

Hamilton Region Conservation Authority

Minutes

Board of Directors Meeting

March 7, 2019

Minutes of the Board of Directors meeting held on Thursday, March 7, 2019, at Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario at 7:00 p.m.

PRESENT: **Susan Fielding, in the Chair**
 Dan Bowman **Brad Clark**
 Chad Collins **Brad Gautreau**
 Tom Jackson, **Santina Moccio**
 Maria Topalovic

Ine Wauben, Foundation Chair

REGRETS: **Lloyd Ferguson, Esther Pauls**

STAFF PRESENT: **Lisa Burnside, Jason Cornell, Grace Correia, Gord Costie, Matt Hall, Bruce Harschnitz, Judy Love, Neil McDougall, Scott Peck, Bob Saccomano, Jaime Tellier, and Nancy Watts - HCA Staff**

OTHERS: **Media – Not Present**

1. CALL TO ORDER

The Chair called the meeting to order and welcomed everyone present.

2. DECLARATIONS OF CONFLICT OF INTEREST

The Chair asked members to declare any conflicts under the Board's Governance Policy. There was none.

3. APPROVAL OF AGENDA

The Chair requested any additions or deletions to the agenda. The Chair indicated that there will be a new item under 14.1 In Camera for a legal matter.

BD12,2615 **MOVED BY: Maria Topalovic**
 SECONDED BY: Santina Moccio

THAT the agenda be approved as amended.

CARRIED

4. DELEGATIONS

There was none.

5. CONSENT ITEMS

The following consent items were adopted:

5.1 Applications – Development, Interference with Wetlands, Alterations to Shorelines and Watercourses

5.2 Approval of Board of Directors Minutes from February 7, 2019

6. MEMBER BRIEFING

There was none.

7. BUSINESS ARISING FROM THE MINUTES

There was none.

8. OTHER CORRESPONDENCE

There was none.

9. REPORTS

9.1 Conservation Advisory Board (Minutes – February 14, 2019)

Maria Topalovic presented the minutes of the Conservation Advisory Board meeting held on February 14, 2019.

Resolution Number from Conservation Advisory Board Minutes – CA1903 – 2019 Shuttle Bus – Spencer Gorge Conservation Area

Gord Costie provided a presentation and indicated that Christie Lake is the best option and setting to operate the shuttle bus service. This is top priority for staff and staff have made a commitment to work with the Ward Councillor.

**BD12,2616 MOVED BY: Santina Moccio
 SECONDED BY: Maria Topalovic**

THAT the Board of Directors approve the following recommendations:

THAT the shuttle bus service for the Spencer Gorge Conservation Area be continued in 2019 and become part of ongoing operations at Christie Lake Conservation Area on an annual basis; and

THAT the shuttle bus service operates on Saturdays, Sundays, Public Holiday Mondays and Canada Day between May and October weather pending; and further

THAT the Easter weekend be considered by staff for potential shuttle operations based on weather conditions or other factors as determined.

CARRIED

Resolution Number from Conservation Advisory Board Minutes – CA1904 – HCA Conservation Area Vehicle Parking Review

Scott Peck provided a presentation and indicated that it is very important to undertake a detailed analysis and assessment of parking and associated access to our conservation areas. A detailed report will provide potential recommendations for parking strategies and a report will be brought back to the Board of Directors by the end of this year.

BD12,2617 MOVED BY: Brad Gautreau

SECONDED BY: Dan Bowman

THAT the Board of Directors approve the following recommendations:

THAT HCA staff be directed to undertake the parking inventory as detailed in the report titled “HCA Conservation Area Vehicle Parking Review”, dated February 1, 2019.

CARRIED

Resolution Number from Conservation Advisory Board Minutes – CA1905 – HCA 10 Year Masterplan Update Strategy

Matt Hall provided a presentation and indicated Masterplans provide a long-term vision for our conservation and managed areas as well as direction for guiding the management of the property.

