft min. Boat length is measured from the furthest projection at the bow to the transom.
2. A 5% discount will be applied to all summer moorings paid and received by April 1st with cash, debit, cheque or e-transfer.
3. \$300 deposit is required by December 31st to hold docks for the following year. This deposit is non-refundable after January 31st.
4. For refund application on a seasonal mooring, monthly rate is used to pro-rate charges based on when the dock is re-rented, until August 1st.
5. Pro-rating for dockage will begin if dockage is contracted after July 1st, based on a 100 day season.
6. Boats requiring special docks, price by docking arrangement. Docks requiring additional premium are: A48, B33, E25, F29, F30 G37, G38, end of C, D and H. Walls 1, 2, 3, 4 and 5.
7. A surcharge of double the price per foot for every foot over 40ft.
8. Pump out pass is only valid for boat to which it was issued.

Storage	2023		Draft 2024		
	Before HST	After HST	Before HST	After HST	
<b>Dry Sailing Summer Storage</b>					
Monohulls on trailer	\$530.00	\$598.90	\$556.50	\$628.85	
Triaxle Trailers, Add	\$220.00	\$248.60	\$231.00	\$261.03	
Catamarans (over 9ft width) on trailer, Add	\$320.00	\$361.60	\$336.00	\$379.68	
Boat on Trailers under 10 Ft	\$250.00	\$282.50	\$262.50	\$296.63	
<b>Boat Trailer Storage</b>					
Per Night	\$11.00	\$12.43	\$11.55	\$13.05	
Seasonal Rate	Returning Customer	\$175.00	\$183.75	\$207.64	
	New Customer	\$326.50	\$368.95	\$342.80	\$387.36
Triaxle Trailers	Returning Customer	\$290.00	\$327.70	\$304.50	\$344.09
	New Customer	\$438.00	\$494.94	\$459.90	\$519.69

**Fifty Point Marina**

**Winter Storage (Seasonal Boaters)**

Includes haul out, wash and launch, per square foot Oct 1 - May. A 1.5% discount will be applied to all winter storage fees if paid and received by Oct 1 with cash, debit, e-transfer or cheque. A \$100.00 per week fee applies to any boat in winter storage launched after the normal spring lift-in schedule to a maximum of the normal launch fee for the boat. This applies to customers who are renting a dock seasonally. Additional fees may apply for Winter storage for sailboats for mast stepping in fall and spring or leaving the mast lying on the deck. Winter storage only customers will receive a HCA membership pass expiring May 1 of the following year.

**Winter Storage (Non-Seasonal Boaters)**

Includes haul out, wash and launch, per square foot Oct 1 - May. A 1.5% discount will be applied to all winter storage fees if paid and received by Oct 1 with cash, debit, e-transfer or cheque. A late launch fee will be applied for the full normal amount for the boat lift-in immediately after the spring lift period is over. Additional fees may apply for sailboats for mast stepping in the fall and spring or leaving the mast lying on the deck. New winter storage sailboat customers will require a cradle that will properly support the boat with the mast standing as we will no longer be taking these masts down. Winter storage only customers will receive a HCA membership pass expiring May 1 of the following year.

	2023	2023	Draft 2024	Draft 2024
	Before HST	After HST	Before HST	After HST
<b>Sail Boats</b>				
Per sq. ft.	\$5.75	\$6.50	\$6.00	\$6.78
Minimum fee	\$1,150.00	\$1,299.50	\$1,196.00	\$1,351.48
(For boats that require the MML40 for moving to storage)	\$6.10	\$6.89	6.35	\$7.18
<b>Power Boats</b>				
Per sq ft	\$4.90	\$5.54	\$5.10	\$5.76
Minimum fee	\$977.00	\$1,104.01	\$1,016.00	\$1,148.08
(For boats that require the MML40 for moving to storage)	\$5.20	\$5.88	\$5.40	\$6.10
<b>Storage only (No haul out or wash, October 1 - May 1)</b>				
Per sq. ft.	\$4.10	\$4.63	\$4.25	\$4.80
Minimum	\$776.00	\$876.88	\$807.00	\$911.91
Boat on trailer under 10' length	\$290.00	\$327.70	\$301.50	\$340.70

