



## 2. Election of Officers

Angela reviewed the election procedures to be as follows:

- Nominations only require a “mover”;
- Nominations will be called 3 times for each office;
- Closing of nominations will require a “mover” and a “seconder”;
- Each nominee will be asked if they are willing to serve;
- If more than one person is nominated and willing to serve, there will be a vote;
- Each nominee will be allowed to speak in support of their nomination with a time limit of 5 minutes;
- A vote will be held by secret ballot.
- No member may vote by proxy.

Angela asked if there were any questions, and hearing none, declared all offices vacant.

### 2.1. Appoint Scrutineers

**BD12, 3222**

**MOVED BY: Alex Wilson**

**SECONDED BY: Maureen Wilson**

**THAT, if more than one person is nominated, Scott Fleming and Scott Peck be appointed scrutineers; and further**

**THAT all voting ballots (AGM Election Procedure) be destroyed after the meeting is concluded.**

**CARRIED**

### 2.2. Election of 2023 Chair

Angela Coleman called for nominations for the 2023 Chair of the Hamilton Conservation Authority.

**Nominated: Brad Clark**

**By – Mover: Wayne Terryberry**

Angela called for nominations twice more. Having no further nominations, she asked Brad Clark if he accepted the nomination. The election for the office of Chair of the HCA Board of Directors for 2023 was then closed and the position acclaimed with the following resolution.

**BD12, 3223****MOVED BY: Lisa DiCesare  
SECONDED BY: Mike Spadafora****THAT nominations for the 2023 Chair of HCA Board of Directors be closed and Brad Clark be confirmed as Chair of the Hamilton Conservation Authority Board of Directors for 2023.****CARRIED**

Angela declared Brad Clark as Chair of the HCA Board of Directors for 2023 by acclamation.

Brad Clark thanked the Board for their unanimous support and commented on the strength of the renewed Board of Directors.

### 2.3. Election of 2023 Vice-Chair

Angela Coleman called for nominations for the 2023 Vice-Chair for the Hamilton Conservation Authority.

**Nominated: Susan Fielding****By – Mover: Brad Clark**

Angela called for nominations twice more. Having no further nominations, Angela read into the record an email from Susan Fielding to Secretary-Treasurer Scott Fleming, dated July 27, 2023, indicating her willingness to serve as Vice-Chair, should be nominated in absentia. The election for the office of Vice-Chair of the HCA Board of Directors for 2023 was then closed and the position acclaimed with the following resolution.

**BD12, 3224****MOVED BY: Mike Spadafora  
SECONDED BY: Wayne Terryberry****THAT nominations for the 2023 Vice-Chair of HCA Board of Directors be closed and Susan Fielding be confirmed as Vice-Chair of the Hamilton Conservation Authority Board of Directors for 2023.****CARRIED**

Angela declared Susan Fielding as Vice-Chair of the Board of Directors for 2023 by acclamation.

**2.4. Board Representatives to Budget & Administration Committee**

Angela Coleman advised that the Budget & Administration Committee consists of five (5) Board of Director members; the Chair, Vice Chair, and up to three (3) additional directors may join the Chair and Vice-Chair as sitting members of B&A.

Angela asked for a show of hands for members interested in sitting on the Budget & Administration Committee.

Following the call for expressions of interest, Angela announced that in addition to the Chair of B&A, Susan Fielding, Board members Alex Wilson, Maureen Wilson and Jeff Beattie were interested in sitting on the Budget & Administration Committee.

**BD12, 3225**

**MOVED BY: Mike Spadafora  
SECONDED BY: Wayne Terryberry**

**THAT Alex Wilson, Maureen Wilson, and Jeff Beattie be confirmed as members of the Budget & Administration Committee for 2023.**

**CARRIED****2.5. Board Representatives to Conservation Advisory Board**

Angela Coleman explained that up to three (3) directors may join the Conservation Advisory Board and asked for a show of hands for members interested in sitting on CAB.

