



Conservation Advisory Board Meeting Agenda

Thursday, November 10, 2022

Notice of Meeting

Conservation Advisory Board

Thursday, November 10, 2022

4:00 p.m.

This meeting will be held on-site, beginning at the Saltfleet Conservation Area located at 444 First Road East and then moving to the Hamilton Mountain Conservation Area Office at 174 Ridge Road, Stoney Creek

- 1. Welcome** – Bowman
- 2. Declaration of Conflict of Interest** – Bowman
- 3. Approval of Agenda** – Bowman
- 4. Delegations**
- 5. Member Briefing**
- 6. Chair's Report on Board of Directors Actions** – Bowman
CA 2211 HCA Trail Map Standards Report
- 7. Approval of Minutes of Previous Meeting**
 - 7.1. Minutes – Conservation Advisory Board (April 14, 2022) – Bowman
- 8. Business Arising from the Minutes**
- 9. Staff Information/Presentation for Facilitated Input**
 - 9.1. Saltfleet Masterplan Trails and Site Concept – Hall & Armstrong
- 10. New Business**
 - 10.1 CAB Terms of Reference Pilot – Verbal Discussion – Bowman
- 11. Next Meeting – To be Determined**
- 12. Adjournment**

HAMILTON CONSERVATION AUTHORITY

Conservation Advisory Board

MINUTES

April 14, 2022

Minutes of the Conservation Advisory Board meeting held on Thursday, April 14, 2022 at the HCA Main Administration Office – Woodend Auditorium and livestreamed to YouTube, commencing at 4:00 p.m.

PRESENT:	Dan Bowman – in the Chair Lydia Cartlidge – by telephone Joanne Di Maio – by videoconference Cynthia Janzen Duke O’Sullivan Wayne Terryberry – by videoconference
REGRETS:	None
STAFF PRESENT:	Madolyn Armstrong, Lisa Burnside, Gord Costie, Matt Hall, Lesley McDonell, Neil McDougall, Colin Oaks, Scott Peck, Kathy Smith, Jeff Stock, Mike Stone, and Jaime Tellier
OTHERS:	None

1. Welcome

The Chair called the meeting to order and welcomed everyone present.

He advised Lydia Cartlidge has completed her term on the Conservation Advisory Board. Over the years, Lydia has served on a number of Authority advisory boards. As a retired educator, she offered unique contributions centred on children and youth. She has also been a great advocate for our efforts to expand and enhance HCA’s offerings in the east end of our watershed and to promote accessibility to our Conservation Areas by public transit, where available. The Chair thanked Lydia for her enthusiasm and support for the work of HCA.

Lydia thanked the members and staff for the opportunity to learn from staff and fellow members over the years. She also thanked staff for their efforts to maintain our Conservation Areas and in support of overall watershed health.

2. Declaration of Conflict of Interest

The Chair asked members to declare any conflicts under the HCA Administrative By-law. There were none.

3. Approval of Agenda

The Chair requested any additions or deletions to the agenda.

**CA 2209 MOVED BY: Lydia Cartlidge
 SECONDED BY: Wayne Terryberry**

THAT the agenda be approved.

CARRIED

4. Delegations

There were none.

5. Member Briefing

5.1. Shoreline Management Plan

Scott Peck provide the members with a verbal presentation. Conservation Authorities have delegated responsibilities from the Ministry of Northern Development, Natural Resources and Forestry to implement provincial policy with regard to natural hazards. To address these responsibilities, and those under the Conservation Authorities Act, HCA has *Ontario Regulation 161/06* and Board approved policies regulating development near hazard lands. Regulation of shorelines was added in 2006. Shorelines have a number of associated natural hazards, including flooding, wave uprush, erosion and dynamic beaches, etc.

Scott advised there has been work undertaken in the past to identify natural hazard features along the shoreline, however additional data is need for comprehensive mapping of the hazards.