<b>Fifty Point Marina</b>			Draft 2024	Draft 2024
<b>Boat Handling and Miscellaneous Services</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Launch or Lift-out with mobile marine lift, per foot of boat</b>				
Minimum fee	\$300.00	\$339.00	\$315.00	\$355.95
Up to 35ft.	\$10.65	\$12.03	\$11.20	\$12.66
36-40ft	\$12.65	\$14.29	\$13.30	\$15.03
41ft and over (restrictions may apply - up to 14' beam)	\$14.65	\$16.55	\$15.40	\$17.40
<b>Late Launch</b> (per week after scheduled date)	\$88.50	\$100.00	\$92.90	\$104.98
<b>Sling Time</b>				
Per Hour	\$150.00	\$169.50	\$157.50	\$177.98
Per Night	\$275.00	\$310.75	\$288.75	\$326.29
<b>Boat Wash</b>	\$60.00 - \$120.00		\$63 - \$126	
<b>Cradle Storage</b>	\$0 - \$250.00		\$0 - \$262	
May - October depends on size and type. Applies to cradles that do not fold and for boats that do not winter store.				
November to April	\$250.00	\$282.50	\$262.50	\$296.63
<b>Mast Stepping</b>				
Per foot (min. 25ft)	\$6.20	\$7.01	\$6.80	\$7.68
Minimum extra fee	\$155.00	\$175.15	\$170.00	\$192.10
(For those masts with special handling and/or require additional crane time)				
<b>Mast Storage</b>				
Per foot	\$6.20	\$7.01	\$6.50	\$7.35
Minimum	\$100.00	\$113.00	\$105.00	\$118.65
<b>Move Boat (minimum - with boat trailer)</b>	Minimum \$75.00	\$84.75	\$78.75	\$88.99
Move Boat (minimum - with MML 40)	Minimum		\$131.25	\$148.31
<b>Dockside Pump out (per tank)</b>				
Weekday	\$13.27	\$15.00	\$13.60	\$15.37
Weekend	\$17.70	\$20.00	\$18.10	\$20.45
<b>Marina Wait List</b>	\$200.00	\$226.00	\$200.00	\$226.00

		2023		2024	
		Before HST	After HST	Before HST	After HST
<b>Fifty Point Marina</b>					
<b>Cradle Rental</b>	Minimum Fee	\$145.00	\$163.85	\$152.25	\$172.04
Power boats, included in winter storage fee. Sail boat per foot subject to availability. Boat stands do not count as a cradle (extra charges apply).					
<b>Cradle Feet (minimum)</b>		\$185.00	\$209.05	\$194.25	\$219.50
<b>Cradle Pick up/Load</b>					
Per hour man/vehicle		\$150.00	\$169.50	\$157.50	\$177.98
Load/Unload	Min.	\$25.00	\$28.25	\$26.25	\$29.66
<b>Hydraulic Trailer Use</b>					
Per hour		\$180.00	\$203.40	\$189.00	\$213.57
Minimum Charge		\$90.00	\$101.70	\$94.50	\$106.79
<b>Labour - Hourly rate</b>					
Standard charge for each staff		\$90.00	\$101.70	\$94.50	\$106.79
Minimum		\$45.00	\$50.85	\$47.25	\$53.39
<b>Boat Towing - Fee Range</b>					
In harbor		\$52.00 to \$85.00		\$100.00	\$113.00
<b>Land Storage</b>					
Summer Months - Per sq ft		\$1.00	\$1.13	\$1.05	\$1.19
Summer Seasonal (equal to rate for Winter storage-Storage Only)		\$4.10	\$4.63	\$4.30	\$4.86
<b>Commercial Operators Pass</b>		\$177.00	\$200.01	\$177.00	\$200.01
Commercial operators must register with the marina office for registration of insurance and approval of jobs. A season pass issued to commercial operators provides free admission only for when they are working on boats that are renting mooring or in dry land storage. Commercial operators pass is only valid for using the boat ramp when towing boats that rent seasonal mooring space. Commercial operators using the marina to perform work for non-marina mooring or storage clients are subject to normal daily fees.					

<b>Hamilton Mountain Conservation Areas</b>				
	2023	2023	Draft 2024	Draft 2024
<b>Entrance (No Attendant)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Eramosa Karst Conservation Area - 86 Upper Mount Albion Road</b>				
Pay and Display (per entry)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Devil's Punchbowl Conservation Area - 185 Ridge Road</b>				
Auto Gate (per entry)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Saltfleet Conservation Area - 444 First Road East</b>				
Pay and Display (per entry)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Chippewa Rail Trail Parking Lot - 55 Dartnall Road</b>				
Pay and Display (per entry)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Wedding Picture and Photography Permit</b>				
- Fee per session (Admission not included, reservation required)				
Natural settings	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$102.00	\$115.26
<b>Wedding Ceremonies and Receptions - Restrictions Apply</b>				
Hamilton Mountain Conservation Areas (Trails, Wooded Areas)				
Outdoor Natural Setting Wedding Ceremony (2 Hour time allotment)	\$442.48	\$500.00	\$453.10	\$512.00