BD12,2618

**MOVED BY: Santina Moccio
SECONDED BY: Maria Topalovic**

THAT the Board of Directors approve the following recommendations:

THAT the HCA Ten Year Masterplan Update Strategy be approved.

CARRIED

Resolution Number from Conservation Advisory Board Minutes – CA1906 – 2018 Westfield Heritage Village Artifact Donation Acquisition Report

BD12,2619

**MOVED BY: Maria Topalovic
SECONDED BY: Dan Bowman**

THAT the Board of Directors approve the following recommendations:

THAT the Westfield Heritage Village 2018 Artifact Acquisitions and Deaccession List be accepted as the artifacts added to, or removed from, the Westfield Heritage Village and the Hamilton Conservation Authority collection.

CARRIED

Resolution Number from Conservation Advisory Board Minutes – CA1907 –
Seed Mixes Suitable for HCA Watershed

Scott Peck provided a presentation and indicated that the development of a guideline document available to developers and property holders will promote consistency in species planted and assist staff when reviewing planting plans associated with development/infrastructure and restoration projects carried out by external and private landowners.

**BD12,2620 MOVED BY: Maria Topalovic
 SECONDED BY: Santina Moccio**

**THAT the Board of Directors approve the following
recommendations:**

**THAT the Seed Mix Guidelines for the HCA Watershed
be approved.**

CARRIED

Motion to Receive the Minutes

**BD12,2621 MOVED BY: Maria Topalovic
 SECONDED BY: Santina Moccio**

**THAT the minutes of the Conservation Advisory Board
meeting held on February 14, 2019 be approved as
amended.**

CARRIED

Dan Bowman indicated that Morgan Pirie, CAB Member, has reached his maximum 12 year term and has retired from the Conservation Advisory Board. Morgan was a wonderful asset to the Committee. He contributed to the Committee with much enthusiasm and he will be missed.

9.1 Foundation Chairman's Report

Ine Wauben reported on the following:

We received a total of \$52,851 in donations in February. They break down as follows:

- \$50,000 for the Saltfleet Conservation Area Wetland Project
- \$1,392 in plant material and planting supplies for Canal Park
- \$693 to be used as needed

- The remaining \$766 came in donations for Land Securement, Westfield Heritage Village, and Outdoor Environmental Education

The Foundation will be undergoing a Strategic Planning process in April to set its course for the next few years and to align with HCA's new strategic plan. In addition, a recent focus on the recruitment of new Board members will provide opportunities for new prospect development and new ideas for fundraising activities.

Dan Bowman asked if the Board members or staff would be invited to attend the Strategic Planning process. Ine indicated that Lisa Burnside and Scott Peck will be in attendance.

10. OTHER STAFF REPORTS/MEMORANDUMS

10.1 Current Watershed Conditions as of February 25, 2019

Scott Peck indicated water levels and flow are currently slightly elevated, but no responses are required concerning significant watercourse flooding. Lake Ontario shoreline erosion/flooding, or watershed drought.

10.2 Upcoming HCA and Partner Events

Gord Costie provided an update of the upcoming events that are included in the agenda package.

11. NEW BUSINESS

11.1 Staff Changes

Susan Fielding and Lisa Burnside congratulated Judy Love on her upcoming retirement. Both indicated the great appreciation the Board and staff have for Judy's tireless work ethic and positive disposition.

Lisa introduced and welcomed Jaime Tellier as the incoming Executive Assistant and the Board wishes her well.

12. IN-CAMERA ITEMS FOR MATTERS OF LAW, PERSONNEL AND PROPERTY

There were no in-camera items.

13. NEXT MEETING

The next meeting of the Board of Directors will be held on Thursday, April 4, 2019 at 7:00 p.m. at Woodend Auditorium, 838 Mineral Springs Road, Ancaster, Ontario.

14. ADJOURNMENT

On motion, the meeting adjourned.



Neil McDougall
Secretary-Treasurer