HCA is currently undertaking a project to update the shoreline hazard mapping and related studies. This initiative will provide a greater understanding of the features and conditions along our shoreline and will guide our advice for permits and planning applications in that area.

A request for proposal was put out in Fall, 2021 and approved by the Board of Directors. The contract was awarded to Zusik Inc. Staff have been working with them on information gathering for the first part of the year. Currently, the federal government is undertaking Lidar mapping which will be incorporated into the study, when available. The mapping and additional drone work will aid in understanding the bathymetry of the near shore area. The anticipated completion date is in May 2023. There will be public consultation on this initiative to inform the public of the work and its purpose. Progress reports will be brought to CAB and the Board of Directors prior to public consultation.

5.2. 2021 HCA Annual Report

Lisa Burnside presented the annual report, noting the report marks the third year of progress for HCA's 5-year strategic plan. It demonstrates HCA's important work toward our vision of a healthy watershed for our communities and the shared natural environment. Lisa shared she is very proud of the significant progress HCA made in all areas through the continuing pandemic, and that it is the result of the hard work and dedication of all staff, our board of directors, our many volunteers and the ongoing support of our municipal partners, the City of Hamilton and Township of Puslinch. She highlighted examples from the report under each of the strategic program areas. Lisa also added that Foundation donors contributed over \$285K to support many projects and were instrumental in our ask to Heritage Green Community Trust for the grant request to fund the first wetland at Saltfleet.

The members congratulated staff on the report and all of the work undertaken over the past year.

6. Chair's Report on Board of Directors Actions

Four reports were recommended to the Board last month and all were approved.

CA 2203 Westfield Heritage Village Accession and Deaccession Lists
CA 2204 2022 Annual Membership Pass Program Renewal Strategy
CA 2205 HCA 10 Year Masterplan Strategy Update
CA 2207 LDD (Gypsy) Moth Surveys & 2022 Control Program

7. Approval of Minutes of Previous Meeting

7.1. Minutes – Conservation Advisory Board (February 10, 2022)

**CA 2210 MOVED BY: Duke O’Sullivan
 SECONDED BY: Lydia Cartlidge**

THAT the minutes of the February 10, 2022 Conservation Areas Advisory Board meeting be approved.

CARRIED

8. Business Arising from the Minutes

There was none.

9. Staff Reports/Memorandums**9.1. HCA Trail Map Standards Report**

Matt Hall presented a summary of the report and answered the members’ questions. The members commended staff on the improvements, including the new difficulty ratings and recommendations for preparing for hikes. Wayne Terryberry recommended the maps be revised to identify trails as “recreational trails” to protect the authority from personal injury lawsuits. He noted the Occupiers’ Liability Act specifically limits liability for risks willingly assumed on “recreational trails reasonably marked by notice as such.”

There was discussion about the public response to the survey question regarding trail applications. Matt advised that the response varied between those that were less interested and some that were very enthusiastic about the subject. HCA’s Marketing and Communications department is currently investigating trail applications and are close to identifying an application to pilot.

**CA 2211 MOVED BY: Wayne Terryberry
 SECONDED BY: Lydia Cartlidge**

THAT the Conservation Advisory Board recommends to the Board of Directors:

THAT the new HCA Trail Map Standard & Wayfinding system be adopted and implemented within the Eramosa Karst Conservation Area as a pilot program; and further

THAT the HCA Trails Mapping Committee continue to develop and implement associated systems across other HCA properties on a priority basis; and further

THAT the HCA Trails Mapping Committee reports back to CAB on an annual basis with trail map and wayfinding system program progress updates.

CARRIED

9.2. Saltfleet Master Plan Progress Update

Kathy Smith and Madolyn Armstrong presented a summary of the memorandum highlighting how the master plan and area management plans fit into the 10 year master planning strategy, the project timeline and plans for community engagement. The initiative will include the Saltfleet Conservation Area Master Plan, the Devil's Punchbowl Conservation Area Management Plan, Vinemount and Winona Conservation Areas Management Plan and Dofasco 2000 Trail Management Plan. This will be the first master plan for the newly opened Saltfleet Conservation Area and will guide the first 10 years of its development and operation.