<b>Spencer Gorge Conservation Area</b>				
Tew Falls/Dundas Peak - 590 Harvest Road Webster Falls - 28 Fallsview Road Dundas, Ontario				
	2023	2023	Draft 2024	Draft 2024
<b>Entrance (Attended Gate) Reservations Required During Certain Periods</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Admission Fees (Tew Falls and Webster Falls Parking Lot)</b>				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.16	\$16.00
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.39	\$14.00
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.42	\$5.00
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.42	\$5.00
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.16	\$16.00
Buses (any vehicle over 15 passengers, must pre-book)	\$265.00	\$299.45	\$265.00	\$299.45
Reservation Fee				
Per Reservation* (reservation period tbd)	\$8.85	\$10.00	\$8.85	\$10.00
* - reservations must be made online one day in advance of visit				
<b>Miscellaneous</b>				
Wedding Pictures (admission included, reservation required)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$102.00	\$115.26

<b>Valens Lake Conservation Area</b>				
1691 Regional Road 97 Cambridge, Ontario N1R 5S7				
	2023	2023	Draft 2024	Draft 2024
<b>Entrance (Attended Gate)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Per Vehicle and Driver	\$14.16	\$16.00	\$14.16	\$16.00
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.39	\$14.00
Per Passenger over 5 yrs of age	\$4.42	\$5.00	\$4.42	\$5.00
Walk In's/Drop Off's	\$4.42	\$5.00	\$4.42	\$5.00
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.16	\$16.00
<b>Advance Purchase Day Pass</b>				
Per Vehicle and Driver			\$14.16	\$16.00
Per Passenger over 5 yrs of age			\$4.42	\$5.00
<b>Fletcher Creek Ecological Preserve - 3921 Concession 7 Road</b>				
Pay and Display (per day)	\$7.08	\$8.00	\$7.08	\$8.00
<b>Additional Fees</b>				
Trailer Dump Fee	\$20.00	\$22.60	\$21.00	\$23.73
Bus Entry (15+ passengers) School Groups	\$177.00	\$200.01	\$177.00	\$200.01
Non School Groups	\$265.00	\$299.45	\$265.00	\$299.45
<b>Area Rentals (Regular gate entrance fees apply)</b>				
Powell Pavilion (Glassed In)				
Whole	\$330.00	\$372.90	\$330.00	\$372.90
<b>Cancellation Fee for Rental Areas</b>				
Pavilions	\$115.00	\$129.95	\$115.00	\$129.95
<b>Boat Rentals</b>				
Half Day <del>(2hrs or More)</del>	\$26.55	\$30.00	\$26.55	\$30.00
Full Day <del>(2hrs or More)</del>	\$53.10	\$60.00	\$53.10	\$60.00
Late Half Hour	\$13.27	\$15.00	Discontinue	
Boat Safety Deposit (Refundable)	\$26.55	\$30.00	Discontinue	

<b>Valens Lake Conservation Area</b>			Draft 2024	Draft 2024
	2023	2023		
	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Camping</b>				
- Minimum 3 night reservation on Long Weekends (Victoria Day, Canada Day, Civic Holiday, Labour Day)				
- HCA Annual Pass holders receive a 10% discount				
Reservation Fees (Non-Refundable)	\$13.27	\$15.00	\$13.50	\$15.26
Shortening Stay on Long Weekend	No Refund			
Changes or Cancellation (more than 24hrs before arrival)	\$8.50	\$9.61	\$8.50	\$9.61
Changes or Cancellation (less than 24hrs before arrival)	No Refund			
Non-hydro	\$44.00	\$49.72	\$45.25	\$51.13
Hydro and Water 15/30 amp	\$51.00	\$57.63	\$52.25	\$59.04
Premium Camp Site - coming soon			\$59.25	\$66.95
Additional Vehicle	\$13.50	\$15.26	\$14.00	\$15.82
<b>Winter Program (December 1 - April 30)</b>				
Pre Paid 20 Nights - Trailer Storage inclusive (Must Have Valid HCA Annual Pass)	\$918.00	\$1,037.34	\$1,045.00	\$1,180.85
Reservation Fees (Non-Refundable)	\$13.27	\$15.00	\$13.50	\$15.26
<b>Roofed Accommodations</b>				
- Minimum 2 night reservation (3 nights on Long Weekends)				
- No pets allowed				
Reservation Fees (Non-Refundable)	\$13.27	\$15.00	\$13.50	\$15.26
Shortening Stay	No Refund			
Cancellation/Change - minimum 1 week in advance	50% of fee			
Cancellation/Change - less than 1 week in advance	No Refund			
Drumlin Cabins (per night)	\$135.00	\$152.55	\$150.00	\$169.50
Drumlin Cabins - Deluxe (per night)	\$160.00	\$180.80	\$175.00	\$197.75
Additional Vehicle	\$13.50	\$15.26	\$14.00	\$15.82