Angela announced that Brian McHattie, Lisa DiCesare, and Wayne Terryberry are interested in sitting on the Conservation Advisory Board.

**BD12, 3226**

**MOVED BY: Maureen Wilson  
SECONDED BY: Jeff Beattie**

**THAT Brian McHattie, Lisa DiCesare, and Wayne Terryberry be confirmed as members of the Conservation Advisory Board for 2023.**

**CARRIED****2.6. Election of Chair to Conservation Advisory Board**

Angela Coleman advised that of the members just appointed to the Conservation Advisory Board, one must serve as the Chair and called for nominations for the 2023 Chair for the Conservation Advisory Board.

**Nominated: Wayne Terryberry**

**By – Mover: Brad Clark**

Angela called for nominations a second and third time. Having no further nominations, Angela declared the office of Chair of the Conservation Advisory Board for 2023 closed with the following resolution:

**BD12, 3227            MOVED BY: Jeff Beattie  
                              SECONDED BY: Alex Wilson**

**THAT nominations for the 2023 Chair of the Conservation Advisory Board be closed.**

**CARRIED**

Angela asked Wayne Terryberry if he would accept the nomination. Mr. Terryberry accepted the nomination.

**BD12, 3228            MOVED BY: Mike Spadafora  
                              SECONDED BY: Jeff Beattie**

**THAT Wayne Terryberry be confirmed as Chair of the Conservation Advisory Board 2023.**

**CARRIED**

Angela declared Wayne Terryberry as Chair of the Conservation Advisory Board by acclamation.

### **3. Call to Order for Normal Course of Business**

The Chair called the meeting to order and thanked Angela for her assistance with the elections.

### **4. Declarations of Conflict of Interest**

The Chair asked members to declare any conflicts under the Board's Governance Policy. There were none.

## 5. Approval of Agenda

The Chair requested any additions or deletions to the agenda. There were none.

**BD12, 3229**

**MOVED BY: Alex Wilson  
SECONDED BY: Matt Francis**

**THAT the agenda be approved.**

**CARRIED**

## 6. Consent Items for Applications, Minutes and Correspondence

The following consent items were adopted:

6.1. Approval of Board of Directors Minutes – July 6, 2023

## 7. Other Staff Reports/Memoranda

7.1. 2023 Schedule of Meetings

Lisa Burnside presented a summary of the memorandum.

**BD12, 3230**

**MOVED BY: Matt Francis  
SECONDED BY: Brian McHattie**

**THAT the memorandum entitled 2023 Schedule of Board of Directors Meetings be received.**

**CARRIED**

7.2. Appointment of Voting Representatives to Conservation Ontario

Lisa Burnside provided an overview of the report.

**BD12, 3231**

**MOVED BY: Mike Spadafora  
SECONDED BY: Matt Francis**

**THAT the following members be appointed to Conservation Ontario for 2023:**

**Designate: Chair  
Alternate: Vice Chair  
Second Alternate: Chief Administrative Officer**

**Third Alternate: Deputy Chief Administrative Officer;  
and further**

**THAT Conservation Ontario be advised of these  
appointments.**

**CARRIED**

7.3. Appointment of the Auditors

Lisa Burnside presented a summary of the report.

**BD12, 3232**

**MOVED BY: Brian McHattie  
SECONDED BY: Lisa DiCesare**

**THAT the audit firm of Grant Thornton is appointed as  
the auditors Hamilton Conservation Authority for the  
year 2023.**

**CARRIED**

**8. New Business**

There was none.

**9. In-Camera Items**

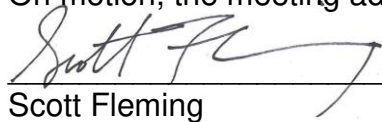
There were none.

**10. Next Meeting**

The next meeting of the Board of Directors will be held on Thursday, September 7, 2023 at 6:00 p.m.

**11. Adjournment**

On motion, the meeting adjourned.



Scott Fleming  
Secretary-Treasurer