**CA 2212 MOVED BY: Cynthia Janzen
 SECONDED BY: Joanne Di Maio**

THAT the memorandum entitled Saltfleet Master Plan Progress Update be received.

CARRIED

9.3. Fifty Point Pond Fishery & Wetland Project Final Design

Colin Oaks presented a summary of the memorandum, highlighting changes to the design based on the results of an on-site soils analysis. Next steps are submitting the project to Fisheries and Oceans Canada for their review and to the City of Hamilton to understand if a site alteration permit is required. Following receipt of any required approvals, the project will be advertised for tender. Anticipated construction timing is Fall, 2022 or early 2023.

**CA 2213 MOVED BY: Duke O'Sullivan
 SECONDED BY: Wayne Terryberry**

THAT the memorandum entitled Fifty Point Pond Fishery & Wetland Project Final Design be received.

CARRIED

9.4. Ecological Monitoring Program Plans 2022

Lesley McDonnell presented a summary of the memorandum providing an overview of the work that will be undertaken for the aquatic and terrestrial monitoring programs in 2022. She also provided details of planned ecological restoration and invasive species management projects. The Chair thanked staff for the all of the work they are undertaking.

**CA 2214 MOVED BY: Cynthia Janzen
 SECONDED BY: Duke O'Sullivan**

**THAT the memorandum entitled Ecological Monitoring
Program Plans 2022 be received.**

CARRIED

9.5. Stewardship Program Plan 2022

Jeff Stock presented a summary of the memorandum highlighting water quality and habitat improvement projects underway and details of the well decommissioning program currently available. He summarized the Watershed Stewards Award Program for landowners managing natural features of their properties. The annual Watershed Stewards Appreciation Day may resume this summer. He also provided an overview of education outreach initiatives and volunteer events. Staff are currently in discussions to resume the bi-annual Sharing Experiences capacity building workshop for community-based environmental groups, in 2023. Jeff noted the Stewardship Program has submitted another funding application to the Great Lakes Protection Initiative (GLPI) to fund projects in the Hamilton Harbour watershed to address issues identified as one of the Great Lakes Areas of Concern. He also highlighted the Stewardship program's partnerships and collaborations, including support for the City of Hamilton's participation in Bee City Canada.

**CA 2215 MOVED BY: Joanne Di Maio
 SECONDED BY: Lydia Cartlidge**

**THAT the memorandum entitled Stewardship Program Plan
2022 be received.**

CARRIED

9.6. Conservation Areas Experiences Update

Gord Costie provided a verbal update noting that the high visitation rates to our Conservation Areas does appear to be softening as a result of the pandemic-related

provincial reopening. This is allowing for visitors to enjoy some additional space in our Conservation Areas as we achieve a new balance. However, he noted our areas still remain busy, commenting that 100 hydro campsites were booked for the Easter long weekend. Gord also shared details of the Maple Syrup Festival held in March. This was the first festival in 2 years and included the addition of a reservation system. There were six event dates and 7800 people attended. The reservation system was successful in managing visitor numbers to provide an enhanced experience and to manage past on-street parking issues. He acknowledged the efforts of staff and volunteers at Westfield in making the festival a success. The Spencer Gorge reservation system will begin on Saturday, May 21st. Reservations will be required for weekends only until the Fall colour season when they will be required 7 days a week.

CA 2216 MOVED BY: Duke O'Sullivan
SECONDED BY: Cynthia Janzen

THAT the verbal update on the Conservation Areas
Experiences Update be received as information.