<b>Valens Lake Conservation Area</b>		2023		2024	
		Before HST	After HST	Draft 2024	Draft 2024
<b>Group Sites</b>					
Group Area Fees (Non-Refundable)					
- Per night, two night minimum plus reservation fee					
Fox Run (maximum 15 people)		\$27.00	\$30.51	\$28.00	\$31.64
Forest Edge		\$60.00	\$67.80	\$61.50	\$69.50
Maplenook		\$120.00	\$135.60	\$123.00	\$138.99
White Tail and Aspen Cove (hydro)		\$75.00	\$84.75	\$77.50	\$87.58
Wilderness Pavilion (no hydro)		\$60.00	\$67.80	\$61.50	\$69.50
Pinegrove Pavilion (hydro)		\$80.00	\$90.40	\$82.00	\$92.66
<b>Organized Groups &amp; Family Groups</b>					
Youth Per Night		\$6.75	\$7.63	\$6.90	\$7.80
Adult Per Night		\$11.50	\$13.00	\$11.75	\$13.28
<b>RV/Trailer Storage</b>					
Daily Storage Rate		\$13.00	\$14.69	\$13.30	\$15.03
Monthly Trailer Storage					
- Must Hold a Valid Annual Membership Pass					
Minimum charge		\$50.00	\$56.50	\$55.00	\$62.15
20 ft or More - Per Foot		\$2.50	\$2.83	\$2.75	\$3.11
<b>Miscellaneous</b>					
Wedding Pictures (admission included, reservation required)		\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit		\$102.00	\$115.26	\$102.00	\$115.26
School Events (Track and Field, Meets, etc.)					
All ages		\$4.20	\$4.75	\$4.20	\$4.75

<b>Westfield Heritage Village Conservation Area</b>				
1049 Kirkwall Road Rockton, Ontario L0R 1X0				
	2023	2023	Draft 2024	Draft 2024
<b>Entrance (Attended Gate)</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>No Event Day</b>				
Per Vehicle and Driver	\$14.16	\$16.00	\$14.16	\$16.00
Per Vehicle and Senior/Disabled Driver Discount	\$12.39	\$14.00	\$12.39	\$14.00
Per Passenger over 5 yrs of age				
Walk In's/Drop Off's				
Auto Gate (No Attendant)	\$14.16	\$16.00	\$14.16	\$16.00
<b>Advance Purchase Day Pass</b>				
Per Vehicle and Driver			\$14.16	\$16.00
Per Passenger over 5 yrs of age			\$4.42	\$5.00
Equestrians - Includes one horse, truck and trailer	\$18.58	\$21.00	\$18.58	\$21.00
Each additional horse with same trailer	\$1.77	\$2.00	\$1.77	\$2.00
<b>Signature Series Events</b>				
	To Be Determined			
<b>Education Programs</b>				
Per Student (under 14)				
With Afternoon tour Guide	\$9.73	\$10.99	\$9.73	\$10.99
Full Day program with lunch facilities	\$9.73	\$10.99	\$9.73	\$10.99
Per Student (14+)	\$6.00	\$6.78	\$6.00	\$6.78
With Afternoon Guide	\$11.00	\$12.43	\$11.00	\$12.43
Rental of Ironwood for School Lunch	\$33.00	\$37.29	\$33.00	\$37.29

