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| DATE OF APPLICATION:<br><br>/ / |
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# Hamilton Conservation Authority

## LOCATION FILMING APPLICATION

### PART A: USER INFORMATION (PLEASE PRINT)

Production Company: \_\_\_\_\_

Production Title: \_\_\_\_\_

Production Type:

- Feature  TV Movie  TV Series  Commercial  Documentary  Music Video  Stills  
 Student Project  Reality  Other:

Mailing Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Location Manager(s): \_\_\_\_\_ Location Manager Cell: \_\_\_\_\_

Location Manager Email: \_\_\_\_\_

Number of Cast & Crew:  Number of Production Vehicles   
(Include all cast, crew, trailers, etc.):

### PART B: USER REQUIREMENTS

Conservation Area/Facility Requested:

Filming Date(s):

Specific Location(s):

Filming Time(s):

Special Instructions: (Provide a brief description of the scene. Attach sketches and maps)

Pre-Production/Prep Dates & Times:

Wrap Dates & Times:

Rain Date(s):

**Please select all that apply:**

Travelling Shot (Please Specify Location on Map)

Full Area Closures

Partial Area Closures

SPFX:    Explosives   Fire   Smoke   Other

SPFX Gunfire:   Blanks   Squibs   Other

Access to Utilities (Hydro/Water)

Drones

Washrooms

Location for Lunch/Holding

HCA Staff/Security Onsite

## PART C: ADDITIONAL DOCUMENTS REQUIRED

Sketches & Maps (Must include: 1) Identification of North direction 2) Identification of any roads, trails, fences 3) Location of production vehicles 4) Location of film site, and all significant equipment

Certificate of Insurance - must provide liability insurance in the amount of \$2,000,000.00 (Two Million Dollars) showing the Hamilton Region Conservation Authority as additional insured (\$5 million for Confederation Beach Park)

City of Hamilton film permit – Please contact the Film Office at 905-546-4233 or [film@hamilton.ca](mailto:film@hamilton.ca)

**Please submit completed forms to the Hamilton Conservation Authority’s Main Office: Attention: Sarah Gauden, Manager, Marketing & Events**

[Sarah.Gauden@conservationhamilton.ca](mailto:Sarah.Gauden@conservationhamilton.ca)

**Fax: 905-648-4622**

**Please note, daily film location fees do apply. Damage deposits also apply in most cases.**