CARRIED

10. New Business

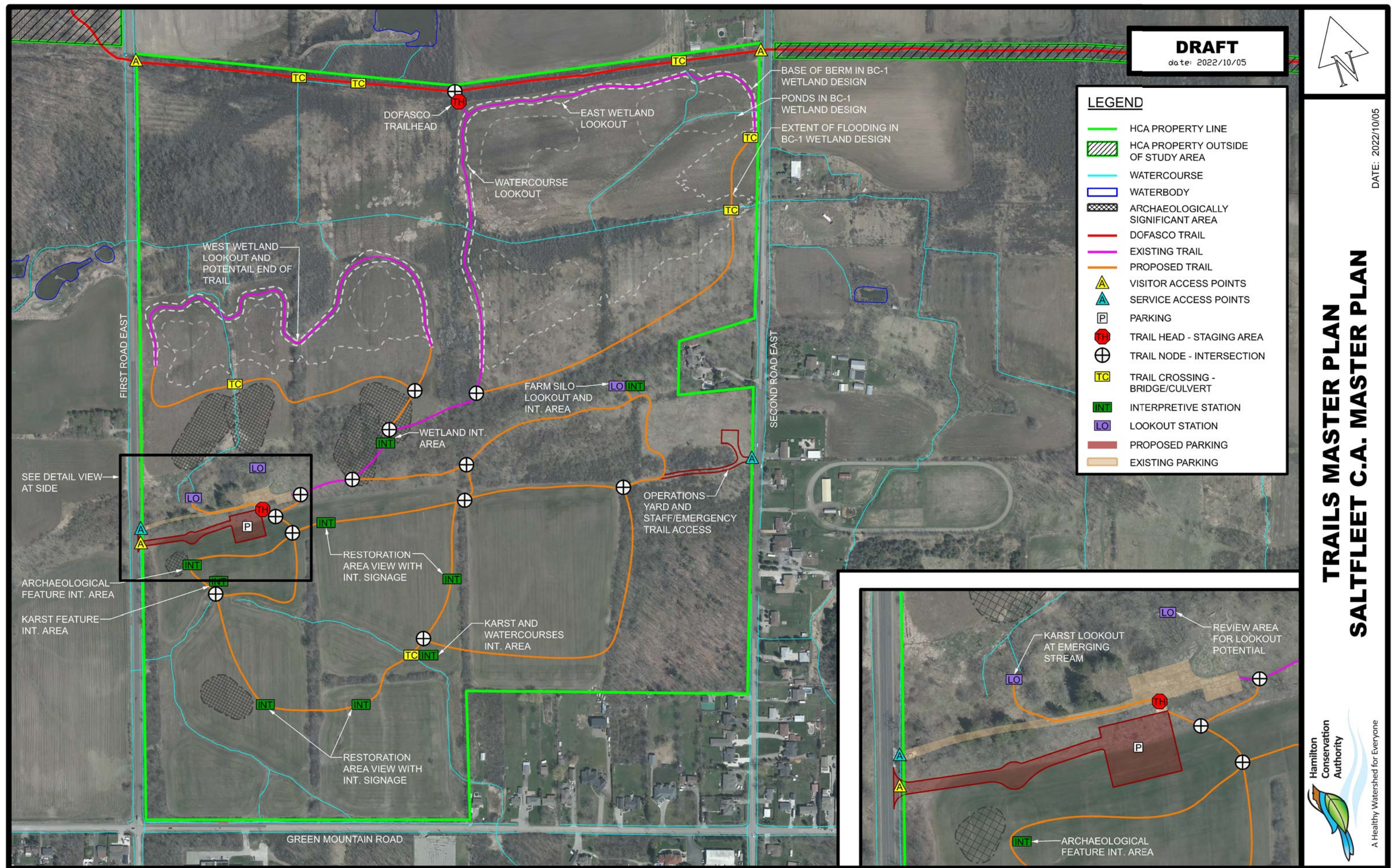
There was none.