<b>Westfield Heritage Village Conservation Area</b>			Draft 2024	Draft 2024
<b>Special Programs</b>	2023 Before HST	2023 After HST	Before HST	After HST
	To Be Determined			
<b>Room and Building Reservations, Weddings - 2024</b>			<b>- 2024</b>	
<b>- if paid before Dec. 31, 2023</b>			<b>- before Dec 31, 2023</b>	
<b>Ironwood Hall (Special occasion permits are required)</b>			<b>from 2023 fee schedule</b>	
Full Day	\$1,805.00	\$2,039.65	\$1,890.00	\$2,135.70
Weekdays (Mon - Thurs)	\$540.00	\$610.20	\$560.00	\$632.80
Early Set up (3 - 7pm)	\$400.00	\$452.00	\$420.00	\$474.60
<b>Mountsberg Church Rental</b>				
Per 2 hour intervals	\$530.00	\$598.90	\$555.00	\$627.15
Additional Hour Rental Fee (after 7pm)	\$70.00	\$79.10	\$75.00	\$84.75
<b>Tour Guides</b>				
Per hour, per guide	\$60.00	\$67.80	\$61.50	\$69.50
<b>Photo Permits</b>				
Wedding Photos Per session (reservation needed if not packaged)	\$310.00	\$350.30	\$310.00	\$350.30
Family/Engagement Photo Permit	\$102.00	\$115.26	\$102.00	\$115.26
<b>Cancellation Policy and Deposits</b>				
A non-refundable reservation deposit of \$250.00 is required. The balance due one month before rental. Special occasion permits and insurance required or personal insurance liability is required and to identify the serving of alcohol. Deposit of \$150.00 is required for a wedding ceremony rental and a deposit of \$400.00 is required for the rental of Ironwood.				
Returned Cheques administration fee	\$50.00	\$56.50		
<b>Honorariums</b>				
For use of town crier, etc. (min. fee)	\$106.19	\$119.99		

Westfield Heritage Village Conservation Area			Draft 2024	Draft 2024
Room and Building Reservations, Weddings - 2024 - if paid after Jan 1, 2024	Before HST	After HST	Before HST	After HST
			'2024 rate post Jan 1, 2024	
<b>Ironwood Hall (Special occasion permits are required)</b>				
Full Day	\$1,855.00	\$2,096.15	\$1,935.00	\$2,186.55
Weekdays (Mon - Thurs)	\$550.00	\$621.50	\$574.00	\$648.62
Early Set up (3 - 7pm)	\$410.00	\$463.30	\$430.00	\$485.90
<b>Mountsberg Church Rental</b>				
Per 2 hour intervals	\$545.00	\$615.85	\$568.00	\$641.84
Additional Hour Rental Fee (after 7pm)	\$75.00	\$84.75	\$77.00	\$87.01
Room and Building Reservations, Weddings - 2025 - if paid before Dec. 31, 2024	Before HST	After HST		
			'2025 rate if paid before Dec 31, 2024	
<b>Ironwood Hall (Special occasion permits are required)</b>				
Full Day	\$1,890.00	\$2,135.70	\$1,983.00	\$2,240.79
Weekdays (Mon - Thurs)	\$560.00	\$632.80	\$588.00	\$664.44
Early Set up (3 - 7pm)	\$420.00	\$474.60	\$430.00	\$485.90
<b>Mountsberg Church Rental</b>				
Per 2 hour intervals	\$555.00	\$627.15	\$582.00	\$657.66
Additional Hour Rental Fee (after 7pm)	\$75.00	\$84.75	\$77.00	\$87.01

<b>HCA Plan Review &amp; Permit Fees</b>			Draft 2024	Draft 2024
<small>**2023 fees approved as of September 1, 2022**</small>				
<b>Plan Review Service Fees</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Subdivision and Condominiums</b>	2023	2023		
Minor	\$1,658.00	\$1,873.54	\$1,691.00	\$1,910.83
Intermediate	\$6,629.00	\$7,490.77	\$6,761.00	\$7,639.93
Major	\$11,962.00	\$13,517.06	\$12,201.00	\$13,787.13
Applicant Driven Revision	\$4,204.00	\$4,750.52	\$4,288.00	\$4,845.44
<b>Clearance Fees</b>				
Per Phase Charge (on top of Major clearance fee above)	\$1,180.00	\$1,333.40	\$1,203.00	\$1,359.39
<b>Consents</b>				
Minor	\$1,092.00	\$1,233.96	\$1,113.00	\$1,257.69
Major	\$2,923.00	\$3,302.99	\$2,981.00	\$3,368.53
<b>Minor Variances</b>				
Minor	\$606.00	\$684.78	\$618.00	\$698.34
Major	\$1,318.00	\$1,489.34	\$1,344.00	\$1,518.72
<b>Official Plan Amendments</b>				
Minor	\$1,480.00	\$1,672.40	\$1,509.00	\$1,705.17
Major	\$5,056.00	\$5,713.28	\$5,157.00	\$5,827.41
<b>Zoning By-law Amendments</b>				
Minor (including H-Zone Removal)	\$1,480.00	\$1,672.40	\$1,509.00	\$1,705.17
Major	\$4,895.00	\$5,531.35	\$4,922.00	\$5,561.86
<b>Site Plan Approval Application</b>				
Minor	\$1,977.00	\$2,234.01	\$2,016.00	\$2,278.08
Intermediate	\$6,501.00	\$7,346.13	\$6,631.00	\$7,493.03
Major	\$7,964.00	\$8,999.32	\$8,123.00	\$9,178.99
<b>Resubmission - 15% of full application fee</b>			15% of full application fee	
<b>Formal Consultation</b>	\$661.00	\$746.93	\$674.00	\$761.62
<b>Niagara Escarpment Plan Amendments - Applicant-Driven</b>	\$3,823.00	\$4,319.99	\$3,899.00	\$4,405.87
<b>Niagara Escarpment Plan Development Permits</b>	\$1,592.00	\$1,798.96	\$1,623.00	\$1,833.99
<b>Complex Applications</b>	\$11,967.00	\$13,522.71	\$12,206.00	\$13,792.78
The application fee will be paid at the time of filing an application to the municipality. All subdivisions, vacant land condominiums, major and complex site plans (i.e. Community living projects, golf courses, cemeteries, etc.) continue to be circulated to the Hamilton Conservation Authority.				
<b>Aggregate Extraction Applications</b>	\$29,623.00	\$33,473.99	\$30,215.00	\$34,142.95
The application fee will be paid at the time of filing an application to the municipality. This fee relates to large aggregate extraction applications.				

## HCA Plan Review & Permit Fees

### Notes and Definitions:

#### 1. Subdivisions/Condominiums/Site Plans:

**Major** – The area is equal to or greater than 4.5 hectares in size and technical studies (i.e. SWM, EIS or Geotechnical) are required.

**Intermediate** – The area is less than 4.5 hectares in size and technical studies (i.e. SWM, EIS or Geotechnical) are required.

**Minor** – In the area of interest to the HCA.

#### 2. Other Applications:

**Major** – Technical studies (i.e.. SWM, EIS or Geotechnical) are required.

**Minor** – In the area of interest of the CA.

**3. Area of Interest** – Natural Heritage, Natural Hazard areas on a CA screening map, checklist, OP and/or ZB.

**4. Complex Applications** are Planning Act ( e.g.. OPA/ZBA) and/or Site Plan applications for commercial/industrial/residential applications equal to or greater than 4.5 hectares in size, golf courses, trailer parks, campgrounds, and cemeteries, etc., that involve complex policy considerations and/or the review of extensive multi-disciplinary technical studies.

**5. Combined Applications** - Combined applications will be charged at 100% of the highest fee rate and 50% of the combined fee rate for other review categories.

**6. Refunds** may be provided directly to the applicant if it is found that an application charged at the "major" rate only required the level of review normally associated with the minor or intermediate rates. In such cases, the minor or intermediate rate will be retained and the difference refunded.

**7. Additional Fees** may be charged directly to the applicant if it is determined that an application requires a greater level of review effort than normally associated with the application type and fee collected at the time of submission. HCA may also charge additional fees based on current fee schedule rates for applications that have been inactive for two years or more.

**8. Subdivision Revision Fees** will be paid directly to the HCA and must be paid prior to issuance of revised draft conditions. A draft plan revision fee will be applicable to developer driven amendments to a subdivision or condominium application.

**9. Resubmission Fees** will be charged directly to the applicant for the review of technical studies and plans, drawings, models, etc., beyond the first submission and two resubmissions. A fee will be charged for each resubmission and will be based on 15% of the original application fee.

**10. Formal Consultation** fees will be charged to provide preliminary preconsultation comments on all proposed planning applications circulated as part of the City's Formal Consultation process. This fee will be deducted from the application fee when a formal application is submitted.

**HCA Plan Review & Permit Fees**

**Development, Interference With Wetlands, Alterations to Shorelines & Watercourses**

Pursuant to Hamilton Conservation Authority Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation 161/06 under Ontario Regulation 97/04, within HCA regulated areas, a permit is required for:

- Development
- Interference with Wetlands
- Alteration to Shorelines and Watercourses

**1. Minor Development:**

Is considered to be minor landscaping works and minor filling and grading activities, (between 0.05 m and 0.3 m in depth) OR minor additions to an existing structure (including decks) that involves less than a 50% increase in size of the original ground floor area or accessory structure to a maximum area of 28m<sup>2</sup>.