11. Next Meeting

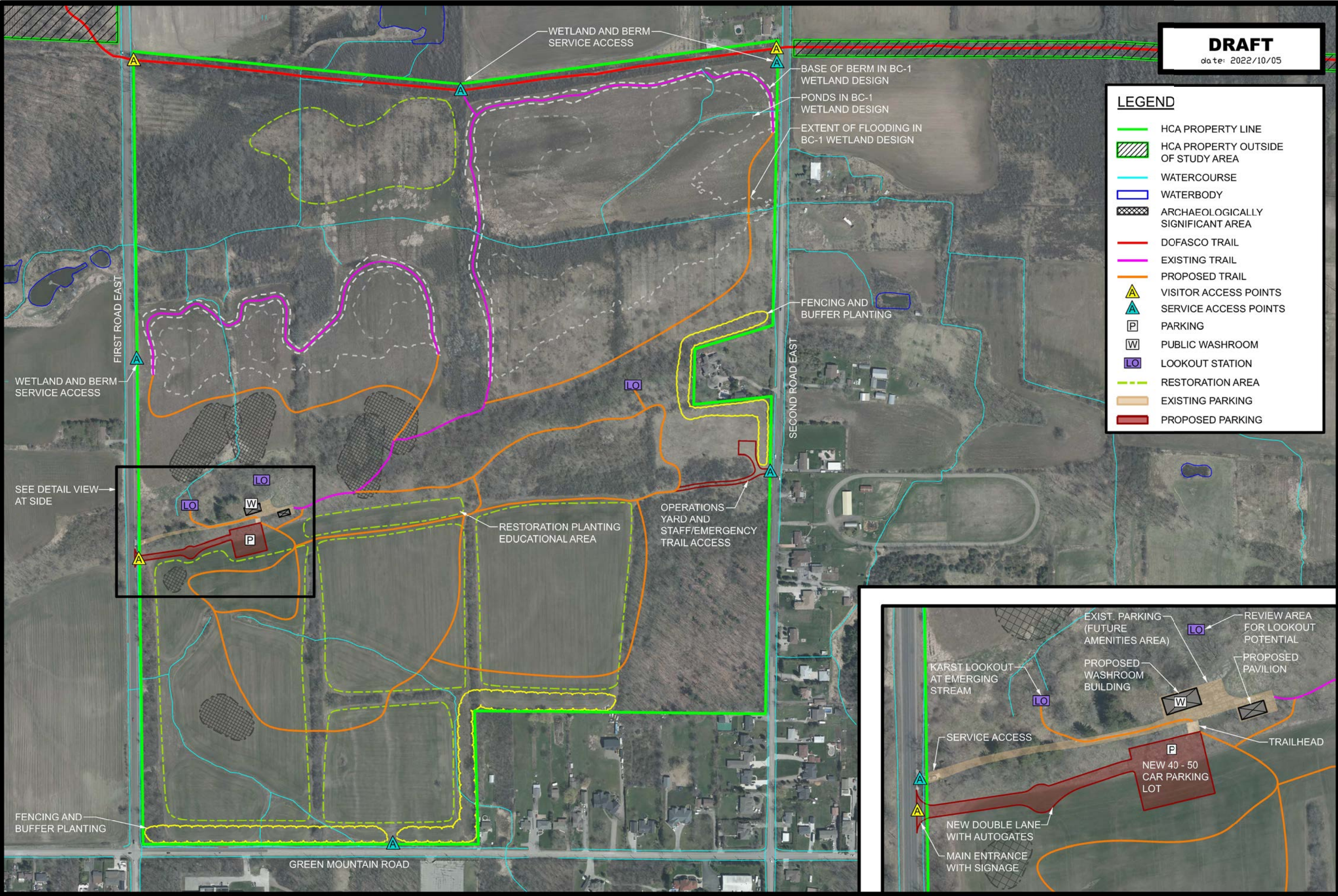
The next meeting of the CAB is scheduled for Thursday, June 9, 2022 at 4:00 p.m.

12. Adjournment

On motion, the meeting was adjourned.



DATE: 2022/10/05



SITE CONCEPT - MAIN SITE
SALTFLEET C.A. MASTER PLAN