	2023	2023	Draft 2024	Draft 2024
	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
Basic applications (no technical studies required)	\$730.00	\$824.90	\$744.00	\$840.72
Applications involving review of technical studies	\$1,344.00	\$1,518.72	\$1,370.00	\$1,548.10

**2. Major Development:**

Is considered to be the construction, reconstruction, and erection of a new building or structure, OR the construction of an addition to an existing structure that involves a 50% or greater increase in size of the original ground floor area, OR any change to an existing building or structure that would have the effect of altering the use or potential use of the building or structure or increase the number of dwelling units, OR site alterations involving the temporary or permanent placing, dumping or removal of fill material resulting in significant grade changes.

Basic applications (no technical studies required)	\$2,164.00	\$2,445.32	\$2,207.00	\$2,493.91
Applications involving review of technical studies.	\$4,702.00	\$5,313.26	\$4,796.00	\$5,419.48

**3. Fill Placement:**

The temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere, and the placement of material/fill is the primary activity.

<b>Minor</b> - Less than 500 m <sup>3</sup> and no technical studies required	\$464.00	\$524.32	\$473.00	\$534.49
<b>Intermediate</b> - Less than 500 m <sup>3</sup> and technical studies required	\$2,963.00	\$3,348.19	\$3,022.00	\$3,414.86
	plus \$0.50/m <sup>3</sup>			
<b>Major</b> - Greater than 500 m <sup>3</sup>	\$5,901.00	\$6,668.13	\$6,019.00	\$6,801.47
	plus \$0.50/m <sup>3</sup>			

**HCA Plan Review & Permit Fees**

**4. Interference with Wetlands, Alterations to Watercourses and Shorelines:**

**Alteration to Watercourse** includes: straightening, changing, or diverting a watercourse channel, installation or replacement of culverts and bridges, bank re-grading or stabilization.

**Alteration to Shoreline** includes: installation or replacement/repair of retaining walls, other slope stabilization works and bank regrading.

**Interference with Wetlands** includes: buildings and structures to be located within 120 meters of a Provincially Significant Wetland or within 30 meters of all other wetlands; vegetation removal, grading, filling, and hydrological changes.

	2023	2023	Draft 2024	Draft 2024
	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Minor</b> - works not requiring supportive technical studies such as minor repairs or adjustments to existing shoreline protection/watercourse structures, simple culvert replacements, small full-span pedestrian bridges, buildings and structures, fill placement, jack and bore and directional drill activities.	\$1,353.00	\$1,528.89	\$1,566.00	\$1,769.58
<b>Intermediate</b> - works limited in scope/extent which may require supportive technical studies such as moderate-scale repairs to shoreline protection works, localized watercourse alterations and stream bank stabilization, buildings and structures, fill placement.	\$3,800.00	\$4,294.00	\$3,876.00	\$4,379.88
<b>Major</b> - works requiring supportive technical studies such as channel re-alignments and natural channel design, major shoreline protection works, new large-scale bridge crossings, buildings and structures, fill placement.	\$5,532.00	\$6,251.16	\$5,642.00	\$6,375.46
<b>5. Multi-lot/Unit Development (10 or more lots or units) and Major Infrastructure Works:</b> Infrastructure works (storm water management ponds, services, roads, bridges, etc.), new golf courses and major alterations to existing golf courses.	\$6,253.00	\$7,065.89	\$6,378.00	\$7,207.14
<b>6. Violation Surcharge</b> 75% surcharge will be applied when activities which require a permit under Regulations are undertaken without a permit.				
<b>7. Minor Revisions to Permits</b>	\$382.00	\$431.66	\$389.00	\$439.57
<b>8. Expired Permits</b>	\$317.00	\$358.21	\$323.00	\$364.99
<b>9. Letter Of Permission</b>	With Site Visit	\$329.00	\$371.77	\$335.00
	No Site Visit	\$227.00	\$256.51	\$231.00
<b>10. Resubmissions</b> (per hour of review time)	\$108.32	\$122.40	\$110.00	\$124.30



**HCA Plan Review & Permit Fees**

**NOTES:**

- Permits are issued for a two (2) year period. Significant alteration or changed ownership subject to new permit application. All fees are to be made payable to the Hamilton Region Conservation Authority.

- Permit extensions and/or renewals will not be granted. Where a permit has expired and the same applicant re-applies for a new permit within 6 months of the expiry of the original permit, and there have been no changes to the proposed works, HCA may issue a new permit for an administrative fee of \$305.

- Resubmission fees will be charged directly to the applicant for the review of technical studies and plans, drawings, models, etc., beyond the first submission and two resubmissions. A fee will be charged for each resubmission and will be based on total staff review time at the hourly review rate charged by the HCA.

	2023	2023	Draft 2024	Draft 2024
<b>Service/Reforestation/Planning Fees/Misc. Fees</b>	<b>Before HST</b>	<b>After HST</b>	<b>Before HST</b>	<b>After HST</b>
<b>Natural Areas Inventory Database Private Requests</b>				
Per hour preparation time	\$108.32	\$122.40	\$110.00	\$124.30
<b>Reforestation Tree Planting Service</b>				
The Authority provides a Reforestation Tree Planting Service to private landowners who own a minimum of 2 ha (5 acres) free of buildings. To recover the cost of this service, a charge to the private landowner applies. Landowner pays cost of trees in addition to planting costs. Replanting at same terms and conditions. This charge is based on full cost recovery of crew, equipment materials, benefits + 22% administration. Estimates are prepared on request.				
<b>Fees for Seed Collection and Cuttings</b>				
All work to be performed by purchaser and must satisfy authority environmental criteria. Volumes for uncleaned seed as collected.				
<b>Cuttings per cubic meter</b>	\$18.96	\$21.42	\$19.30	\$21.81
<b>Seed Collections by weight per lb.</b>				
Grass seed	\$44.09	\$49.82	\$45.00	\$50.85
Wildflower seed	\$64.00	\$72.32	\$65.25	\$73.73
Conifer seed	\$32.72	\$36.97	\$33.35	\$37.69
Walnut, Hickory, Oak seed	\$7.74	\$8.75	\$7.80	\$8.81
Other deciduous tree and shrub seed	\$2.89	\$3.27	\$2.95	\$3.33
<b>Seed Collections by volume per litre</b>				
Conifer cones	\$0.59	\$0.67	\$0.60	\$0.68
Walnut, Hickory, Oak seed	\$1.44	\$1.63	\$1.45	\$1.64
Other deciduous tree and shrub seed	\$0.99	\$1.12	\$1.00	\$1.13

HCA Plan Review & Permit Fees				Draft	Draft
		2023	2023	2024	2024
		Before HST	After HST	Before HST	After HST
<b>GIS Mapping</b>					
Colour Printing (includes ortho photo or area fill)	per sq.ft.	\$15.21	\$17.19	\$15.50	\$17.52
Colour printing (no ortho photo or area fill) (any size up to 40" wide)	per sq.ft.	\$5.19	\$5.86	\$5.30	\$5.99
Digital files (email)					
Ortho photography 1km X 1km (ecw, jpg or geotiff) per file - Ortho photography available for 2002, 2010, 2015		\$37.01	\$41.82	\$37.75	\$42.66
Custom maps (including HCA scanned maps) based on size	per sq.ft.	\$5.73	\$6.47	\$5.85	\$6.61
Vector Data (high detail e.g. Contours, dem)	per sq.km.	\$56.73	\$64.10	\$57.85	\$65.37
Vector Data (low detail e.g. Watercourse etc.)	per hour	\$108.32	\$122.40	\$110.50	\$124.87
Custom Map Preparation (plus printing or digital file cost)		\$108.32	\$122.40	\$111.00	\$125.43
<b>Photocopies</b>					
per sheet		\$0.27	\$0.30	\$0.27	\$0.31
<b>Stream Flow/Weather/Fishery Data</b>					
Per hour staff time		\$108.32	\$122.40	\$110.50	\$124.87
Stream flow Discharge measurement, per hour + mileage		\$108.32	\$122.40	\$110.50	\$124.87
Technical Data staff time relates to hourly engineering, Ecology, IT and GIS staff time to prepare data as requested.					
<b>Tables/Charts/Plans/Maps</b>					
Computer Disc		\$35.20	\$39.78	\$35.90	\$40.57
Electronic Files		\$26.18	\$29.58	\$26.70	\$30.17
<b>Solicitor and Real Estate Agent Requests RE:Property</b>					
<b>A. Solicitor, Real Estate, Consultant Request, and Property Reports (requiring a site visit)</b>					
		\$310.00	\$350.30	\$316.00	\$357.08
<b>B. Solicitor, Real Estate, Consultant Request, and Property Reports (no site visit)</b>					
		\$270.00	\$305.10	\$275.00	\$310.75
Property Reports include building permit inquiries and input to general inquires as to development constraints on a property. All requests are payable in advance. In all cases, this fee includes a written reply to the landowner/agent/consultant. The municipal building department will be copied, when building permits are being					
<b>Administration Fee For Returned Cheques</b>					
Administration fee per cheque		\$51.33	\$58.00	\$52.35	\$59.16
<b>Borrowed Reports</b>					
Deposits are normally held for borrowed reports until returned in good condition. Amount is based on 2 x value of report.					